



To: Prospective Applicants for an LPDES Water Discharge Permit associated with Oil Field Service Companies

Attached is an **Oil Field Service and Associated Wastewaters Permit Application, OSC**, for a Louisiana Pollutant Discharge Elimination System (LPDES) permit, authorized under EPA's delegated NPDES program under the Clean Water Act. To be considered complete, every item on the form must be addressed and the last page signed by an authorized company agent. If an item does not apply, please enter "NA" (for not applicable) to show that the question was considered.

NOTE: This application only applies to oilfield service companies (e.g. facilities which provide services to the oil and gas industry. NOT SIC codes: 1311 – 1382)

Two copies (one original and one copy) of your completed application, each with a marked U.S.G.S. Quadrangle map or equivalent attached, should be submitted to:

Mailing Address:

Department of Environmental Quality
Office of Environmental Services
Post Office Box 4313
Baton Rouge, LA 70821-4313
Attention: Water Permits Division

Physical Address: (if hand delivered)

Department of Environmental Quality
Office of Environmental Services
602 N Fifth Street
Baton Rouge, LA 70821
Attention: Water Permits Division

Please be advised that completion of this application may not fulfill all state, federal, or local requirements for facilities of this size and type.

According to L. R. S. 48:385, any discharge to a state highway ditch, cross ditch, or right-of-way shall require approval from:

Louisiana DOTD
Office of Highways
Post Office Box 94245
Baton Rouge, LA 70804-9245
(225) 379-1927

AND

Louisiana DHH
Office of Public Health
Center for Environmental Health Services
PO Box 4489
Baton Rouge, LA 70821-4489
(225) 342-7395

In addition, the plans and specifications for sanitary treatment plants must be approved by the Louisiana DHH, Office of Public Health at the address above.

A copy of the LPDES regulations may be obtained from the Department's website at <http://www.deq.louisiana.gov/portal/tabid/1674/Default.aspx> or by contacting the Office of Environmental Assessment, Regulations Development Section, Post Office Box 4314, Baton Rouge, Louisiana 70821-4314, phone (225) 219-3550.

For questions regarding this application please contact the Water Permits Division at (225) 219-3181. For help regarding completion of this application please contact DEQ, Small Business Assistance at 1-800-259-2890.

Except for the pollutants listed in this application and in accordance with LAC 33:IX.2501G.7.d, all other pollutants listed in LAC 33:IX.2501.G.7.c are waived, because information adequate to support issuance of the permit can be obtained with the information requested in this application.

Date _____

Please check: Initial Permit
 Permit Modification
 Permit Renewal

Agency Interest No. AI _____
LWDPS Permit No. WP _____
NPDES/LPDES Permit LA _____

Please check: Proposed Facility
 Existing Facility

STATE OF LOUISIANA
DEPARTMENT OF ENVIRONMENTAL QUALITY
Office of Environmental Services, Permits Division
Post Office Box 4313
Baton Rouge, La 70821-4313
PHONE#: (225) 219-3181

**LPDES Permit Application to Discharge Oil Field Service
and Associated Wastewaters**
(Attach additional pages if needed.)

SECTION I - FACILITY INFORMATION

A. Permit is to be issued to the following: (must have operational control over the facility operations - see LAC 33:IX.2501.B and LAC 33:IX.2503.A and B).

1. Legal Name of Applicant/Owner
(Company, Partnership, Corporation, etc.) _____

Facility Name _____

Mailing Address _____

_____ Zip Code: _____

If applicant named above is not also the owner, state owner name, phone # and address.

Please check status: Federal Parish Municipal
 State Public Private Other: _____

2. Location of facility. Please provide a specific street, road, highway, interstate, and/or River Mile/Bank location of the facility for which the application is being submitted.

City _____ Parish _____

Front Gate Coordinates:

Latitude- ____ deg. ____ min. ____ sec. Longitude- ____ deg. ____ min. ____ sec.

Method of Coordinate Determination: _____

(Quad Map, Previous Permit, website, GPS)

Is the facility located on Indian Lands? Yes No

SECTION I - FACILITY INFORMATION (cont.)

3. Name & Title of Contact Person at Facility _____

Phone _____ Fax _____ e-mail _____

SIC (Standard Industrial Classification) Code(s): 1389 _____ Other: _____

SIC codes can be obtained from the U. S. Department of Labor internet site at <http://www.osha.gov/oshstats/sicser.html>

B. Name and address of responsible representative who completed the application:

Name & Title _____

Company _____

Phone _____ Fax _____ e-mail _____

Address _____

C. Facility Information.

1. Facility Type _____

2. Give a brief description of the operations that take place at this facility:

3. Water Discharge Permit Revision (if applicable): Describe the requested revision to the existing permit.

4. Source of water supply in gallons per day. List each source giving quality such as fresh, brackish, salt, hard, or soft; and give breakdown as to how each source is used.

