

**STATE OF LOUISIANA
DEPARTMENT OF ENVIRONMENTAL QUALITY**

**IN THE MATTER OF
RED RIVER AND MISSISSIPPI RIVER
FLOODING DECEMBER 2015**

**AGENCY INTEREST NO.
199556 and 199557**

DECLARATION OF EMERGENCY AND ADMINISTRATIVE ORDER

Pursuant to the authority granted to me by Louisiana Revised Statutes 30:2001 *et seq.*, and particularly La. R.S. 30:2033 and 2011(D)(6), I hereby make the following findings, declaration and order:

FINDINGS AND DECLARATION

1. On December 30, 2015, Governor Bobby Jindal issued Executive Proclamation 205 BJ 2015, declaring that a state of emergency exists statewide as a result of the imminent threat of flooding, extending along the length of the Red River, Mississippi River and in other bodies of water throughout the State that threatens the lives and property of the citizens of the State. According to that Proclamation, the National Weather Service has issued a flood warning along the Red River and the length of the Mississippi River with predicted river crests well above flood stage in many locations which, combined with recent weather conditions across the middle of the nation, create the potential for moderate or greater flooding along the Red River, Mississippi River and other water bodies in the State. The effects of past and recent amounts of precipitation in and outside the region have also created saturated ground conditions as well as high water levels in tributaries, bayous, rivers and area lakes, which have the potential for additional flooding. Several parishes, including Concordia, East Carroll, Madison, Tensas, West Feliciana, Plaquemine, St. Mary, St. Martin, Terrebonne, Avoyelles, and Caddo have declared states of emergency in order to assist residents in areas experiencing flooding, to implement necessary flood protection measures, prepare for additional flooding, and respond to any ongoing flooding. The Governor's Office

anticipates that additional parishes will declare states of emergency and that the parishes may need assistance in their response to this developing threat.

2. I find that the conditions described above, referred to hereinafter as “the Flood,” have created or will create conditions that require immediate action to prevent irreparable damage to the environment and serious threats to life, property, or safety in affected areas throughout the State.

WHEREFORE, I hereby declare that an emergency exists, and that the following measures are necessary to prevent irreparable damage to the environment and serious threats to life or safety throughout the State.

ORDER

§ 1. Wastewater Treatment Systems

a. Upset Provisions

Permittees with Louisiana Pollutant Discharge Elimination System (LPDES) permits should consider activating the upset provisions in their permits. LAC 33:IX.2701.N.1 defines upset as the following:

An exceptional incident in which there is unintentional and temporary non-compliance with technology based permit effluent limitations because of factors beyond the reasonable control of the permittee. An upset does not include non-compliance to the extent caused by operational error, improperly designed treatment facilities, inadequate treatment facilities, lack of preventive maintenance, or careless or improper operation.

An upset constitutes an affirmative defense to an action brought for non-compliance with such technology-based permit effluent limitations if the requirements of LAC 33:IX.2701.N.3 are met. This Order extends upset provisions to include water quality-based effluent limitations. For upsets caused by the Flood, the 24-hour oral notification requirement is waived unless the non-compliance may endanger human health.

b. Authorization is hereby granted to discharge water placed in storage tanks or other containers or vessels for the purpose of stabilization, provided that the tanks, containers or vessels had been emptied of their previous contents prior to filling the tanks with the water. To the extent practicable, discharges should not contain free oil, hydrocarbons or other pollutants in other than trace amounts. No free oil shall mean that the discharge shall not create a visible sheen. Water that accumulates in storage tanks, containers or vessels as a result of rainfall, flooding or tidal surge may be discharged under the same conditions.

c. Appendix A sets forth guidance to operators of sanitary wastewater treatment systems to aid in the return to compliant operations to prevent further damage to the environment and serious threats to life or safety.

d. Unpermitted Emergency Discharges

The discharge of pollutants from all point sources is subject to the Louisiana Pollutant Discharge Elimination System (LPDES). Under ordinary circumstances, LDEQ requires the submission of a complete Notice of Intent to Discharge, prior to commencement of discharge.

