

You are invited to participate in a web meeting on **2012 ERIC Emissions Inventory Reporting on Tuesday January 29, 2013 at 9:00 am**. To participate, you will need a computer with Internet access and a phone.

Instructions for connecting to the web meeting are below. There is a download and sign in process that can take several minutes, so please complete Part 1 of the instructions as soon as possible, but at least fifteen minutes before the meeting is scheduled to begin. Part 2 of the instructions may be completed shortly before the meeting begins.

If you have any problems or questions before Tuesday, please contact me at 225-219-3482 or you may contact the Customer Service Center at 866-896-5337.

Michael Vince
DEQ Air Permits

Web Meeting Instructions

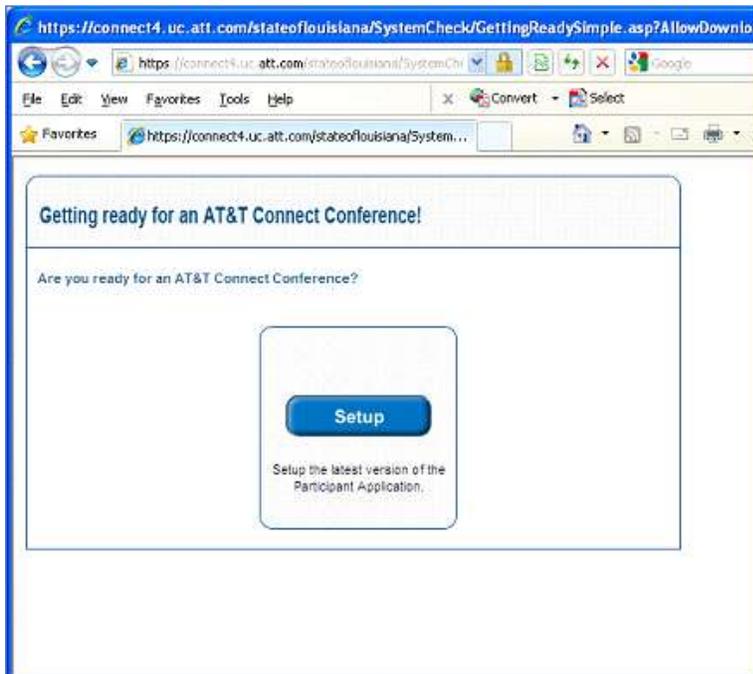
Part 1 – Downloading the Application

Complete Part 1 at least fifteen minutes before the meeting begins.