5. Please list any materials manufactured, used, stored, or in any other way handled at this facility (including toxic materials):

6. Has this facility experienced a reportable quantity spill in the last 10 years? If yes, please explain.

SECTION II - DISCHARGE INFORMATION (cont.)

C. WASHWATER - Complete this part for each washwater discharge point. Washwater includes, but is not limited to, wastewater generated from pressure or steam cleaning of equipment. Use a separate sheet for each discharge.

1. Discharge Identification (ex. Equipment Washwater - 001): _____
2. Give a brief description of the location of the washwater outfall. For example, Outfall 003 is located on the northeast corner of the facility. NOTE: This descriptive location should correspond with the location indicated on the facility site map.

3. List treatment method(s) used for the outfall:

4. Identify the type of equipment washed and whether it is internal or external cleaning:

5. List any pertinent physical and/or chemical properties of the discharge. (i.e., toxic components, taste and odor compounds, heavy metals, etc.)

6. Are any soaps, detergents and/or solvents used for cleaning? If yes, provide the name, quantity, and frequency of use. Attach the MSDS for each agent used.

7. Are any corrosion inhibitors used? If yes, provide the name, quantity, and frequency of use. Attach the MSDS for each agent used.

8. Indicate how wastewaters listed in 1-5 above reach state waters (named water bodies). This will usually be either "directly", "open ditch" (if it is a highway ditch, indicate the highway), or by "pipe". Please specifically name all of the minor water bodies that your wastewater will travel through on the way to a major water body. This information can be obtained from U.S.G.S. Quadrangle Maps (See Section VI). Include river mile of discharge point if available.

By _____ (effluent pipe, ditch, etc.);

thence into _____ (Parish drainage ditch, canal, etc.);

thence into _____ (named bayou, creek, stream, etc.);

thence into _____ (river, lake, etc.).

9. Latitude/Longitude of Discharge:

Latitude- ___ deg. ___ min. ___ sec. Longitude- ___ deg. ___ min. ___ sec.

Method of Coordinate Determination: _____

(Quad Map, Previous Permit, website, GPS)

SECTION II – DISCHARGE INFORMATION (cont.)

C. WASHWATER (cont.)

Discharge identification from 1. above: _____

10. Lab Analysis- Sampling and analytical protocol must conform to the requirements found in 40 CFR Part 136. Provide analytical data for the following effluent characteristics for each washwater outfall. If a treatment method is used, provide analytical data after treatment.

Effluent Characteristic	Effluent Analysis			
	Concentration (mg/L)		Mass (lbs/day)	
	Monthly Average	Daily Maximum	Monthly Average	Daily Maximum
Flow (GPD)				
Oil and Grease (mg/l)				
TSS (mg/l)				
COD (mg/l)				
Chromium (µg/l)				
Lead (µg/l)				
Zinc (µg/l)				
	Minimum		Maximum	
pH - (Standard Units)				

Is the effluent flow intermittent?

Yes

No

Check here for a waiver on providing the following analytical data:

Effluent Characteristic	Effluent Analysis			
	Concentration (mg/L)		Mass (lbs/day)	
	Monthly Average	Daily Maximum	Monthly Average	Daily Maximum
BOD ₅ (mg/l)				
NH ₃ -N (mg/l)				
Temperature (°C)				
TOC (mg/l)				

SECTION II – DISCHARGE INFORMATION (cont.)

D. SANITARY WASTEWATER

If sanitary wastewater is not discharged to surface waters, please indicate the disposal method:

Individual treatment system discharged through a septic tank to underground absorption lines

If yes, is there an overflow pipe?

Yes No

Connection to Publicly Owned Treatment Works

Connection to Privately Owned Treatment Works

Other, please specify: _____

For sanitary wastewater discharges to surface waters, please provide the following information for each outfall.

1. Discharge Identification (ex. Sanitary Outfall 002): _____

2. Give a brief description of the location of the sanitary outfall. For example, Outfall 002 consists of sanitary wastewater from the front office and is located on the east side of the facility.

NOTE: This descriptive location should correspond with the location indicated on the facility site map.

3. List treatment method(s) used for the outfall:

4. List any pertinent physical and/or chemical properties of the discharge. (i.e., toxic components, taste and odor compounds, heavy metals, etc.)

