

FAX TRANSMITTAL
SEVEN DAY PRIOR NOTICE TO PERFORMING CLOSURE OR
CHANGE-IN-SERVICE TO AN UNDERGROUND STORAGE TANK

TO: Fax is to be transmitted to the following UST Division Regional Office:

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| <input type="checkbox"/> Southeast Regional Office
(504) 736-7702 | <input type="checkbox"/> Southwest Regional Office
(337) 491-2682 |
| <input type="checkbox"/> Capital Regional Office
(225) 219-3474 | <input type="checkbox"/> Northwest Regional Office
(318) 676-7573 |
| <input type="checkbox"/> Acadiana Regional Office
(337) 262-5593 | <input type="checkbox"/> Northeast Regional Office
(318) 362-5448 |
| <input type="checkbox"/> Bayou Lafourche Office
(985) 532-9945 | <input type="checkbox"/> Kisatchie Central Office
(318) 487-5927 |

FROM: Name of Person Providing Notice: _____
Company: _____
Telephone Number: (____) _____

SUBJECT: Seven Day Notice Prior to Performing UST Closure or Change-in-Service

On ___/___/___ at _____ a.m. / p.m., I contacted the above-noted regional office to provide notification of a UST closure/change-in-service. As all regional personnel were in the field at the time of my call, I am transmitting this notice that closure or change-in-service will be conducted at the following site:

Facility Name: _____ Agency Interest Number: _____
Date/Estimated Time of Closure/Change-in-Service: ___/___/___ ____ a.m./p.m.
Site Physical Location: _____

A **Notification of Intent to Perform a Closure or Change-in-Service to an Underground Storage Tank System** form was submitted to the Underground Storage Tank Division at least 30 days prior to the date noted above.

I AGREE THAT CLOSURE/CHANGE-IN-SERVICE OF THE UST WILL NOT COMMENCE UNTIL I HAVE RECEIVED APPROVAL FROM THE REGIONAL OFFICE. Also, I will contact the regional office as soon as possible if rescheduling of the tank closure/change-in-service is necessary due to inclement weather.

Signature of Person Providing Notice

Date

Time
UST-ENF-05