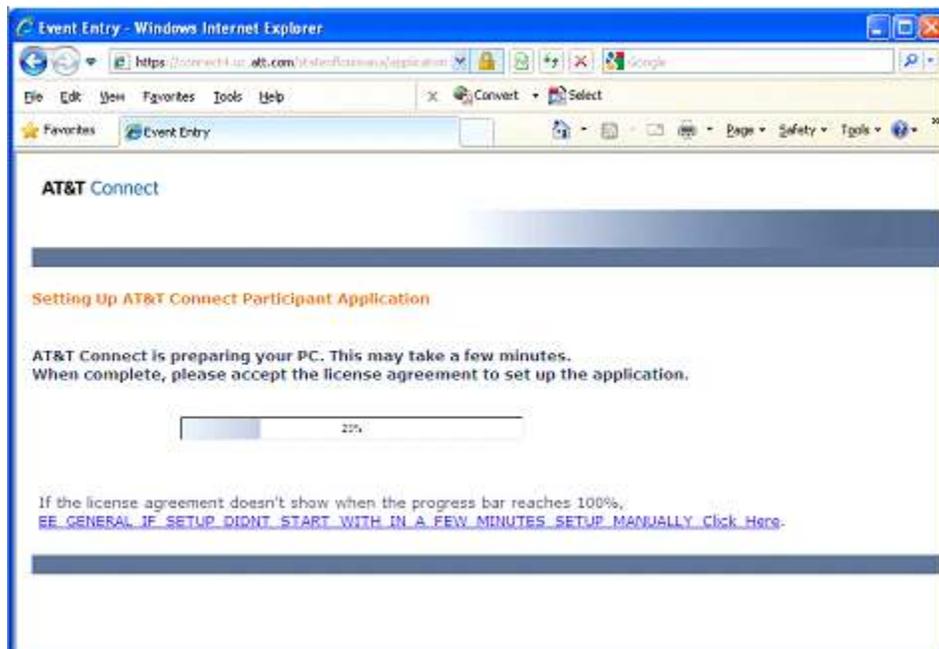
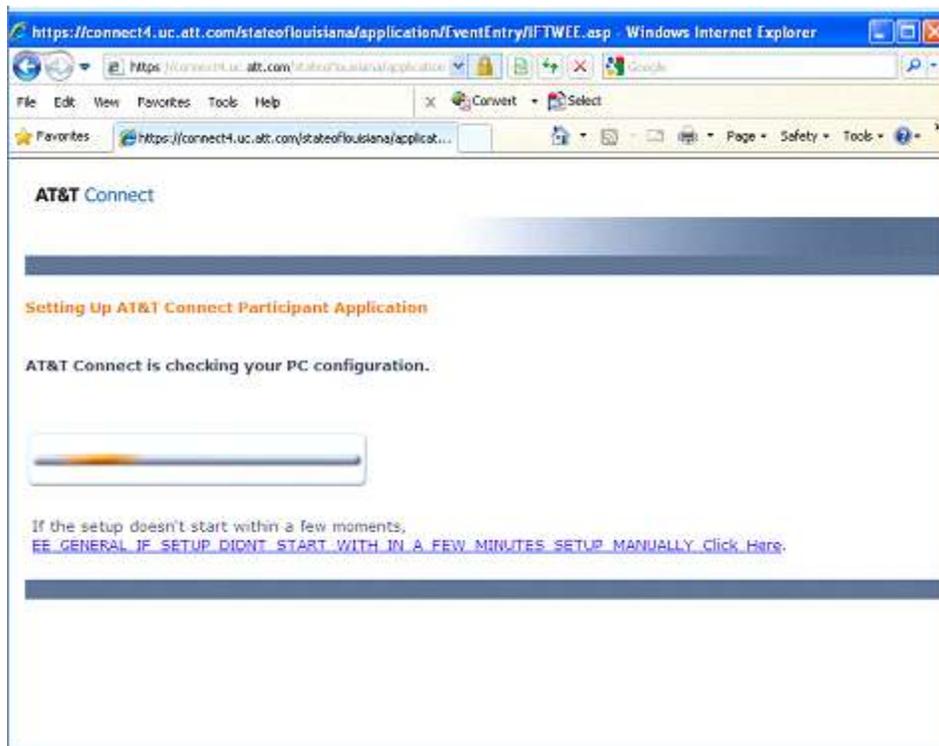
Click this link:

<https://connect4.uc.att.com/stateoflouisiana/Prepare/>

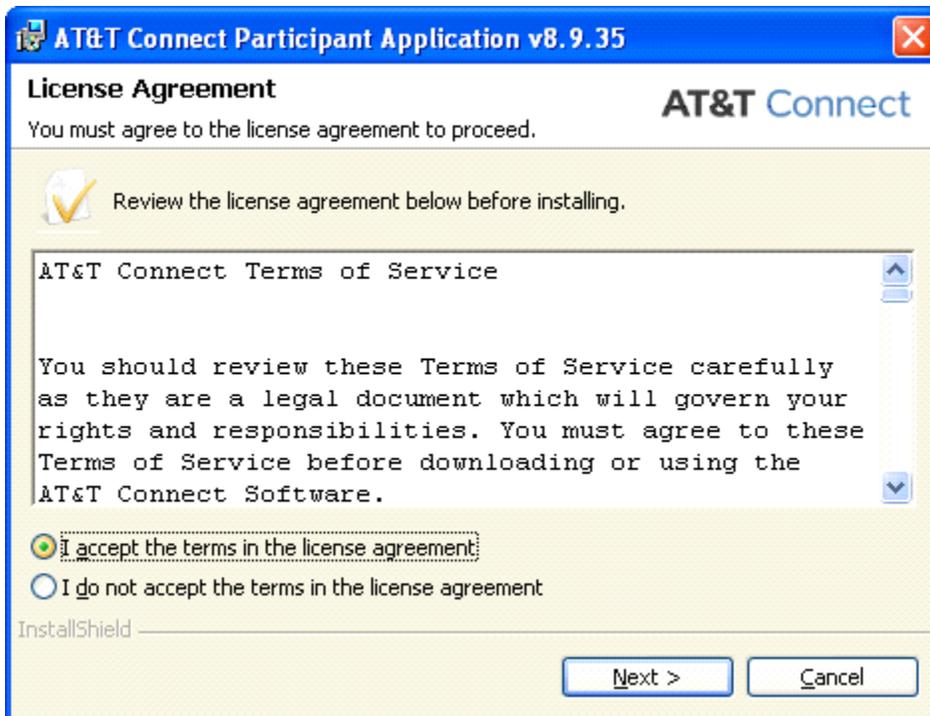
A browser window will open as shown below. Click the Setup button.



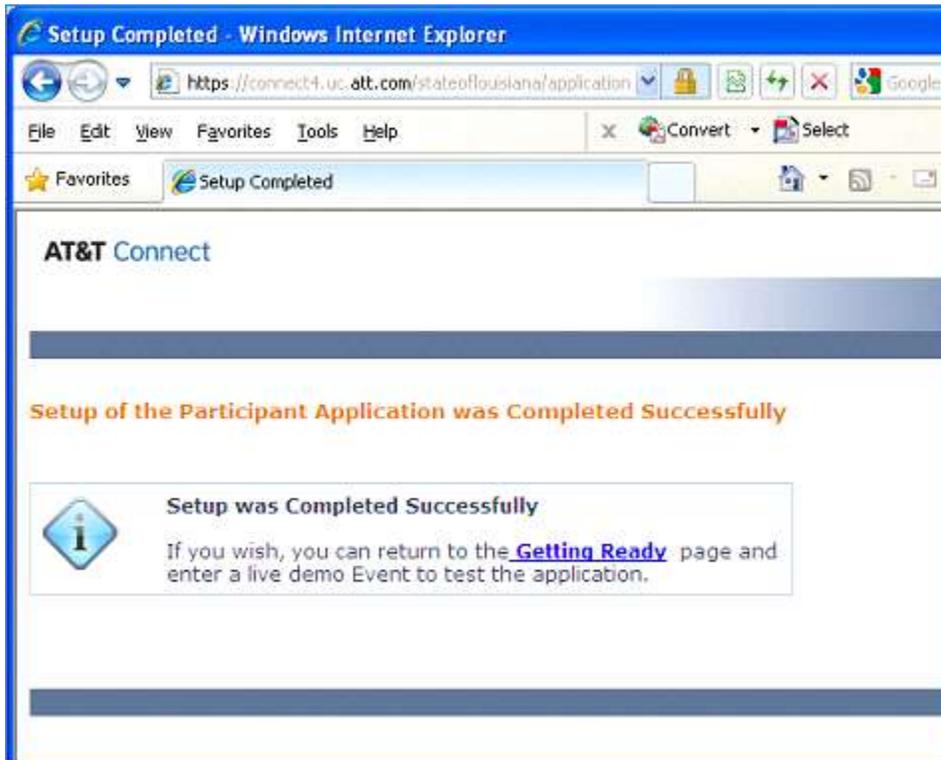
A configuration test and installation process will begin, as shown below:



In the license agreement window, select "I accept the terms in the license agreement", and click Next.