However, during the term of this Order, authorization under LPDES General Permit LAG420000 for Short-Term and Emergency Discharges is hereby granted for new discharges of wastewaters associated with emergency situations, when such discharges are necessary for protecting human health and property or to facilitate rescue and recovery efforts. A Notice of Intent to Discharge shall be submitted not later than 48 hours subsequent to initiation of discharge. The application form, STED-G, can be found at <http://www.deq.louisiana.gov/portal/Default.aspx?tabid=245> , or by calling the Office of Environmental Services at (225) 219-9371. Any such discharges must comply with all applicable schedules in the LPDES Permit LAG420000, Short-Term and Emergency Discharges General Permit. The General Permit effluent limitations and requirements can be viewed at <http://www.deq.louisiana.gov/portal/Default.aspx?tabid=245>.

A copy of the General Permit can be obtained by calling the Office of Environmental Services at (225) 219-9371.

Authorization to discharge pursuant to this Order shall terminate on the date identified by the LAG42000 permit or on expiration of this Order if the LAG420000 permit is not issued.

Emergency discharges include but are not limited to: treated sanitary wastewater and/or dewatering of oxidation ponds discharges; gray water; stormwater discharges; hydrostatic test wastewater; utility wash waters, including but not limited to pavement and building washdown waters with or without soaps and detergents; equipment and vehicle wash water; potable water treatment plant filter backwash, clarifier blowdown, water softening, iron and manganese removal, and disinfection of source water; discharges of landfill wastewater from a construction/demolition debris and woodwaste landfill related to post-emergency clean up; non-contact stormwater discharges from a construction/demolition debris and woodwaste landfill related to post-emergency clean up; and emergency discharges related to the preparation for natural disasters or the clean-up of natural disasters or in emergency situations, such as hurricanes, fires, or explosions.

i. For each discharge, the owner/operator shall record the location of the discharge, the date and time that the discharge commenced and ceased, the approximate volume of the discharge, any known or suspected pollutants present in the discharge, and the receiving water body. The specific type of discharge and a reference to the specific section(s) of this Order authorizing the discharge shall be included. These records shall be kept on-site and available for inspection by the Office of Environmental Compliance, Inspection Division and reported to the Office of Environmental Services, Water Permits Division, no later than seven days after the discharge.

ii. The owner/operator shall take all practicable measures to minimize the volume and duration of the discharge.

iii. The owner/operator shall take all practicable measures to prevent or minimize erosion due to the discharge and other potential impacts on the receiving water body.

e. The Department hereby authorizes the U.S. Army Corps of Engineers to discharge storm water runoff from construction activities related to Flood response activities.

Best Management Practices to avoid erosion and offsite transport of sediments are to be implemented to the greatest extent practicable. The Storm Water General Permit For Construction Activities Five (5) Acres Or More (LAR100000) can be accessed at <http://www.deq.louisiana.gov/portal/Default.aspx?tabid=245> , and contains applicable Best Management Practices for erosion and sediment controls in Part IV. Storm Water Pollution Prevention Plans.

f. Biosolids Land Application Projects/Sites Management:

i. Land application of Class B Biosolids shall not take place at flooded land application sites.

ii. Land application of a Class B Biosolids at permitted sites shall not resume until flooding has subsided and the water table is below 2 feet.

iii. Operators of facilities that prepare Exceptional Quality (EQ) Biosolids shall re-prepare and retreat EQ Biosolids, or dispose of the EQ Biosolids if they were stored "on-site" and subjected to flooding.

iv. Operators of facilities utilized to prepare sewage sludge to EQ Biosolids shall halt operation when flooded and shall not resume operation until the flooding has subsided and the facility has been properly cleaned.

For additional information contact Ronda Burtch, LDEQ, Office of Environmental Services, Water Permits Division, 225-219-3213.

§ 2. Solid Waste Management

a. Owners and operators of solid waste management facilities and local governments should consult and adhere to the State of Louisiana "Comprehensive Plan for Disaster Clean-up and Debris Management," revised April 8, 2015 (Debris Management Plan), except where the Debris Management Plan may be in conflict with the

provisions of this Order. A copy of the Debris Management Plan can be obtained via LDEQ's website at the following link:

[http://www.deq.louisiana.gov/portal/Portals/0/permits/sw/Debris%20Management%20Plan%204%208%2015%20\(3\).pdf](http://www.deq.louisiana.gov/portal/Portals/0/permits/sw/Debris%20Management%20Plan%204%208%2015%20(3).pdf).

