



To: Prospective Applicants for Oil and Gas Exploration, Development, & Production Facilities Located Within Coastal Waters General Permit

Attached is a **Coastal Waters Oil and Gas Facility General Permit Notice of Intent (NOI) CWOFG-G**, for a Louisiana Pollutant Discharge Elimination System (LPDES) permit, authorized under EPA's delegated NPDES program under the Clean Water Act. To be considered complete, every item on the form must be addressed and the last page signed by an authorized company agent. If an item does not apply, please enter "NA" (for not applicable) to show that the question was considered.

Three copies (one original and two copies) of your **completed** NOI, each with a marked **U.S.G.S. Quadrangle map** or equivalent attached, should be submitted to:

Department of Environmental Quality
Office of Environmental Services
Post Office Box 4313
Baton Rouge, LA 70821-4313
Attention: Permits Division

Unless notified otherwise by the Secretary or his designee, owners/operators are authorized to discharge wastewater under the terms and conditions of the permit 14 days from the receipt of a hand-delivered, properly completed NOI to the Office of Environmental Services, Permits Division or 14 days from the postmarked date stamped on the envelope that contains the properly completed NOI. The permittee is required to keep a copy of the NOI submitted to the Water and Waste Permits Division at the permitted facility. It should be kept with other records related to the permit and permit compliance.

According to L. R. S. 48:385, any discharge to a state highway ditch, cross ditch, or right-of-way shall require approval from:

Louisiana DOTD
Office of Highways
Post Office Box 94245
Baton Rouge, LA 70804-9245
(225) 379-1301

AND

Louisiana DHH
Office of Public Health
6867 Bluebonnet Road, Box 7
Baton Rouge, LA 70810
(225) 765-5044

In addition, the plans and specifications for sanitary treatment plants must be approved by the Louisiana DHH, Office of Public Health at the address above.

A copy of the LPDES regulations may be obtained from the Department's website at <http://www.deq.state.la.us/planning/regs/index.htm> or by contacting the Office of Environmental Assessment, Regulations Development Section, Post Office Box 4314, Baton Rouge, Louisiana 70821-4314, phone (225) 219-3550.

For questions regarding this NOI please contact the Water & Waste Permits Division at (225) 219-3181

Date _____
Agency Interest No. AI _____
NPDES/LPDES Permit No. LA _____
Air Permit No. (CDS No.) _____

Please check: Initial Permit
 Permit Modification
 Permit Renewal
 Existing Facility

STATE OF LOUISIANA
DEPARTMENT OF ENVIRONMENTAL QUALITY
Office of Environmental Services
Post Office Box 4313
Baton Rouge, LA 70821-4313
PHONE#: (225) 219-3181

LPDES NOTICE OF INTENT TO DISCHARGE
WASTEWATER FROM OIL AND GAS EXPLORATION, DEVELOPMENT, &
PRODUCTION FACILITIES LOCATED WITHIN COASTAL WATERS
(Attach additional pages if needed.)

SECTION I - FACILITY INFORMATION

A. Permit is to be issued to the following: (must have operational control over the facility operations - see LAC 33:IX.2501.B and LAC 33:IX.2503.A and B).

1. Legal Name of Applicant (Company, Partnership, Corporation, etc.) _____

Facility Name _____

Mailing Address _____

Zip Code: _____

If applicant named above is not also the billing party for the production facility, please state the billing contact name, phone # and address.

Please check status: Federal Parish Municipal
 State Public Private Other: _____

2. Location of facility. Please provide a specific street, road, highway, interstate, and/or River Mile/Bank location of the facility for which the NOI is being submitted.

Oil & Gas Field: _____

City (or nearest city): _____ Parish _____

Front Gate Coordinates:

Latitude- _____ deg. _____ min. _____ sec. Longitude- _____ deg. _____ min. _____ sec.

Method of Coordinate Determination: _____

(Quad Map, Previous Permit, website, GPS)

Is the facility located on Indian Lands? Yes No

SECTION I - FACILITY INFORMATION (cont.)

3. Name & Title of Contact Person at Facility _____
Phone _____ Fax _____ e-mail _____

B. Name and address of responsible representative who completed the NOI:

Name & Title _____
Company _____
Phone _____ Fax _____ e-mail _____
Address _____

C. Discharges Requiring Approval from the Division of Historic Preservation:

If this NOI is being completed for a facility that has not yet been constructed, you should contact the *Section 106 Review Coordinator in the Office of Cultural Development, Archaeology Division (P. O. Box 44247, Baton Rouge, LA 70404 or telephone (225) 342-8170)* to determine if construction activities or the proposed discharges will adversely affect properties listed or eligible for listing in the National Register of Historic Places

- This is an existing facility and no construction activities related to this NOI are proposed.
- This is a proposed facility and construction activities are not yet complete but I have obtained approval from the State Historic Preservation Officer for the proposed construction activities. (You must keep a copy of the approval letter on file with your facility's permit records and compliance records.)

