

CONTRACTOR'S GUIDE & RECORD
FOR IMPLEMENTATION OF SIX GOOD FAITH EFFORTS

It is a Federal requirement that all procurement made with Federal funds utilize six (6) good faith efforts to utilize disadvantaged business enterprises (DBEs) in the areas of construction, services, equipment, and supplies. For each of the following six steps, please state what actions were taken to comply with that step or reasons that no action was taken.

1. Placing qualified DBEs on solicitation lists.

2. Assuring that DBEs, once identified, are solicited whenever they are potential sources.

3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by DBEs.

4. Establishing delivery schedules, where the requirement permits, which encourage participation by DBEs.

5. Using the services and assistance of the Small Business Administration, and the Minority Business Development Agency of the Department of Commerce to identify qualified DBEs.

6. Require that each party to a subagreement or contract award take the affirmative steps outlined here.

Signature of Contractor

Date