In the event of conflict, the provisions of this Order shall prevail.

i. Ash residue from the combustion of yard trash or clean vegetative debris shall be disposed of in accordance with the Debris Management Plan.

ii. Vegetative debris shall be managed in accordance with the Debris Management Plan and site specific Authorization for Emergency Debris Site. The Department may authorize disposal of vegetative debris containing incidental, *de minimus*, or trace amounts of contamination in a Type II or III landfill on a case-by-case basis.

iii. Putrescible waste (e.g., rotting food that has been removed from unsalvageable refrigerators and freezers) shall be disposed of in a permitted Type II landfill in accordance with the Debris Management Plan.

iv. The disposal of excessive accumulations of small animal carcasses shall be in accordance with the Louisiana Department of Health and Hospitals sanitary code and the Debris Management Plan. The disposal of large animal carcasses (e.g. horses, cows) shall be in accordance with the instructions from the Louisiana Department of Agriculture and the Debris Management Plan.

b. Owners and operators of solid waste management facilities permitted by the Department before the Flood are authorized to make all necessary repairs to restore essential services and the functionality of stormwater management and leachate collection systems damaged by the Flood, without prior notice to the Department. Within thirty (30) days of commencing the work of such repair or replacement, however, the permittee shall notify the Department in writing, describing the nature of the work, giving its location, and providing the name, address, and telephone number of the representative of the permittee to contact concerning the work.

c. Uncontaminated construction and demolition debris may be managed at a temporary staging area authorized by the Department. Uncontaminated construction and demolition debris that is mixed with other uncontaminated Flood-generated debris, such as white goods or household hazardous waste, should be segregated from other solid waste prior to disposal in a permitted landfill or authorized disposal site, except in cases where segregation is not practicable. If segregation is not possible, the waste shall be disposed of in a permitted Type II landfill.

d. White goods (i.e., unsalvageable air conditioners, stoves and range tops, as well as refrigerators and freezers from which food has been removed) shall be stored in an area separate from other solid wastes and shall be stored in a manner that prevents vector and odor problems. No white goods may be stored at a site without a permit or other written authorization from the Department specifically allowing storage in that area. All white goods shall be removed from the storage facility or staging area and sent offsite for recycling, or recycled onsite, within ninety (90) days of initial receipt at the site.

e. Permitted landfills or transfer stations that accept Flood-generated debris in accordance with the terms of this Order, may accept Flood-generated debris for disposal or storage without the need to first modify existing permits, as follows:

i. Prior notification is submitted to the Department describing any proposed deviations from permit conditions;

ii. Any proposed deviations from permit limits must be within the bounds of engineering assumptions used in the design of the facility, and conducted in accordance with the Debris Management Plan; and

iii. Written approval by the administrative authority (including electronic mail) of the proposed deviations is received.

Operators of landfills or transfer stations approved for permit deviations under this Order may be required to submit application for modifications of their existing permits to address any long-term impacts of accepting Flood-generated debris on operations and closure that are not addressed in existing permits if it is determined that

long term impacts will result from these activities. Long-term impacts are those that will extend past the expiration date of this Order. The requests for modification shall be submitted no later than thirty (30) days after expiration of this Order, unless otherwise extended by the Department. No permit fee will be required for any modifications necessitated solely by the Flood clean-up activities. The Department may, for good cause shown, issue a temporary authorization pursuant to LAC 33:VII.509.B.1.a for activities that are addressed in a permit modification request as provided for in this subsection, to authorize operations after expiration of this Order, pending a decision on the modification request.

f. The Department will consider new temporary emergency debris sites in accordance with procedures contained in the Debris Management Plan. Authorizations may be requested by providing a notice to the Department on approved forms (Emergency Debris Site Request Form) contained in Appendix I. The request forms can also be obtained via LDEQ's website at the following link:

<http://www.deq.louisiana.gov/portal/DIVISIONS/WastePermits/DisasterDebrisManagement.aspx> .

