

Instructions for Completing the Weekly Debris Management Report*

The State of Louisiana Comprehensive Plan for Disaster Clean Up and Debris Management mandates that vegetative debris intended for final disposal in a landfill shall be reduced fifty percent by volume and fifty percent by weight prior to transport to the landfill. (See La. R.S. 30:2413.1)

In an effort to encourage recycling, the beneficial use of vegetative debris, and the efficient management of debris generated by Hurricane Gustav, the Department of Environmental Quality (LDEQ) will require all debris management sites to submit a Weekly Debris Management Report. These weekly reports will indicate the volume and weight of debris received, processed, recycled, and finally disposed in a landfill.

Volumes and weights can be determined using the following methods:

1. **Debris Weight** is preferably measured by using a scale. If no scale is available, determine the debris weight using the following volume to weight conversion factor:

$$\text{Cubic yards of debris} \div 6 = \text{tons of debris}$$

Do not use the conversion factor of “6” if a scale or other approved method is utilized to determine the weight. Please use the same method to determine the weight of received, processed, and disposed debris.

2. **Truck Capacity** = length x width x height of the truck bed
3. **Net Truck Volume** = Truck Capacity x % full (for a full truck load assume 1)

Other approved FEMA methods may be used. Please document on the form which method is used.
4. **Volume of Vegetative Debris Received** = Sum of all Net Truck Volumes
5. **Volume of Vegetative Debris Processed (i.e. chipped, burned, etc.)** is the quantity of the vegetative debris **received** that was sent for processing.
6. **Volume of Vegetative Debris Recycled (used as fuel, etc.)** is the quantity of the vegetative debris **received** that was sent for a beneficial use.
7. **Volume of Vegetative Debris sent to a Landfill for Final Disposal** is the quantity of the vegetative debris **received** that was sent to a landfill for final disposal.

*Please note that the Weekly Debris Management Report shall be submitted to the LDEQ no later than each Sunday beginning Sunday, September 21, 2008. The report must be true, accurate, and complete. Failure to properly complete the report could subject the responsible party to civil and/or criminal penalties. Furthermore, failure to submit an accurate report timely could subject the responsible party to enforcement action by the LDEQ.