5. Receiving Waters: Indicate how wastewaters listed in 1-5 above reach state waters (named water bodies). This will usually be either "directly", "open ditch" (if it is a highway ditch, indicate the highway), or by "pipe". Please specifically name all of the minor water bodies that your wastewater will travel through on the way to a major water body. This information can be obtained from U.S.G.S. Quadrangle Maps (See Section VI). Include river mile of discharge point if available.

By _____ (effluent pipe, ditch, etc.);

thence into _____ (Parish drainage ditch, canal, etc.);

thence into _____ (named bayou, creek, stream, etc.);

thence into _____ (river, lake, etc.).

6. Latitude/Longitude of Discharge:

Latitude- ___deg. ___min. ___sec. Longitude- ___deg. ___min. ___sec.

Method of Coordinate Determination: _____

(Quad Map, Previous Permit, website, GPS)

SECTION II – DISCHARGE INFORMATION (cont.)

D. SANITARY WASTEWATER (cont.)

Discharge Identification from 1. above: _____

7. Lab Analysis- Sampling and analytical protocol must conform to the requirements found in 40 CFR Part 136. Provide analytical data for the following effluent characteristics for each sanitary outfall. If a treatment method is used, provide analytical data after treatment.

Effluent Characteristic	Effluent Analysis			
	Concentration (mg/L)		Mass (lbs/day)	
	Monthly Average	Daily Maximum	Monthly Average	Daily Maximum
Flow (GPD)				
BOD ₅ (mg/l)				
TSS (mg/l)				
Fecal Coliform (colonies/100 mL)				
TRC <i>if chlorine is used</i>				
	Minimum		Maximum	
pH - (Standard Units)				

Is the effluent flow intermittent? Yes No

Check here for a waiver on providing the following analytical data:

Effluent Characteristic	Effluent Analysis			
	Concentration (mg/L)		Mass (lbs/day)	
	Monthly Average	Daily Maximum	Monthly Average	Daily Maximum
Oil and Grease (mg/l)				
NH ₃ -N (mg/l)				
Temperature (°C)				

SECTION II – DISCHARGE INFORMATION (cont.)

E. OTHER WASTEWATERS, PLEASE SPECIFY TYPE

Complete this part for each wastewater discharge point that is not applicable to Parts A, B, and C of this Section. Use a separate sheet for each discharge.

1. Discharge Identification (ex. Wastewater 004): _____

2. Give a brief description of the location of the wastewater outfall and the area the wastewater originates from. For example, Outfall 004 consist of wastewater from the process area of the facility and is located on the northeast corner of the facility.

NOTE: This descriptive location should correspond with the location indicated on the facility site map.

3. List treatment method(s) used for the outfall:

4. List any pertinent physical and/or chemical properties of the discharge. (i.e., toxic components, taste and odor compounds, heavy metals, etc.)

5. Receiving Waters: Indicate how wastewaters listed in 1-5 above reach state waters (named water bodies). This will usually be either “directly”, “open ditch” (if it is a highway ditch, indicate the highway), or by “pipe”. Please specifically name all of the minor water bodies that your wastewater will travel through on the way to a major water body. This information can be obtained from U.S.G.S. Quadrangle Maps (See Section VI). Include river mile of discharge point if available.

By _____ (effluent pipe, ditch, etc.);

thence into _____ (Parish drainage ditch, canal, etc.);

thence into _____ (named bayou, creek, stream, etc.);

thence into _____ (river, lake, etc.).

6. Latitude/Longitude of Discharge:

Latitude- ___ deg. ___ min. ___ sec. Longitude- ___ deg. ___ min. ___ sec.

Method of Coordinate Determination: _____

(Quad Map, Previous Permit, website, GPS)

SECTION II – DISCHARGE INFORMATION (cont.)

E. OTHER WASTEWATERS (cont.)

Discharge Identification from 1. above: _____

7. Lab Analysis- Provide analytical data for the following effluent characteristics for each wastewater outfall. If a treatment method is used, provide analytical data after treatment. If you believe that analytical data for any of the characteristics listed below does not need to be provided due to the type of wastewater, please contact the Permits Division.

Effluent Characteristic	Effluent Analysis			
	Concentration (mg/L)		Mass (lbs/day)	
	Monthly Average	Daily Maximum	Monthly Average	Daily Maximum
Flow (GPD)				
TSS (mg/l)				
COD (mg/l)				
TOC (mg/l)				
Chromium (µg/l)				
Zinc (µg/l)				
Lead (µg/l)				
Temperature (°C)				
Oil and Grease (mg/l)				
	Minimum		Maximum	
pH - (Standard Units)				

Is the effluent flow intermittent? Yes No

Check here for a waiver on providing the following analytical data:

Effluent Characteristic	Effluent Analysis			
	Concentration (mg/L)		Mass (lbs/day)	
NH ₃ -N (mg/l)				
BOD ₅				

SECTION II – DISCHARGE INFORMATION (cont.)