New temporary emergency debris sites can be requested as follows:

- i. Emailing a completed request form to deqdebrisrequest@la.gov;
- ii. Faxing a completed request form to (225) 325-8236. A copy of the form is contained in Appendix I.
- iii. If a request form is not immediately available, the local government can call the emergency debris hotline at (225) 364-7901, and provide the information over the phone to receive verbal approval to stage debris. The verbal request shall be followed up with a written request as soon as possible after mail delivery is available but no later than 21 days after verbal approval is given.

g. Operators of pre-approved emergency debris sites may request approval for activation of the sites after the Secretary of the LDEQ declares an emergency by either calling the nearest regional office (see Appendix K), or the emergency debris hotline at

(225) 364-7901, or Karla Vidrine at (225) 219-3407, or Mike Hahn at (225) 219-3464, or Mia Townsel at (225) 219-3043;

i. The operator shall send a written notification of the activation of the preapproved emergency site to the LDEQ Waste Permits Division within five (5) days of receiving authorization for activating the site, or as soon as mail delivery is possible. A copy of the form is contained in Appendix H or can be obtained via LDEQ's website at the following link:

<http://www.deq.louisiana.gov/portal/Portals/0/permits/sw/Written%20Notification%20Form.docx>. The notification must be addressed as follows: Waste Permits Division, Louisiana Department of Environmental Quality, Post Office Box 4313, Baton Rouge, LA 70821-4313. The notification may also be sent via fax to (225) 325-8236.

h. All operators of temporary and activated pre-approved emergency debris sites accepting vegetative debris shall submit completed weekly debris management report (WDMR) forms to the Louisiana Department of Environmental Quality each week, no later than Sunday, during operations until the debris site is completely closed or deactivated and the final report has been submitted in accordance with the Debris Management Plan. A copy of the WDMR form is contained in Appendix J or can be obtained via LDEQ's website at the following link:

<http://www.deq.louisiana.gov/portal/DIVISIONS/WastePermits/DisasterDebrisManagement.aspx>.

i. Construction and demolition debris generated from residential structures of four units or less that are subject to a government-ordered demolition shall be disposed of in accordance with the Debris Management Plan, with the exception of Regulated Asbestos Containing Material (RACM), which shall be disposed of in only in a Type I/II landfill. A request by a landfill owner or operator for authorization to accept such RACM must include a certification that the owner or operator will manage the RACM in accordance with the landfill's QA/QC plan and LDEQ requirements. See Section 6.a, *Asbestos Clean-up*, of this Order, for additional information on receiving RACM in Type I and II landfills. The Department will provide a written response to the request for

authorization to accept solid waste and asbestos containing waste material in a Type I or II landfill.

j. Waste Tires

The Secretary of the Louisiana Department of Environmental Quality finds that the conditions resulting from the Flood may cause or contribute to an extraordinary drain on State of Louisiana resources and in particular on the Waste Tire Management Fund (WTMF) provided for in La. R.S. 30:2418. Those conditions include the damaging and/or abandonment of automobiles in the affected areas. It is anticipated that most of these vehicles will be salvaged or scrapped, with the four to five tires on each vehicle being sent for either disposal, resale, and or recycling. This sudden influx of waste tires and used tires into the system may result in an inordinate immediate drain on the WTMF and an inability to properly account for the diversion of tires to recycling projects and for resale. As a result, the Secretary does hereby order the following:

i. All tires removed from vehicles within the affected areas that are salvaged and/or scrapped because of damage resulting from the Flood shall be tracked and are ineligible for payment from the WTMF.

ii. All tires that are collected in the affected areas through Flood debris collection activities and deposited at parish collection centers, if established, will be ineligible for payment of the WTMF subsidy, but are to be treated as debris under existing debris removal programs. Tires must be classified for either recycling under existing approved beneficial uses, or for resale. Any person who claims for resale any tires from salvaged or scrapped vehicles in the affected area shall report to the Department the number of such tires classified for resale, and their destination, within fifteen (15) days.

iii. All tires that are removed from automobiles in the affected area that are destined for salvage because of damage resulting from the Flood must be collected, transported, and either recycled or disposed of with an accompanying manifest that lists the tires as being ineligible for the WTMF. If the tires are deemed "used tires" for resale, such a declaration must be reported to the Department by the person

responsible for removal of the tires from the vehicle being scrapped and or salvaged. The report must contain the VIN number of the vehicle being scrapped and or salvaged, the number of tires being removed, the number being classified for resale, and the number classified for recycling and/or disposal.

iv. Eligibility of tires for the WTMF subsidy shall be governed by the most current version of this document.

