

**SUBMIT THIS FORM TO:**  
**Department of Environmental Quality**  
**Office of Environmental Services**  
**Permits Division**  
**P. O. Box 4313**  
**Baton Rouge, LA 70821-4313**

FOR DEPARTMENT USE ONLY: Site I.D. # _____ AI # _____ Date Received _____ Reviewed by _____
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## **SOLID WASTE NOTIFICATION FORM**

**Industrial Processors-Disposers (Separate Form for Generators, Transporters & Waste Tire Activity)**

**THIS NOTIFICATION IS (mark X by one of the following):**

\_\_\_\_\_ THE FIRST FOR THIS SITE                      \_\_\_\_\_ A SUBSEQUENT NOTIFICATION

**FOR SUBSEQUENT NOTIFICATIONS, LIST AGENCY INTEREST NO. \_\_\_\_\_**

**1. Name of Operator (and Company Name, if applicable):**

\_\_\_\_\_

**2. Mailing Address:**

\_\_\_\_\_

**3. Facility Name:**

\_\_\_\_\_

**4. Actual Location/Description (use Street Address, if possible):**

\_\_\_\_\_

**5. Location:**            Section \_\_\_\_\_                      Township \_\_\_\_\_

                                 Range \_\_\_\_\_                      Parish \_\_\_\_\_

**Coordinates:**    Lat. Degrees \_\_\_\_\_ Minutes \_\_\_\_\_ Seconds \_\_\_\_\_

                                 Long. Degrees \_\_\_\_\_ Minutes \_\_\_\_\_ Seconds \_\_\_\_\_

**6. Contact Name:** \_\_\_\_\_

**7. Contact Telephone:** \_\_\_\_\_

**8. Property Owner:** \_\_\_\_\_

**9. Property Owner's Address:**

\_\_\_\_\_

**10. Type and Purpose of Operation:**

(Check applicable box to indicate type of operation and check the line which indicates the purpose of the operation.)

**Industrial Waste (Type I)**

**Type I (Industrial Waste Disposal Facility)**

Landfill \_\_\_\_\_  
Landfarm \_\_\_\_\_  
Surface Impoundment \_\_\_\_\_

**Type I-A (Industrial Waste Processing Facility)**

Processing Transfer Station \_\_\_\_\_  
Shredder/Compactor Baler \_\_\_\_\_  
Incinerator Waste Handling Facility \_\_\_\_\_

**Residential and Commercial Waste (Type II)**

**Type II (Commercial/Residential Disposal)**

Landfill \_\_\_\_\_  
Landfarm \_\_\_\_\_  
Surface Impoundment \_\_\_\_\_

**Type II-A (Commercial/Residential Processing)**

Processing Transfer Station \_\_\_\_\_  
Refuse-Derived Fuel Facility \_\_\_\_\_  
Shredder/Compactor/Baler \_\_\_\_\_  
Incinerator Waste Handling Facility \_\_\_\_\_

**Minor Facilities/Recycling Alternative Facilities (Type III)**

Woodwaste Landfill \_\_\_\_\_ Compost Facility \_\_\_\_\_  
Construction/Demolition-Debris Landfill \_\_\_\_\_ Resource Recovery/Recycling \_\_\_\_\_

**Notifications**

Collection Facility \_\_\_\_\_ Non-processing transfer Station \_\_\_\_\_

Note: Please provide a site plan showing the buffer zone for non-processing transfer stations.

Other Describe: \_\_\_\_\_

\_\_\_\_\_

**12. Total Acres:**      **Disposal** \_\_\_\_\_      **Processing** \_\_\_\_\_

**13. Certification:** I have personally examined and am familiar with the information submitted in the attached document, and I hereby certify, under penalty of law, that this information is true, accurate, and complete to the best of my knowledge. I am aware that there are significant penalties for submitting false information, including the possibility of fine and/or imprisonment. Attach proof of legal authority.

**Signature** \_\_\_\_\_

**Typed or Printed Name** \_\_\_\_\_

**Title** \_\_\_\_\_

**Date** \_\_\_\_\_

**Department of Environmental Quality  
Office of Environmental Services**

## DETAILED INSTRUCTIONS

These instructions explain each item on the *Notification Form* and the information or response to be entered. Please type or print in black ink all entries *except Number 12, "Signature"*, which must be signed in ink. If necessary, use additional sheets or documents to fully answer any questions. Indicate clearly on each attachment the part of the form to which the additional sheets or documents apply.

1. **Name of Operator/Site:** Enter the name of the operator and the name of the site. The operator is the person having legal authority and responsibility for a site where industrial solid waste is generated or where solid waste is collected, received, processed, or disposed.
2. **Mailing Address:** Enter the mailing address for the site. This office will mail all site related correspondence to this address.
3. **Facility Name.**
4. **Actual Location:** Enter the street address (*not Post Office Box*); highway number; or other specific identifiers, and the city and state in which the information on this form applies.
5. **Location:** Geographic (Section, Township, Range and Parish where the facility is located and the coordinates [*as defined by the longitude and latitude to the second*] of the center point of the facility).
6. **Contact:** Enter the name, title and business telephone/ Fax number of the person to contact regarding information supplied on this form and other related matters .
7. **Telephone:** Number of the contact person.
8. **Owner:** Enter the name of the legal owner(s) of the property in which the site is located, using an additional sheet to list multiple owners.
9. **Owner's Address:** Enter the mailing address of the owner(s) of the site.
10. **Type of Operation(s):** The notification form categorizes operations as:

**Generator** – any person whose act or process produces solid waste as defined in the regulations.

**Transporter** – any person who moves industrial solid waste off-site and/or who moves solid waste of a commercial establishment or more than one household to a storage, processing, or disposal facility.

**Type I Facility** – a facility used for disposing of industrial solid wastes. (*If the facility is also used for disposing of residential or commercial solid waste, it is also a Type II facility.*)

**Type I-A Facility** – a facility used for processing industrial solid waste (e.g. transfer station, incinerator waste-handling facility, shredder, baler, or compactor). (*If the facility is also used for processing residential or commercial solid waste, it is also a Type II-A facility.*)

**Type II Facility** – a facility used for disposing of residential or commercial solid waste. (*If the facility also is used for disposing of industrial solid waste, it is also a Type I facility.*)

**Type II-A Facility** – a facility used for processing residential or commercial solid waste (e.g. transfer station, incinerator waste-handling facility, refuse-derived fuel facility, shredder, baler, or compactor). (*If the facility is also used for processing industrial solid waste, it is also a Type I-A facility.*)

**Type III Facility** – a facility used for disposing of construction/demolition debris or woodwaste, composting organic waste to produce a usable material, or separating recyclable wastes (*a separation facility*). Residential, commercial, or industrial solid waste must not be disposed of in a Type III facility.

**Industrial Solid Waste** – solid waste generated by a manufacturing, industrial, or mining process, or which is contaminated by solid waste generated by such a process.

**Commercial Solid Waste** – all types of solid waste generated by stores, offices, restaurants, warehouses, and other nonmanufacturing activities, excluding residential and industrial solid wastes.

**Residential Solid Waste** – any solid waste (including garbage, trash, and sludges from residential septic tanks and wastewater treatment facilities) derived from households (including single and multiple residences).

11. **Total Site Acreage** and the amount of acreage that will be used for processing and/or disposal.
12. **Certification:** Provide the signature, typed name, date and title of the individual authorized to sign the application. Proof of the legal authority of the signatory to sign for the applicant must attached to the application.