

FREQUENTLY ASKED QUESTIONS FOR UST ANNUAL REGISTRATION INVOICES

1. General Payment information

- Please see the reverse side of the invoice for more information including our address and online payment options.
- The bottom of the invoice is a tear-off coupon which should be mailed with your payment.
- You may submit one check with multiple invoices. Please be sure to include the coupons for all invoices you wish to pay. We also recommend you indicate which invoices you are paying on the check.

2. [LDEQ Rules and Regulations](#) can be found on our website. Please see website link below.

3. Why am I receiving my registration invoice now?

- This registration is for the period of **July 1 through June 30**. Payment should be received by DEQ by the due date on the invoice to avoid any late payment fees and so that your new certificate will be released before your current certificate expires.

4. The mailing address is incorrect.

- All changes in UST contact information require an updated and signed [UST REG-01 form](#) which can be found on our website.
- Copies of the most recent forms can be downloaded from the [UST Division website](#)
- Any other changes related to UST registrations must be submitted in writing and must include the owner's signature.

5. If you no longer own or operate this facility

- All changes in UST ownership information require an updated and signed [UST REG-01 form](#) which can be found on our website.
- Copies of the most recent forms can be downloaded from the [UST Division website](#)
- Any other changes related to UST registrations must be submitted in writing and must include the owner's signature.

6. If you are paying the invoice late:

- Payments not received by the department within 15 days of the due date will be charged a late payment fee. The late payment fees are a percentage of the annual fee as follows:
 - Payments received within 45 days of the invoice date . . . 5%
 - Payments received within 60 days of the invoice date . . . 10%
 - Payments received within 90 days of the invoice date . . . 15%

7. For any other questions please contact your DEQ Financial Services representative

Attn: Katie Thames

LDEQ - Financial Services Division

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