§ 3. Hazardous Waste

a. In accordance with the Debris Management Plan, hazardous waste generated as a result of the Flood must be separated from other Flood-generated waste and disposed of at a permitted hazardous waste disposal facility. Household wastes collected during this event, which are exempt from the regulatory requirements applicable to hazardous wastes, must be managed not only in an environmentally sound manner but also in accordance with the appropriate LDEQ rules and regulations governing the storage and processing of this type of waste.

b. A blanket approval of time extensions under Louisiana Administrative Code 33:V.1109.E.2 is necessary for hazardous waste generators and small quantity generators for the storage of their hazardous wastes on site, pending the cleanup of the Flood damage and restoration of essential services. The rules authorize a thirty (30) day extension because of unforeseen and uncontrollable circumstances. The specific effects of the Flood were unforeseen and uncontrollable. Therefore, to avoid having to issue a potentially large number of individual approvals on a case-by-case basis and waste limited agency resources during the time of emergency, the Department authorizes a general extension of time of thirty (30) days from the expiration of the ninety (90) day accumulation period for the storage of hazardous wastes on site by all hazardous waste generators, for whom the ninety (90) day accumulation period expires within the term of this Order.

§ 4. Open Burning

a. The Department authorizes local governments or their agents to conduct the open burning of Flood-generated trees, leaves, vines, twigs, branches, grass, and other vegetative debris, without prior notice to the Department and provided that the provisions of LAC 33:III.1109.D.6. are met, and it is consistent with the Debris Management Plan. This Order does not authorize any other outdoor burning of non-listed debris streams. This Order does not relieve the local government or the agent from any requirement to obtain an open burning authorization from any other governmental entity empowered to grant such authorizations. Notwithstanding the provisions of this paragraph, the burning of asbestos-containing materials, construction and demolition debris, solid waste (other than vegetative debris) or hazardous waste is prohibited.

b. The Department will consider, on an individual basis, requests for approval for open burning, by persons other than local governments or their agents, of Flood-generated trees, leaves, vines, twigs, branches, grass, and other vegetative debris. Any such burning approved by the Department must be conducted in compliance with the requirements of LAC 33:III.1109.D.6.

§ 5. Air Pollution Sources Other than Open Burning

a. The Department authorizes the minor repair of any previously permitted stationary source of air pollution that was damaged by the Flood to restore it to its previously permitted condition without prior notice to the Department. Within thirty (30) days of commencing such repairs, however, the permittee shall notify the Department in writing, stating the location and nature of the work and providing the name, address, and telephone number of the representative of the permittee to contact concerning the work. Minor repairs are repairs that would not constitute reconstruction under any definition of 40 CFR Part 60 or 63 and that could not affect potential to emit any pollutant, and that would not constitute a violation of any other provision of the NSPS, MACT, or NESHAP standards. Repairs that would constitute reconstruction under any definition of 40 CFR

Part 60 or 63, or repairs that could affect potential to emit any pollutant are not authorized by this Order.

b. The Department will consider, on an individual basis, requests for approval for, but not limited to, the following sources of air pollution:

i. temporary air pollution control devices, such as portable flares, used for vessel and pipeline segment purging and the limited operation of facilities with damaged vapor control equipment;

ii. portable storage tanks, used for interim storage while damaged equipment is being repaired; and

iii. repairs, other than the minor repairs addressed in Section 5.a above, of permitted stationary sources that have been damaged by the Flood, provided that the sources are restored or replaced with equipment that is identical or the functional equivalent, to meet permit conditions.

