

FISCAL YEAR 2013-2014 WORK PLAN

Assessment Division
Office of Environmental Compliance
Evita Lagard, Administrator

10/31/2013

AIR FIELD SERVICES

1. Capture/collect 75% of data as per EPA, PPG, and Operational Plan requirement

<p>Site operators are responsible for monitoring and capturing data. Over the next year we will:</p> <ul style="list-style-type: none"> • Conduct 3797 Site Visits • Conduct 204 Ozone Certifications on Site Calibrators • Conduct 184 Calibrations on Gas Parameters • Conduct 510 One point Verifications on Particulate Samplers • Conduct 28 Mass Verification on TEOM Particulate Samplers • Conduct 30 Flow Rate Check on TSP Samplers 	<p style="text-align: center;">For more information on this project, please contact:</p> <p>Shannon Saunier 225 925-6239 shannon.saunier@la.gov</p> <p>Yasoob Zia 225 219-3719 yasoob.zia@la.gov</p>	<p style="text-align: center;">Status/Updates:</p> <ul style="list-style-type: none"> • Completed 962 Site Visits • Completed 52 Ozone Certifications on Site Calibrators • Completed 51 Calibrations on Gas Parameters • Completed 127 One point Verifications on Particulate Samplers • Completed 7 Mass Verification on TEOM Particulate Samplers • Completed 7 Flow Rate Check on TSP Samplers
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2. Identify and Train Personnel for MAML Duty

<ul style="list-style-type: none"> • Develop training course for MAML duty. • Provide training materials in electronic format. • Identify eligible participants. • Schedule training dates and times. • Implement training schedule. 	<p style="text-align: center;">For more information on this project, please contact:</p> <p>David Wagenecht 225 219-3500 david.wagenecht@la.gov</p> <p>Bob Bailey 225 922-1413 bob.bailey@la.gov</p> <p>Yasoob Zia 225 219-3719 yasoob.zia@la.gov</p>	<p style="text-align: center;">Status/Updates:</p> <ul style="list-style-type: none"> • SOPs have been completed and are in electronic format. • Additional training materials have been identified and are in electronic format. • Participants eligible for GC/MS training have been identified.
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3. Capture/Collect PAMS Monitoring & Sampling data as per EPA, PPG, Operational Plan, and/or State Toxic Rule Requirement

<p>Toxics and PAMS group is responsible for monitoring O3 precursors and toxics. Over the next year we will:</p> <ul style="list-style-type: none"> • Conduct 605 Site Visits • Collect 2984 Valid Canisters 	<p>For more information on this project, please contact:</p> <p>Bob Bailey 225 922-1413 bob.bailey@la.gov</p> <p>Yasoob Zia 225 219-3719 yasoob.zia@la.gov</p>	<p>Status/Updates:</p> <ul style="list-style-type: none"> • Conducted 265 site visits. • Collected 1823 valid canisters.
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4. Certify data as per EPA, PPG, Operational Plan and plan updates

<p>Data analysis section is responsible for analyzing data and reporting. Over the next year we will:</p> <ul style="list-style-type: none"> • Certify 90% of the data captured • Collect 3400 PM filters • Submit network assessment report to EPA • Update SOPs and QAPPs • Update PPG and OP plans • Set up, and collect air monitoring data from, near-road site near I-10/I-610 interchange in New Orleans. Site to be operating by Jan. 1, 2014 	<p>For more information on this project, please contact:</p> <p>David Caillet 225 925-6159 David.caillet@la.gov</p> <p>Yasoob Zia 225 219-3719 yasoob.zia@la.gov</p>	<p>Status/Updates:</p> <ul style="list-style-type: none"> • Certification of data capture at 95% • 865 PM filters collected • 2013 Annual Network Assessment submitted on time to public notice and to EPA; EPA acknowledged receipt of documentation; Awaiting EPA approval of assessment and elimination of comparison of continuous BAM data to NAAQS standards. • SOPs to be reviewed and updated by 12/31/13, as required annually; PAMS QAPP approved 9/10/2013; Ambient Air and PM 2.5 QAPPs updated, submitted to EPA, working on PM QAPP comments • End of year updates for FY2013 PPG plan submitted, FY2014 OP plan updated 10/16/2013 • Awaiting DOTD project permit approval to proceed with assembly of near-road site in New Orleans
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5. Perform I/M and Stage II Duties as per EPA and PPG requirements

<p>I/M and stage II group will conduct the following over the next year:</p> <ul style="list-style-type: none"> • Conduct 380 Stage II inspections in six parishes and prepare written reports • Conduct 80 Stage I inspections in six parishes and prepare written reports • Conduct 10,000 sticker enforcement surveys annually • Conduct 2,400 roadside inspections annually 	<p>For more information on this project, please contact:</p> <p>Kenny Kimball 225 219-3523 kenny.kimball@la.gov</p> <p>Yasoob Zia 225 219-3719 yasoob.zia@la.gov</p>	<p>Status/Updates:</p> <ul style="list-style-type: none"> • Currently, there are 197 stations; 6 were opened, and 6 were closed during the first quarter of fiscal year 2014 • 113 Stage II inspections conducted • 14 Stage I inspections conducted • 137 Sticker enforcement surveys conducted
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6. Perform conformity and fuels duties as per PPG and EPA/DOT requirements

