

**TABLE 5  
SUBMITTAL REQUIREMENTS**

<b>Submittal Requirements</b>	<b>SO</b>	<b>MO-1</b>	<b>MO-2</b>	<b>MO-3</b>
RECAP Form 1 Submittal Summary	X	X	X	X
RECAP Form 2 Soil Analytical Data Summary	X	X	X	X
RECAP Form 3 Groundwater Analytical Data Summary	X	X	X	X
RECAP Form 4 Groundwater Monitoring Well Characteristics	X <sup>2</sup>	X	X	X
RECAP Form 5 Groundwater Monitoring Well Sampling Event Summary	X <sup>2</sup>	X	X	X
RECAP Form 6 Screening Option Summary for Soil	X			
RECAP Form 7 Management Option Summary for Soil 0-15 ft bgs		X	X	X
RECAP Form 8 Management Option Summary for Soil > 15 ft bgs		X <sup>2</sup>	X <sup>2</sup>	X <sup>2</sup>
RECAP Form 9 Screening Option Summary for Groundwater	X			
RECAP Form 10 Management Option Summary for Groundwater		X	X	X
RECAP Form 11 Ecological Checklist	X	X	X	X
RECAP forms for the lower tiers of assessment completed for each AOI		X <sup>2</sup>	X <sup>2</sup>	X <sup>2</sup>
A topographic map with AOI labeled and name of quadrangle*	X	X	X	X
A vicinity map with adjoining properties, cross streets, and land use*	X	X	X	X
A site map with all significant features*	X	X	X	X
Identification of the horizontal and vertical boundaries of the AOI for each impacted medium and a detailed AOI map with all sampling locations identified*	X	X	X	X
A description of the site including history, setting, size, geology, hydrology, and hydrogeology	X	X	X	X
A description of land characteristics (such as surface water bodies) and current and future land use at and in the vicinity of the AOI including identification of receptors	X	X	X	X
The groundwater classification(s) of the zone(s) under evaluation and information used to arrive at this determination; identification of the POC, POE, and CC		X	X	X
A description of groundwater use at and in the vicinity (one-mile radius) of the AOI including, at a minimum, a LDNR well survey obtained within the last 12 months		X	X	X
Identification of all known underground utilities (≤ 15 feet bgs) within or adjacent to the AOI	X	X	X	X
Identification of the AOIC and/or CC for each COC (including all calculations and identification of the sampling locations/results used) for each AOI	X	X	X	X
Inputs, methods, and supporting calculations for submitter-derived SS and/or RS	X	X	X	X
An environmental fate and transport analysis including identification and justification of models used, a discussion on the appropriateness of the model(s) for site conditions, model outputs, boundary conditions, calibration data and sensitivity analyses, and model limitations and uncertainties			X <sup>2</sup>	X <sup>2</sup>
Identification of the areas/media/COC requiring further evaluation or corrective action; if recommending NFA-ATT, the basis of the recommendation	X	X	X	X
Identification of areas/media where remedial action has been conducted	X	X	X	X
Identification of landowners, lessees, and/or servitude holders	X <sup>2</sup>	X <sup>2</sup>	X <sup>2</sup>	X <sup>2</sup>

<sup>1</sup>Submittal requirements include, but may not be limited to, the requirements listed. Any variance from this list is subject to Department approval prior to submission of the report.

<sup>2</sup>If applicable.

\*All maps must have a bar scale, legend, north arrow, contour intervals (if contoured), date data was obtained, and map date. All maps, figures, diagrams and cross sections submitted must be legible and, unless otherwise approved by the Department, not larger than 11 inches by 17 inches and must be folded to a standard report format (8.5 inches by 11 inches).