Requests should be directed to the Office of Environmental Services, Air Permits Division.

c. LAC 33:III.507.J.2 provides that an upset condition constitutes an affirmative defense to an action brought for non-compliance with technology-based emissions limitations. LAC 33:III.507.J.2.d requires the permittee to notify the Department in accordance with LAC 33:I.Chapter 39 when emissions limitations are exceeded due to an upset. Because of the circumstances caused by the Flood and the need to apply facility resources to quickly repair and correct conditions caused by the upset, the Department extends the prompt notification deadline to seven (7) days, provided the exceedance does not cause an "emergency condition" as defined in LAC 33:I.3905.

d. In accordance with LAC 33:III.501.B.1.e, owners or operators may bring on site and utilize nonroad engines, including, but not limited to, temporary portable electrical power generators, firewater pumps, and air compressors, as necessary. "Nonroad engine" is defined in LAC 33:III.502.A. Note that an internal combustion engine is not a nonroad engine if it remains or will remain at a location for

more than twelve (12) consecutive months. A location is any single site at a building, structure, facility, or installation. Any engine that replaces an engine at a location and that is intended to perform the same or similar function as the engine replaced shall be included in calculating the consecutive time period.

e. For permitted internal combustion engines operated in direct response to the Flood, including, but not limited to, electrical power generators, firewater pumps, and air compressors, the Department suspends any limitations on operating time imposed by the applicable permit until such time as normal operations are restored or until the expiration of this Order, whichever is earlier. Emissions from the operation of such engines operated pursuant to this Order shall not count toward applicable ton per year limitations. All other provisions applicable to the engines shall continue to apply.

i. The owner/operator shall notify the Office of Environmental Services, Air Permits Division, in writing, by no later than thirty (30) days after the effective date of this Declaration of Emergency and Administrative Order, that operation of permitted internal combustion engines in excess of permitted limits has occurred or is anticipated. Relevant emission point and permit numbers should be included in this correspondence.

ii. A report summarizing the operating time of permitted internal combustion engines in direct response to the Flood and the resultant criteria and toxic air pollutant emissions shall be submitted to the Office of Environmental Services, Air Permits Division, by no later than ninety (90) days after the effective date of this Declaration of Emergency and Administrative Order, and quarterly thereafter until the expiration of this Order, or any extensions or revisions thereof.

f. The Department suspends applicable limitations on throughput and emissions imposed on fuel loading racks by air quality permits for fourteen (14) calendar days following the effective date of this Order in order to maximize fuel availability in response to the Flood. Emissions from loading operations during this period shall not count toward applicable ton-per-year limitations.

i. The owner/operator shall notify the Office of Environmental Services, Air Permits Division by no later than thirty (30) days after the effective date of this Declaration of Emergency and Administrative Order, that throughput in excess of permitted limits has occurred or is anticipated. Relevant emission point and permit numbers should be included in this correspondence.

ii. A report summarizing the throughput in excess of permitted limits and the resultant criteria and toxic air pollutant emissions shall be submitted to the Office of Environmental Services, Air Permits Division, by no later than ninety (90) days after the effective date of this Declaration of Emergency and Administrative Order, and quarterly thereafter until the expiration of this Order, or any extensions or revisions thereof.

g. To accommodate the distribution of liquid materials, the Department suspends throughput and emissions limitations imposed on transfer operations, including tank truck and railcar loading racks and marine tank vessel loading operations, through the expiration of this Order provided that compliance with all applicable federal and state regulations pertaining to the transfer of the materials loaded (e.g., LAC 33:III.2107, LAC 33:III.2108, 40 CFR 63 Subpart H, 40 CFR 63 Subpart Y) is maintained.

i. The owner/operator shall notify the Office of Environmental Services, Air Permits Division by no later than thirty (30) days after the effective date of this Declaration of Emergency and Administrative Order, that throughput in excess of permitted limits has occurred or is anticipated. Relevant emission point and permit numbers should be included in this correspondence.

ii. A report summarizing the throughput in excess of permitted limits and the resultant criteria and toxic air pollutant emissions shall be submitted to the Office of Environmental Services, Air Permits Division, by no later than ninety (90) days after the effective date of this Declaration of Emergency and Administrative Order, and quarterly thereafter until the expiration of this Order, or any extensions or revisions thereof.