<p>The Air Field Services is responsible for conformity and fuels requirements. Over the next year we will:</p> <ul style="list-style-type: none"> • Review 90% of Solicitations Of Views(SOVs) submitted to DEQ for general conformity projects • Participate in meeting with local metropolitan planning organizations (MPOs) to discuss transportation Issues • Attend at 50% of Technical Advisory Committees/Transportation Policy Committees (TAC/TPC) meetings • Meet with DOTD, FHWA, and EPA on transportation conformity analysis and motor vehicle emission budget (MVEB) for non-attainment areas 	<p>For more information on this project, please contact:</p> <p>Yasoob Zia 225 219-3719 yasoob.zia@la.gov</p>	<p>Status/Updates:</p> <ul style="list-style-type: none"> • Reviewed at least 90% of Solicitations Of Views(SOVs) submitted to DEQ for general conformity projects • Attended at least 50% of Technical Advisory Committees/Transportation Policy Committees (TAC/TPC) meetings • Met with DOTD, FHWA, and EPA on transportation conformity analysis for non-attainment areas
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EMERGENCY RESPONSE

1. Evaluate and Enhance Paperless Transfer of Complaint/Spill Information from SPOC to Regional Offices

<p>The transfer of all spill/complaint notifications to the Regional Offices by electronic methods only was implemented in FY 10-11.</p>	<p align="center">For more information on this project, please contact:</p>	<p align="center">Status/Updates:</p>
<p>For FY 13-14, we will:</p> <ul style="list-style-type: none"> • Evaluate the e-process implemented FY 10-11 with input from select Regional Office end users • Make appropriate changes to SOP's and processes to improve the timely transfer of Complaint/Spill information to Regional Offices. 	<p>Bryan Riche 225-219-3616 Bryan.riche@la.gov</p> <p>Cindy LaFosse 225-219-3640 Cindy.Lafosse@la.gov</p> <p>Ji Wiley 225-219-3621 Ji.Wiley@la.gov</p>	<p>Evaluation of the e-process is ongoing with input directed toward emails from Regional offices into OTRS was incorrect. Problem was corrected.</p>

2. Address Deficiencies in Trained Personnel to Participate in Radiation Emergency Planning (REP) Drills

<p>The transfer of all spill/complaint notifications to the Regional Offices by electronic methods only was implemented in FY 10-11.</p>	<p align="center">For more information on this project, please contact:</p>	<p align="center">Status/Updates:</p>
<p>For FY 13-14, we will:</p> <ul style="list-style-type: none"> • Develop and implement a training program to enable current REP drill participants to assume additional responsibilities • Develop and implement a training program to train new REP volunteers 	<p>Bryan Riche 225-219-3616 Bryan.riche@la.gov</p> <p>Cindy LaFosse 225-219-3640 Cindy.Lafosse@la.gov</p> <p>Ji Wiley 225-219-3621 Ji.Wiley@la.gov</p>	<p>Training program is currently active with new and current participants engaging in REP drills. Still working to recruit additional participants</p>

3. Identify and Train Responders for Weekend Emergency Response Duty

<p>In FY 10-11 a training manual, lesson plan and seminar was developed to coach additional personnel in the duties and responsibilities of weekend emergency response duty.</p> <p>For FY 13-14, we will:</p> <ul style="list-style-type: none"> • Refine current training course for weekend responders to address current newly identified needs • Identify regional and headquarters assets in addition to Inspection Division staff that can participate in weekend response duty • Conduct a minimum of 2 training courses at Regional Offices in FY 13-14 	<p>For more information on this project, please contact:</p> <p>Bryan Riche 225-219-3616 Bryan.riche@la.gov</p> <p>Chad Scroggs 225-219-3630 Chad.scroggs@la.gov</p>	<p>Status/Updates:</p> <p>Conducted one weekend emergency response training class in SWRO. Amended “update” contact list to include changes in staff. Adding three new LDEQ employees in SWRO for ER rotation.</p>
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4. Work with Enforcement to Develop Expedited Penalties for CAP Program

<p>The Enforcement Division has stated that several recurring CAPP violations may be appropriate for Expedited Penalty action.</p> <p>For FY 13-14, we will:</p> <ul style="list-style-type: none"> • Review guidance proposed for standardized CAPP enforcement • Develop a list of those violations suitable for XP action 	<p>For more information on this project, please contact:</p> <p>Kevin Sweeney 225-219-3637 Kevin.Sweeney@la.gov</p>	<p>Status/Updates:</p> <p>Reviewing guidance documents for a standardized CAPP enforcement.</p>
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RADIATION

1. Radiation Application Processing

The Assessment Division/Radiation Section will process 100% of the radioactive material applications for registration, licensing, and certification within 30 business days of receipt of complete applications as per the operational plan.	For more information on this project, please contact:	Status/Updates:
	Scott Blackwell 225-219-3639 Richard.Blackwell@la.gov	In the 1st Quarter, 99.7% of the completed applications were processed in 30 business days.