Installation will continue and when complete, this screen will appear:



Part 2 - Starting the Meeting

A few minutes before it is time for the meeting to start, click this link:

<https://www.connectmeeting.att.com>

This screen will appear:

AT&T Connect Meeting Login - Windows Internet Explorer

https://www.teleconference.att.com/servlet/ATTClogin

File Edit View Favorites Tools Help X Convert Select

Favorites AT&T Connect Meeting Login

at&t

> AT&T Connect Meeting Login Topic Help

AT&T TeleConference Service
IT'S NEVER BEEN EASIER TO CALL A MEETING

2 SUPPORT
2 DOWNLOADS
3 FEEDBACK

Login to your AT&T Connect Meeting

Meeting Number

Code

Email Address

First Name

Last Name

SUBMIT

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Enter the following information in the fields provided:

Meeting Number: 888 808 6929

Code: 9562462

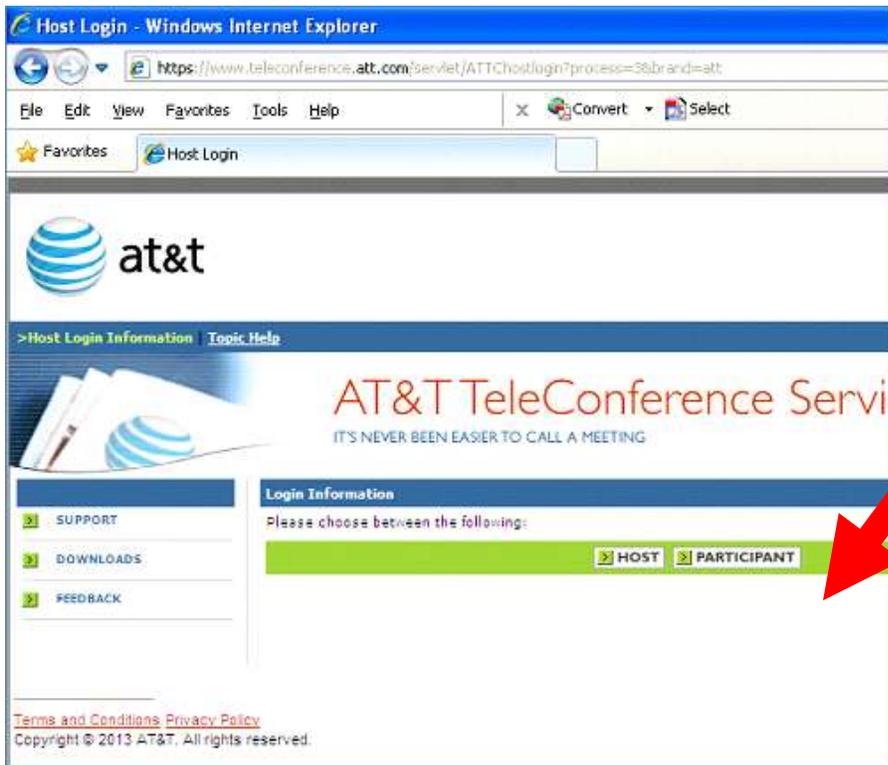
Your Email address

Your First Name

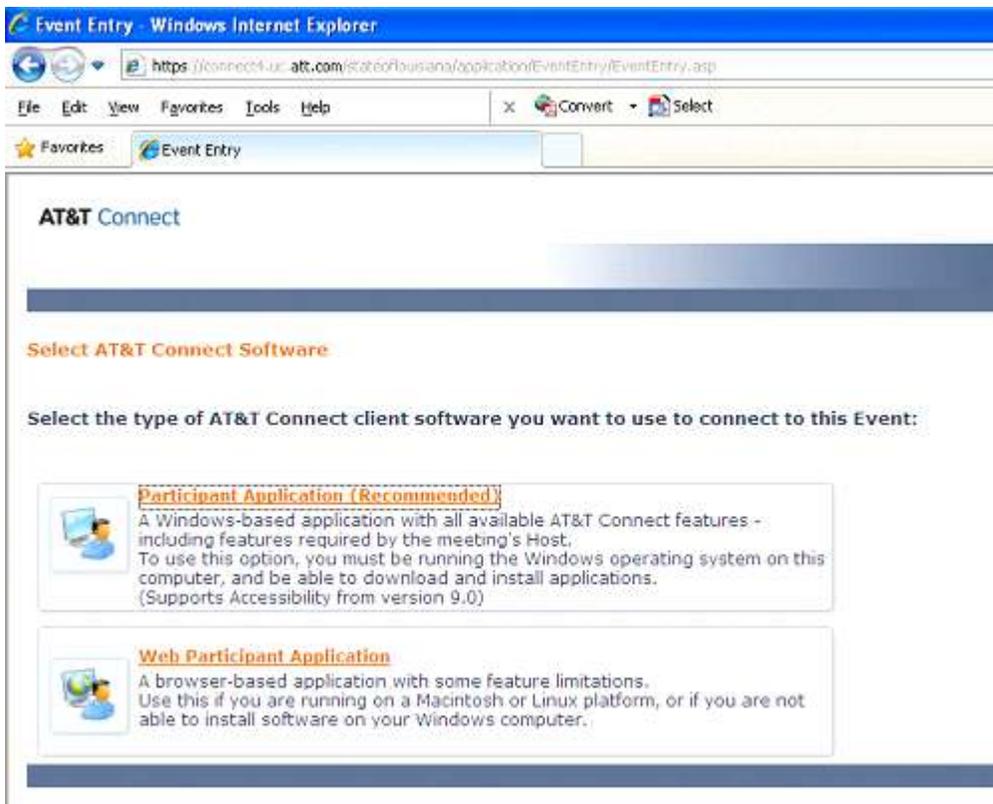
Your Last Name

Click Submit.

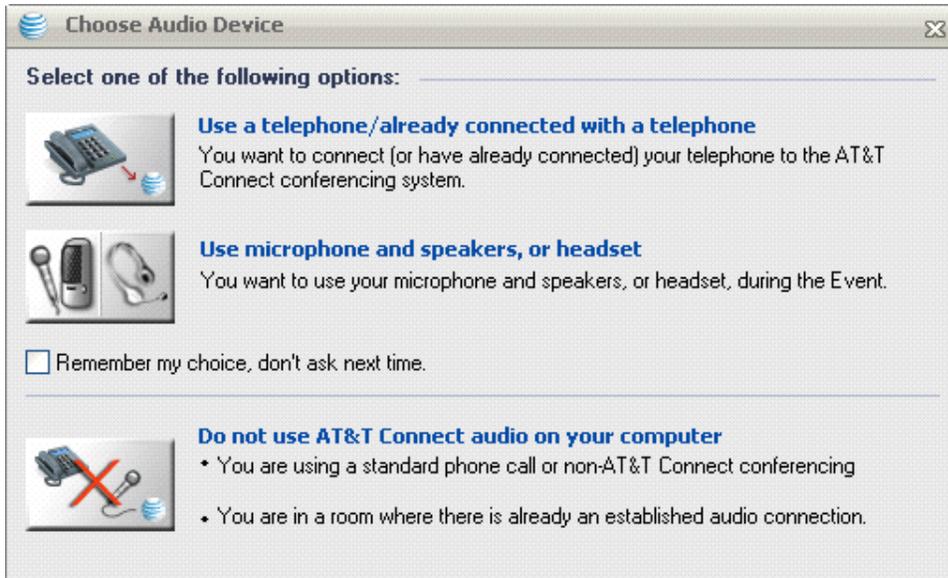
On the screen that appears, click Participant, as shown below:



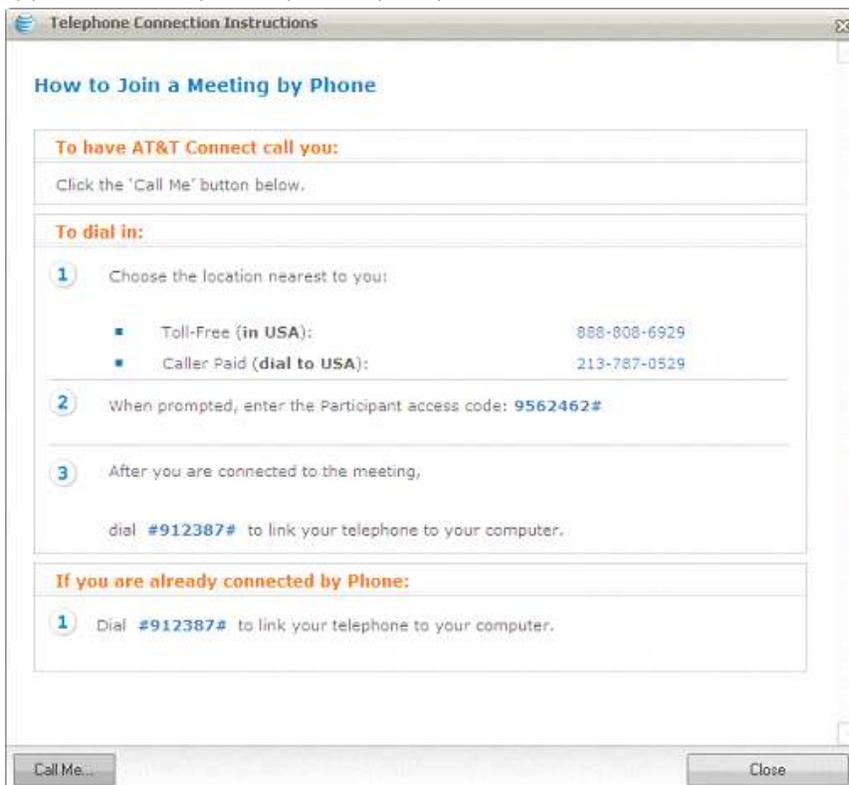
On the screen below, click on **Participant Application (Recommended)**.



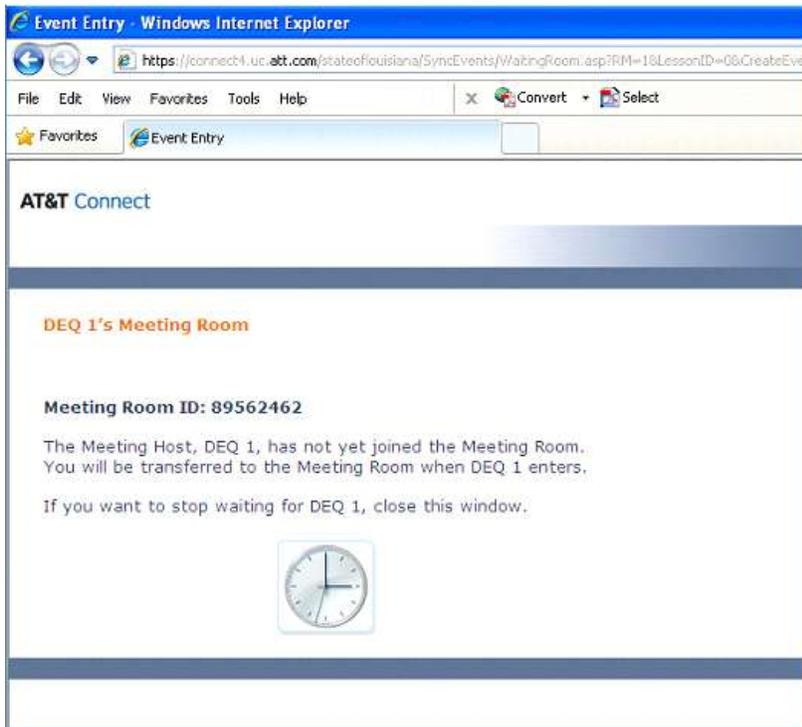
A new window will open, with a Choose Audio Device popup, as shown below. Click on the appropriate icon. Most users should choose the first option. If you have a microphone and speakers set up, you may select that option instead.



The following window will appear. Either dial the number shown on the screen, (888)808-6929 and enter the access code, or click the Call Me button at the bottom left. If you choose Call Me, a field will appear in which you may enter your phone number.



If the host has not yet joined the meeting, you may see this screen:



Once the meeting begins, you may click on the icons at the top of the screen to raise your hand, send a note, mute/unmute your phone, and other options.