h. To accommodate the storage and/or distribution of liquid materials, owners or operators may change the service of permitted storage vessels without prior approval of the department provided compliance with all applicable federal and state regulations pertaining to the storage of the material in question (e.g., LAC 33:III.2103, 40 CFR 60 Subpart Kb) is maintained. All changes of tank service effected pursuant to this paragraph shall be documented and reported to the Office of Environmental Services, Air Permits Division, by no later than thirty (30) days after the effective date of this Declaration of Emergency and Administrative Order, and quarterly thereafter until the expiration of this Order, or any extensions or revisions thereof.

§ 6. Asbestos Clean-up

a. Asbestos clean-up shall be conducted in accordance with the Debris Management Plan. Prior notification is not required for emergency demolition or of facilities that are structurally unsound and in danger of imminent collapse resulting from the Flood. Within one (1) business day of commencing such demolition or cleanup, however, the person responsible for such work being undertaken by order of state or local government shall notify the Department in writing. The notification shall be submitted on the Asbestos Notification of Demolition or Renovation Form AAC-2, which may be found at <http://www.deq.louisiana.gov/portal/DIVISIONS/PublicParticipationandPermitSupport/Asbestos/AsbestosAccreditationandNotificationForms.aspx>. The procedures in LAC 33:III.5151 (demolition/renovation) and LAC 33:III.Chapter 27 (accreditation and training requirements) for handling asbestos-containing material shall be complied with during demolition, cleanup, transportation, and disposal, except as otherwise provided herein. Residential structures including those with four or fewer dwelling units that are demolished or renovated as part of a public project are considered installations and are subject to the above provisions. Asbestos contaminated debris that contains regulated asbestos containing material must be disposed of at a Recognized Asbestos Landfill.

b. Local education agencies and state government may make emergency use of a building as a school or state building. The agency making use of the building

may request an extension of the deadline to inspect the building within four (4) months of the decision to use the building pursuant to LAC 33:III.2707.A.2.

c. The Department waives the requirement pursuant to LAC 33:III.2723.A.2 that the local education agency or state government must submit a management plan prior to any building's use as a school or state building. A management plan shall be submitted within six (6) months of the initial use of the building.

d. In addition to the qualifications established by LAC 33:III.2799.D.3, the Department may accredit as an "abatement project designer" any individual who:

i. has a Bachelor of Science in a related scientific field with five (5) years experience as a Contractor/Supervisor working under the direction of a Louisiana Accredited Project Designer, planning and implementing asbestos abatement projects;

ii. has at least ten (10) years experience as a Contractor/Supervisor working under the direction of a Louisiana Accredited project Designer, planning and implementing asbestos abatement projects; and

iii. has completed an application developed by the Department, and received signatures from two (2) Louisiana accredited Project Designers indicating that the applicant has the knowledge and skills to perform this type of work.

e. The fee charged for the Emergency Processing of Worker Accreditation for Asbestos (i.e., LAC 33:III.223, Fee #2070) shall be reduced to \$66.00 (i.e., the same fee as for normal processing, Fee #2060).

f. The fee charged for the Emergency processing of Asbestos Notification of Demolition and Renovation Form AAC-2 (i.e. LAC 33:III.223, Fee code # 2030) shall be reduced to \$66 (sixty-six dollars) for Flood-related demolition of residential structures of four (4) units or less, subject to a government ordered demolition.

The Department shall generate a single Asbestos Disposal Verification Form ("ADVF") per day, per landfill, per contractor for use with multiple loads of C&D debris that contains asbestos containing waste material, notwithstanding any provision to the contrary in LAC 33:III.5151.F.2.g. The Department will also generate a blank "Addendum

to ADVF for Transportation and Disposal of AWCM,” which will accompany the ADVF and which is to be completed and signed by the contractor and landfill operator. Detailed instructions and a sample Addendum are available on the Department’s Website at <http://www.deq.louisiana.gov/portal/tabid/2885/Default.aspx> under **Hurricane Demolition** or by contacting the Public Participation and Permit Support Division, Notifications and Accreditations Section, at 225-219-0789.