NOTE: If you have proposed construction and have not obtained the necessary approval from the Section 106 Review Coordinator for proposed construction activities at this site, then you are NOT ELIGIBLE for automatic coverage under this general permit. LPDES permit coverage cannot be obtained UNTIL you obtain written approval from the State Historic Preservation Officer for construction activities at the proposed site.

D. Facility Information

1. Please check the facility type applying for coverage:
- Stationary Production Facility
- Mobile Production Facility (mobile production rigs or platforms, does not include drilling, workover, or completion barges)
- Individual Well (i.e., a well located in an existing oil & gas producing area that will not tie into an existing production facility, or a well that will tie into an existing production facility, but is operated by another operator)
- Wildcat Well (i.e., a new well located in a new area where oil & gas production is unknown)
- Other _____
2. Reportable Quantity Releases: As defined in 40 CFR 110, a Reportable Quantity (RQ) release of oil is "the amount of oil that violates applicable water quality standards or causes a film or sheen upon, or a discoloration of, the surface of the water or adjoining shorelines or causes a sludge or emulsion to be deposited beneath the surface of the water or upon adjoining shorelines." The RQs for other substances are listed in 40 CFR 117.3 and 302.4. Has there been a RQ release of oil or hazardous substances at this facility in stormwater since November 16, 1987, by the current owner or operator?
- Yes No

SECTION II – SITE HISTORY

A. If this is an existing facility, please provide the date (to the best of your knowledge) that the applicant began operations at this site: _____

B. Is the current operator the original operator? Yes No
 If **no**, give a reverse chronological list of previous operators. Include the company name and telephone number (if available), and the dates through which the company operated this facility.
 Please note: This portion of the NOI is for data collection purposes only and will be used for an LDEQ records cleanup project; therefore, this list is not a mandatory requirement to be filled out by the applicant. However, LDEQ respectfully requests the applicant provide any of this information if it is known.

Company	Dates of Operation		Telephone Number
	From	To	

SECTION III – DISCHARGE INFORMATION

A. Provide the following discharge information:

1. If a new discharge, when do you expect to begin discharging? _____
2. Indicate how the wastewater reaches state waters (named water bodies). This will usually be either *directly*, by *open ditch* (if it is a highway ditch, indicate the highway), or by *pipe*. Please specifically name all of the minor water bodies that your wastewater will travel through on the way to a major water body. This formation can be obtained from U.S.G.S. Quadrangle Maps. Include river mile of discharge point if available.

By _____ (effluent pipe, ditch, etc.);
 thence into _____ (Parish drainage ditch, canal, etc.);
 thence into _____ (named bayou, creek, stream, etc.);
 thence into _____ (river, lake, etc.).

3. Discharges of Reserve Pit Dewatering Effluent.

I hereby certify that the facility's reserve pit(s) have NOT received drilling fluids and/or drill cuttings on or after December 15, 1996.

I hereby certify that the facility's reserve pit(s) have received drilling fluids and/or drill cuttings on or after December 15, 1996.

Does not apply to this facility.

4. Will the discharge be directly into a waterbody designated as an Oyster Propagation area in LAC 33:IX.1123.Table 3? This applies only to those waterbodies specifically named in Table 3 and does not apply to any tributaries or distributaries unless so specified.
- Yes No

SECTION IV – COMPLIANCE HISTORY

Report the last three year history of all violations and enforcement actions for the facility, as operated by the current permittee, a summary of all permit excursions including effluent violations reported on the facility's Discharge Monitoring Reports (DMRs) and bypasses which exceeded permit limitations. Using a brief summary, report on the current status of all administrative orders, compliance orders, notices of violation, cease and desist orders, and any other enforcement actions either already resolved within the past 3 years or currently pending. The state administrative authority may choose, at its discretion, to require a more in-depth report of violations and compliance actions for the applicant covering any law, permit, or order concerning pollution at this or any other facility owned or operated by the applicant.

SECTION V – LAC 33.I.1701 REQUIREMENTS

- A. Does the applicant have federal or state environmental permits identical to, or of a similar nature(i.e. oil and gas E & P Operations), the permit for which you are applying, in other states? (This requirement applies to all individuals, partnerships, corporations, or other entities who own a controlling interest of 50% or more in your company, or who participate in the environmental management of the facility for an entity applying for the permit or an ownership interest in the permit.)
- Yes No

If yes, list the states: _____

- B. Do you owe any outstanding fees or final penalties to the Department? Yes No
- If yes, please explain.

- C. Is your company a corporation or limited liability company? Yes No
- If yes, is the corporation or LLC registered with the Secretary of State? Yes No

SECTION VI – MAPS/DIAGRAMS

A Topographic Map **MUST** be provided with all NOIs.