F. LABORATORY ACCREDITATION

If any of the analysis reported above were performed by a contract lab or consulting firm, provide the firm name, address, phone number and pollutants analyzed.

Laboratory procedures and analyses performed by commercial laboratories shall be conducted in accordance with the requirements set forth under LAC 33:I.Subpart 3, Chapters 49-55.

Laboratory data generated by commercial laboratories that are not accredited under LAC 33:I.Subpart 3, Chapters 47-57, will not be accepted by the department. Retesting of analysis will be required by an accredited commercial laboratory.

Regulations on the Environmental Laboratory Accreditation Program and a list of labs that have applied for accreditation are available on the department website located at:

<http://www.deq.louisiana.gov/portal/tabid/2412/Default.aspx>

Questions concerning the program may be directed to the Office of Environmental Assessment, Laboratory Services Division at (225) 219-9800.

SECTION III – SITE HISTORY

A. Date operations began at this site: _____

B. Is the current operator the original operator? Yes No

If **no**, give a reverse chronological list of previous operators. Include the company name and telephone number (if available), and the dates through which the company operated this facility.

Company	Dates of Operation		Telephone Number
	From	To	

C. Other Permit History

Facilities located in the Louisiana Coastal Zone as mapped by the Louisiana Department of Natural Resources (LDNR) (<http://sonris.com/direct.asp>) must provide verification that the company has either obtained a Coastal Use Permit or is not required to obtain a Coastal Use Permit.

1. Is this facility located in the Louisiana Coastal Zone as mapped by LDNR? Yes No

If yes:

2. Do you have a Coastal Use Permit issued by DNR: Yes No

3. Are there any operations at the facility that may impact coastal waters such as any project involving dredge or fill, water control structures, bulkheads, oil and gas facilities, marina or residential development? Yes No

If **yes**, you must contact DNR for a determination (888) 792-0432 or HelpDeskDNR@la.gov.

I have contacted LDNR and this facility is not required to obtain a Coastal Use Permit.

If a Coastal Use permit is required, an application was submitted on: _____

SECTION IV – LAC 33.I.1701 REQUIREMENTS

- A. Does the company or owner have federal or state environmental permits identical to, or of a similar nature to, the permit for which you are applying in other states? (This requirement applies to all individuals, partnerships, corporations, or other entities who own a controlling interest of 50% or more in your company, or who participate in the environmental management of the facility for an entity applying for the permit or an ownership interest in the permit.)

Permits in Louisiana. List Permit Numbers: _____

Permits in other states (list states): _____

No other environmental permits.

- B. Do you owe any outstanding fees or final penalties to the Department? Yes No

If yes, please explain. _____

- C. Is your company a corporation or limited liability company? Yes No

If yes, is the corporation or LLC registered with the Secretary of State? Yes Yes

SECTION V – COMPLIANCE HISTORY

Report the history of all violations and enforcement actions for the facility, a summary of all permit excursions including effluent violations reported on the facility's Discharge Monitoring Reports (DMRs) and bypasses for the last three years. Using a brief summary, report on the current status of all administrative orders, compliance orders, notices of violation, cease and desist orders, and any other enforcement actions either already resolved within the past 3 years or currently pending. The state administrative authority may choose, at its discretion, to require a more in-depth report of violations and compliance actions for the applicant covering any law, permit, or order concerning pollution at this or any other facility owned or operated by the applicant.

SECTION VI – MAPS/DIAGRAMS

A. Site Diagram. Attach to this application a complete site diagram of your facility showing the boundaries of your facility, the location of all buildings and/or storage areas, the location of treatment units (such as settling basins, oxidation ponds, sewage treatment plants, oil/water separators), and demonstrate how the wastewater flows through your facility into each clearly labeled discharge point (including all treatment points). Please indicate the location of the facility and the front gate or entrance to the facility on the site diagram. The diagram does not need to be drawn to scale.

B. Topographic Map. Attach to this application a map or a copy of a section of the map which has been highlighted to show the path of your wastewater from your facility to the first named water body. Include on the map the area extending at least one mile beyond your property boundaries. Indicate the outline of the facility, the location of each of its existing and proposed discharge structures, and any existing hazardous waste treatment storage or disposal facilities.

