

RFP No. 3000002521

LDEQ gives public notice that it is requesting proposals from interested, qualified persons or firms for “**Records Management Support**”

- RFP available www.deq.louisiana.gov/RFP. They may also be obtained by e-mailing Leslie.Garcia@la.gov in the Louisiana Department of Natural Resources Procurement Division.
- Any and all questions regarding this RFP must be submitted in writing to the Louisiana Department of Natural Resources (LDNR), Procurement Division no later than **March 7, 2014**. **Do not** contact other LDEQ or LDNR personnel with questions regarding this RFP.
- LDNR anticipates that questions and answers will be posted on LDEQ’s website mentioned above approximately **March 10, 2014**.
- It is the responsibility of potential proposers to check LDEQ’s website prior to submitting their proposals to verify that they have the most recent updates (i.e. questions and answers, addendums, additional information, etc.). Proposals that do not use the most recent updates will be scored accordingly.
- Information about awarded contracts can be obtained through the public records process. For assistance concerning public records, phone (225) 219-3172, e-mail publicrecords@la.gov or go to <http://www.deq.louisiana.gov/portal/tabid/2234/Default.aspx>.
- Proposals must be received no later than 3:00 p.m. local time on **March 24, 2014**, after which time and date they will not be accepted.