Attach to this NOI a map or a copy of a section of the map which has been highlighted to show the location of your facility and the first named waterbody. Include on the map the area extending at least one mile beyond your property boundaries. Indicate the oil & gas field name and/or State Lease number, coordinates of the facility, and the facility name.

A U.S.G.S. 1:24,000 scale map (7.5' Quadrangle) would be appropriate for this item. Appropriate maps can be obtained from local government agencies such as DOTD or the Office of Public Works. Maps can also be obtained online at <http://map.ldeq.org/> or www.topozone.com. Private map companies can also supply you with these maps. If you cannot locate a map through these sources you can contact the Louisiana Department of Transportation and Development at:

1201 Capitol Access Road
Baton Rouge, LA 70802
(225) 379-1107
maps@dotd.louisiana.gov

According to the Louisiana Water Quality Regulations, LAC 33:IX.2503, the following requirements shall apply to the signatory page in this application:

Chapter 25. Permit Application and Special LPDES Program Requirements

2503. Signatories to permit applications and reports

- A. All permit applications shall be signed as follows:
1. For a corporation - by a responsible corporate officer. For the purpose of this Section responsible corporate officer means:
 - (a) A president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy- or decision-making functions for the corporation, or
 - (b) The manager of one or more manufacturing, production, or operating facilities, provided: the manager is authorized to make management decisions that govern the operation of the regulated facility, including having the explicit or implicit duty of making major capital investment recommendations and initiating and directing other comprehensive measures to ensure long term environmental compliance with environmental laws and regulations; the manager can ensure that the necessary systems are established or actions taken to gather complete and accurate information for permit application requirements; and the authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures;

[NOTE: The department does not require specific assignments or delegations of authority to responsible corporate officers identified in Subparagraph A.1.a of this Section. The agency will presume that these responsible corporate officers have the requisite authority to sign permit applications unless the corporation has notified the state administrative authority to the contrary. Corporate procedures governing authority to sign permit applications may provide for assignment or delegation to applicable corporate positions under Subparagraph A.1.b of this Section rather than to specific individuals.]

2. For a partnership or sole proprietorship - by a general partner or the proprietor, respectively; or

3. For a municipality, parish, State, Federal or other public agency - either a principal executive officer or ranking elected official. For the purposes of this Section a principal executive officer of a Federal agency includes:
 - (a) The chief executive officer of the agency, or
 - (b) A senior executive officer having responsibility for the overall operations of a principal geographic unit of the agency (e.g., Regional Administrator of EPA).
- B. All reports required by permits, and other information requested by the state administrative authority shall be signed by a person described in LAC 33:IX.2503.A, or by a duly authorized representative of that person. A person is a duly authorized representative only if:
 1. The authorization is made in writing by a person described in LAC 33:IX.2503.A.
 2. The authorization specifies either an individual or a position having responsibility for the overall operation of the regulated facility or activity, such as a position of plant manager, operator of a well or well field, superintendent, position of equivalent responsibility, or an individual or position having overall responsibility for environmental matters for the company. (A duly authorized representative may thus be either a named individual or any individual occupying a named position); and
 3. The written authorization is submitted to the state administrative authority.
- C. Changes to authorization. If an authorization under LAC 33:IX.2503.B is no longer accurate because a different individual or position has responsibility for the overall operation of the facility, a new authorization satisfying the requirements of LAC 33:IX.2503.B must be submitted to the state administrative authority prior to or together with any reports, information, or applications to be signed by an authorized representative.
- D. Any person signing any document under LAC 33:IX.2503.A or B shall make the following certification:

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations."

SIGNATORY AND AUTHORIZATION

Pursuant to the Water Quality Regulations (specifically LAC 33:IX.2503) promulgated September 1995, the state permit application must be signed by a responsible individual as described in LAC 33:IX.2503 and that person shall make the following certification:

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations."

Signature _____

Printed Name _____

Company _____

Title _____

Date _____

Telephone _____

CHECKLIST

To prevent any unnecessary delay in the processing of your notice of intent to be covered under the general permit, please take a moment and check to be certain that the following items have been addressed and enclosed:

1. ALL questions and requested information have been answered (N/A if the question or information was not applicable).
2. ALL required maps, drawings, lab analysis, and other reports are enclosed.
3. The appropriate person has signed the signatory page.
4. Please forward the original and two copies of this application and all attachments.

ANY APPLICATION THAT DOES NOT CONTAIN ALL OF THE REQUESTED INFORMATION WILL BE CONSIDERED INCOMPLETE. APPLICATION PROCESSING WILL NOT PROCEED UNTIL ALL REQUESTED INFORMATION HAS BEEN SUBMITTED.

NOTE: UPON RECEIPT AND SUBSEQUENT REVIEW OF THE APPLICATION BY THE PERMITS DIVISION, YOU MAY BE REQUESTED TO FURNISH ADDITIONAL INFORMATION IN ORDER TO COMPLETE THE PROCESSING OF THE PERMIT.