2. Review and Update All Radiation SOPs

<ul style="list-style-type: none"> • Review and update 19 Radiation-related SOPs in accordance with LDEQ's Quality Management Plan every two years. • Develop new SOPs if the need arises. • Update Delegations, Notifications, Designations, Appointments, and Agreements 	For more information on this project, please contact:	Status/Updates:
	Jim Pate 225-219-3860 James.Pate@la.gov	We reviewed our SOPs and one SOP needs major revisions, so it was started.

3. Radiation Inspections

<p>As per the operational plan, radiation inspectors will inspect:</p> <ul style="list-style-type: none"> • 95% of radiation licensees. • 90% of x-ray registrants. • 100% of mammography facilities. <p>Approximately 25% of these respective inspections will be completed each quarter of FY 2012-13.</p>	For more information on this project, please contact:	Status/Updates:
	Dwayne Stepter 225-219-3642 Dwayne.Stepter@la.gov Scott Blackwell 225-219-3639 Richard.Blackwell@la.gov Joe Noble 225-219-3643 Joe.Noble@la.gov	By the 1st Quarter, 19% of radiation licensees, 21% of x-ray registrants, & 27% of mammography facilities were inspected.

4. Ensure Adequate Training of All Radiation Section Employees as required by the Nuclear Regulatory Commission

<ul style="list-style-type: none"> Identify employees needing radiation training. Find NRC-funded training courses in which to enroll them. Ensure adequate means and preparation to successfully complete the courses. 	<p>For more information on this project, please contact:</p>	<p>Status/Updates:</p>
	<p>Judy Schuerman 225-219-3634 Judith.Schuerman@la.gov</p> <p>Dwayne Stepter 225-219-3642 Dwayne.Stepter@la.gov</p>	<p>8 Radiation employees and 1 other employee attended a total of 11 weeks of NRC-funded radiation training this fiscal quarter.</p>

5. Follow Up from IMPEP Review

<ul style="list-style-type: none"> Develop regulations to remain compatible with NRC regulations. Correct Sealed Source and Device records to comply with NRC requirements. 	<p>For more information on this project, please contact:</p>	<p>Status/Updates:</p>
	<p>Judy Schuerman 225-219-3634 Judith.Schuerman@la.gov</p> <p>Joe Noble 225-219-3643 Joe.Noble@la.gov</p> <p>Jim Pate 225-219-3860 James.Pate@la.gov</p>	<p>RP055ft will be published as a proposed rule in the November 20, 2013 issue of the Louisiana Register. Two rule packages are being developed to address NRC comments from previous rulemakings. NRC promulgated 2 more rules, so the need for 3 additional rule packages has been identified. (8 new NRC rules will be addressed in 3 future DEQ rules.)</p> <p>Of the 61 SS&Ds that need to be revised, 2 SS&Ds were completed this quarter, for a total of 25 complete and 36 outstanding (to be completed).</p>

WATER SURVEYS

1. Complete EPA 106 Grant Commitments

	For more information on this project, please contact:	Status/Updates:
<p>Water Surveys will complete the modeling section’s requested TMDL surveys during this fiscal year. The Vermillion / Teche Discharger Inventory will be conducted in support of these TMDL surveys. An accounting of the TMDL surveys and dischargers of other surveys that may be requested will be reported quarterly during this fiscal year.</p>	<p>David Greenwood (225) 219-3618 david.greenwood@la.gov</p>	<p>There were 187 site visits for the Nutrient Gradient Project this quarter.</p> <p>There were 16 site visits for the Ultra Clean Metals Project this quarter.</p> <p>There were 11 Training Days this quarter.</p>

2. Be Prepared to React to Emergency Situations as needed

	For more information on this project, please contact:	Status/Updates:
<p>Assist as needed in support of emergencies: B. P. SCAT Project, NRDA Submerged Oil Project, Secretive Marsh Bird Project, NRDA Oyster Project and the B. P. Seafood Safety Project. An accounting for each of these projects will be reported quarterly during this fiscal year.</p>	<p>David Greenwood (225) 219- 3618 david.greenwood@la.gov</p>	<p>There were 28 SCAT Days during this quarter.</p> <p>There were 132 site visits for the Bayou Corne Project this quarter.</p> <p>There were 24 site visits for the Seafood Safety Project this quarter.</p> <p>There were 234 site visits for the Bird Carcass Project this quarter.</p> <p>There were 17 site visits for the Exxon Mobil (NRDA) Project this quarter.</p>

3. Complete EPA 319 Grant Commitments

	For more information on this project, please contact:	Status/Updates:
<p>Water Surveys will collect Non Point's requested data for its projects. The current projects are Marsh Bayou, Bayou Lafourche and Turkey Creek. An accounting for each of these projects as well as other surveys that may be requested will be reported quarterly during this fiscal year.</p>	<p>David Greenwood (225) 219-3618 david.greenwood@la.gov</p>	<p>There were 590 site visits for Nonpoint Projects this quarter.</p> <p>There were 3 site visits for the Turbidity Sensor Testing Project this quarter.</p>