

LDEQ ANSWERS TO PROPOSERS QUESTIONS
RFP No. 2012-07-3901
“Targeted Brownfields Assessment Services III”

LDEQ’s answers to the following questions are intended to provide information to potential proposers questions to RFP No. 2012-07-3901.

Questions and answers that may potentially result in the disclosure of information from proposals of competing bidders will not be published.

Question 1: In Attachment 2, Schedule of Prices C, there is a footnote indicating that “*Unit Rates shall include all associated direct costs (labor, supplies, equipment, incidentals and expendables, duplication/copying, communications, postage, shipping and handling, transportation, taxes, etc.), all indirect costs (fringe, overhead, general and administrative costs) expenses associated with each line and profit.*” Does the Unit Cost only include the driller subcontractor’s direct and indirect costs? The unit cost does not include the Consultants direct (i.e. labor) and indirect cost, correct?

LDEQ’s answer: The unit rate is to include ALL COSTS associated with the direct push coring tasks described in RFP Attachment 1, Statement of Work, Section 3.4 (3) (a) (first paragraph) and monitoring well installation tasks described in Section 3.4 (3) (b) (first two paragraphs) as well as Section 3.4 (3) (c) Monitoring Well Plugging and Abandonment (i.e., equipment operator(s), equipment use, well screens, filter sand, etc). These activities may be performed by subcontractor or contractor depending on the circumstances of the awarded company.

The per foot rate(s) in Schedule of Prices C “Coring and Monitoring Wells” SHOULD NOT include compensation for Project Manager, Scientist(s), and Technician(s) as described concurrently on site during drilling activities for performance of the following tasks:

- Measuring and recording coring/boring locations
- Measuring and recording surface elevations
- Preparing boring logs
- Recording logs using ASTM
- Measuring and recording groundwater depth
- Gauging temporary well
- Collection of samples

These rates will be paid at the hourly rate in Attachment 2, Schedule of Prices A and may be performed by the Prime Contractor or Approved Subcontractor as stated in RFP Attachment 1, Statement of Work, 5.1.

Question 2: In Attachment 2, Schedule of Prices B, for the Closed-System Purge Trap and Extraction for Volatile Organics in Soil and Water Samples, I have the following questions:

- We should identify whether we are going to use Encores or Terracores during sampling activities and only include the pricing for the chosen sampling kit, correct?

LDEQ's answer: Correct

Question 3: As the number of Encore samplers required by laboratories varies based on the parameters to be analyzed, the price per kit should be based on how many Encore samplers?

LDEQ's answer: The Encore should be priced per sampler, not sample kit. This has been changed by an Addendum to RFP Attachment 2, Schedule of Prices B "Analytical." Please go to <http://www.deq.louisiana.gov/portal/DIVISIONS/FinancialServices/RequestforProposals/2012073901.aspx> for the revised Attachment 2, Schedule of Prices B.

For further clarification: the number of encore samplers will be dictated by the field sampling plan, not the laboratory.

Question 4: How does LDEQ want us to convey the anticipated earnings by the veteran-owned small entrepreneurs?

Options are:

- As a percentage of total award;
- Estimated dollar amount per task order (e.g. \$200 per title search per Phase I ESA); or
- Total dollar amount (difficult since we don't know total award).

LDEQ's answer: According to the RFP Part II. General Information 2.6: "If a proposer is not a certified small entrepreneurship as described herein, but plans to use certified small entrepreneurship(s), proposer shall include in their proposal the names of their certified Veteran Initiative or Hudson Initiative small entrepreneurship subcontractor(s), a description of the work each will perform, and the dollar value of each subcontract." In lieu of dollar value of each subcontract, the department will accept the anticipated earnings by veteran-owned small entrepreneurs be conveyed as percentage of total award.

Question 5: I have a question regarding the Minority-Owned Business Enterprise and Women-Owned Business Enterprise (MBE/WBE) classifications.

Is it the case that there are no points allowed for WBE and MBE firms as there are for the Hudson/Veteran Small Business Enterprises?

LDEQ's answer: There are no reserved points for Minority-Owned or Women-Owned Business Enterprises.

Question 6: Is Payment Bond required?

LDEQ's answer: A payment bond is not required.

Question 7: Would projects be exempt from LA State Sales Tax?

LDEQ's answer: Projects are not exempt from LA State Sales Tax.

Question 8: Page 2 of Appendix C paragraph a. Payment states, "Progress payments may be made at the discretion of the Department's Project Manager." Please provide an example of when a progress payment could be denied.

LDEQ's answer: This is meant to allow payment for work performed on Phase II/RECAP assessments which may take up to 3 months to complete. The intent is to pay for services which may have occurred prior to submittal of a report. This includes laboratory analysis, direct push coring and monitoring well installation and sampling. It is not intended to deny a progress payment. The Department's Project Manager will use discretion with regard to whether invoice documentation sufficiently supports measurable accomplishment of work performed.

Question 9: Page 7 of Attachment 1 Statement of Work, (6) Disposal: "The Contractor shall be authorized by the Department to sign manifests, in determined necessary." Will Contractor sign manifests as an **Agent** for the state?

LDEQ's answer: Generally, the party requesting the sampling will be required to sign the manifests. If the Department is required to sign the manifest, the Department's preference is for the contractor sign as an agent.

Question 10: ATTACHMENT 1 SOW

3.4 Phase II or RECAP Assessments (3)(a) and (3)(b)

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Direct Push Coring

The Contractor shall (as described in each work order specific SAP):

[1] measure and record the location of each direct push core to plus or minus (\pm) 0.1 foot ;

[2] measure and record the surface elevation of each direct push core location to plus or minus (\pm) 0.1 foot North American Vertical Datum (NAVD)];

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Monitoring Well Installation and Sampling

The Contractor shall (per each work order specific SAP):

[1] measure and record the location of each boring location to plus or minus

(\pm) 0.1 foot;

[2] measure and record the surface elevation of the borehole or monitoring well to plus or minus (\pm) 0.1 foot (NAVD);

Is a Louisiana Professional Licensed Surveyor required for this?

LDEQ's answer: A Louisiana Professional Licensed Surveyor is required for this work. The Professional Land Surveyor (PLS) would be included in RFP Attachment 1, Statement of Work, Section 5.1, Labor Category Responsibilities: "Technician" Labor Category.

Question 11: Question, does the Geotechnical Test in Part 3 of the analytical bid require the laboratory to have LDEQ certification? It is my understanding it is not required. Only the traditional analytical methods are required.

LDEQ's answer: The selected Contractor or subcontract laboratory must be LELAP accredited *prior to analysis* of any test, including geotechnical tests, required by any approved Sampling and Analysis Plans. Refer also to the fourth (4th) footnote in RFP Attachment 2, Schedule of Prices B "Analytical."