A U.S.G.S. 1:24,000 scale map (7.5' Quadrangle) would be appropriate for this item. Appropriate maps can be obtained from local government agencies such as DOTD or the Office of Public Works. Maps can also be obtained online at <http://map.deq.state.la.us/> or www.topozone.com. Private map companies can also supply you with these maps. If you cannot locate a map through these sources you can contact the Louisiana Department of Transportation and Development at:

1201 Capitol Access Road
Baton Rouge, LA 70802
(225) 379-1107
maps@dotd.louisiana.gov

C. Flow Diagram. Attach a line drawing of the water flow through the facility with a water balance showing operations contributing wastewater to the effluent and treatment units. The water balance must show average and maximum flows at intake and discharge points and between units, including treatment units. If a water balance cannot be determined, the applicant may provide instead a pictorial description of the nature and amount of any sources of water and any collection and treatment measures. Hand drawn diagrams are acceptable.

According to the Louisiana Water Quality Regulations, LAC 33:IX.2503.B, the following requirements shall apply to the signatory page in this application:

Chapter 25. Permit Application and Special LPDES Program Requirements

2503. Signatories to permit applications and reports

- A. All permit applications shall be signed as follows:
1. For a corporation - by a responsible corporate officer. For the purpose of this Section responsible corporate officer means:
 - (a) A president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy- or decision-making functions for the corporation, or
 - (b) The manager of one or more manufacturing, production, or operating facilities employing more than 250 persons or having gross annual sales or expenditures exceeding \$25 million (in second-quarter 1980 dollars), if authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.
 2. For a partnership or sole proprietorship - by a general partner or the proprietor, respectively; or
 3. For a municipality, parish, State, Federal or other public agency - either a principal executive officer or ranking elected official. For the purposes of this Section a principal executive officer of a Federal agency includes:
 - (a) The chief executive officer of the agency, or
 - (c) A senior executive officer having responsibility for the overall operations of a principal geographic unit of the agency (e.g., Regional Administrator of EPA).
- B. All reports required by permits, and other information requested by the state administrative authority shall be signed by a person described in LAC 33:IX.2503.A, or by a duly authorized representative of that person. A person is a duly authorized representative only if:
1. The authorization is made in writing by a person described in LAC 33:IX.2503.A.
 2. The authorization specifies either an individual or a position having responsibility for the overall operation of the regulated facility or activity, such as a position of plant manager, operator of a well or well field, superintendent, position of equivalent responsibility, or an individual or position having overall responsibility for environmental matters for the company. (A duly authorized representative may thus be either a named individual or any individual occupying a named position); and
 3. The written authorization is submitted to the state administrative authority.
- C. Changes to authorization. If an authorization under LAC 33:IX.2503.B is no longer accurate because a different individual or position has responsibility for the overall operation of the facility, a new authorization satisfying the requirements of LAC 33:IX.2503.B must be submitted to the state administrative authority prior to or together with any reports, information, or applications to be signed by an authorized representative.
- D. Any person signing any document under LAC 33:IX.2503.A or B shall make the following certification:

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations."

SIGNATORY AND AUTHORIZATION

Pursuant to the Water Quality Regulations (specifically LAC 33:IX.2503) promulgated September 1995, the state permit application must be signed by a responsible individual as described in LAC 33:IX.2503 and that person shall make the following certification:

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations."

The applicant for this permit hereby authorizes the Department of Environmental Quality to publish the public notice for a draft permit once in the appropriate newspaper(s). In accordance with LAC 33:IX.6521.A, the applicant agrees to be responsible for the cost of publication. The newspaper(s) is authorized to invoice the applicant directly.

Signature _____

Printed Name _____

Title _____

Date _____

Telephone _____

CHECKLIST

To prevent any unnecessary delay in the processing of your application to be covered under the permit, please take a moment and check to be certain that the following items have been addressed and enclosed:

1. ALL questions and requested information have been answered (N/A if the question or information was not applicable).
2. ALL required maps, drawings, lab analysis, and other reports are enclosed.
3. The appropriate person has signed the signatory page.
4. Please forward the original and one copy of this application and all attachments.

ANY APPLICATION THAT DOES NOT CONTAIN ALL OF THE REQUESTED INFORMATION WILL BE CONSIDERED INCOMPLETE. APPLICATION PROCESSING WILL NOT PROCEED UNTIL ALL REQUESTED INFORMATION HAS BEEN SUBMITTED.

NOTE: UPON RECEIPT AND SUBSEQUENT REVIEW OF THE APPLICATION BY THE PERMITS DIVISION, YOU MAY BE REQUESTED TO FURNISH ADDITIONAL INFORMATION IN ORDER TO COMPLETE THE PROCESSING OF THE PERMIT.