§ 7. Underground Storage Tanks

Before placing any Flood-affected Underground Storage Tank (UST) system back in operation, and no later than ninety (90) days after Flood related conditions permit, the owner and/or operator shall perform an emergency evaluation of the UST system. The evaluation shall consist of, at a minimum, a general inspection of the UST system, followed by performing the start-up protocol contained in Appendix E, “Plan For Evaluating Underground Storage Tank Sites Impacted by Flooding.” Before placing fuel into any UST system that has been damaged or has sustained a release, the owner/operator must repair or replace the UST system, perform precision tank and line tightness tests and leak detection system tests, and provide a fully functional corrosion control system.

During the time that the UST system is not accessible due to conditions resulting from the Flood, the owner/operator of the UST system is relieved of the requirements for release detection, corrosion protection, and inventory control. Each owner/operator shall report any suspected UST releases to the Department within seven (7) days of gaining knowledge of the suspected release, unless an emergency condition makes it impossible for the owner/operator to do so, in which case the owner/operator shall report the suspected release to the Department as soon as he/she is able. All recordkeeping requirements for inoperable systems are suspended during the time of this Order. During the time of this Order, in the areas affected by the Flood, non-compliance with release detection, corrosion protection, and inventory control for UST

owners and operators will not constitute non-compliance for purposes of the deductibles enumerated in La. R.S. 30:2195.10.

§ 8. Special Waste (Reuse and Recycle)

Every effort should be made to minimize the disposal of reusable and recyclable material in landfills as noted in the Debris Management Plan. Appendix F lists special waste from specific sources (households, businesses, schools, public buildings, automobiles and boats) and references the FEMA Debris Plan, which provides information intended to assist operators of solid waste facilities, recycling centers, scrap metal dealers, local governments, and contractors in handling of certain debris.

§9. Public Notice and Public Participation Procedures Regarding Proposed Permit Actions

Appendix G provides special procedures for public notice and public participation regarding proposed permit actions that may be activated in the event of prolonged or extensive interruption of newspaper services in the impacted areas. These procedures for comment period extension and revised public notice requirements may be revised after a full impact assessment is completed.

§ 10. Records Management

Hard copy or electronic copies of files associated with environmental issues for your facility may be available at the Department. Files destroyed by the Flood can be obtained by the Responsible Persons for your system from the Department free of charge. Please contact Records Management at (225) 219-3172 or online at <http://www.deq.louisiana.gov/pubRecords/>.

§ 11. General Conditions

a. This Order does not convey any property rights or any rights or privileges other than those specified in this Order.

b. This Order only serves as relief for the duration of this Order from the regulatory and proprietary requirements of the Department, and does not provide relief from the requirements of other federal, state, and local agencies. This Order therefore does not negate the need for the property owner or facility operator to obtain any other required permits or authorizations, nor from the need to comply with all the requirements of those agencies.

§ 12. General Limitations

The Department issues this Order solely to address the emergency created by the Flood. This Order shall not be construed to authorize any activity within the jurisdiction of the Department except in accordance with the express terms of this Order. Under no circumstances shall anything contained in this Order be construed to authorize the repair, replacement, or reconstruction of any type of unauthorized or illegal structure, habitable or otherwise.

§ 13. Other Authorizations Required

Nothing in this Order shall eliminate the necessity for obtaining any other federal, state, or local permits or other authorizations that may be required.

§ 14. Extension of Time to Comply with Specified Deadlines

For facilities regulated by the Department in the Emergency Area, this Order extends the time for a period of thirty (30) days to comply with the following specified deadlines that occur between January 6, 2016 and the expiration of this Order:

a. The time deadlines to conduct or report periodic monitoring required by permits, other authorizations, enforcement actions, or settlement agreements, except for monitoring required by air permits issued under Title IV or V of the Clean Air Act or under the PSD program;

b. The time deadlines to file an application for renewal of an existing permit, except for air permits issued under Title V of the Clean Air Act.

§ 15. Completion of Authorized Activities

All activities authorized under this Order must be commenced before the expiration of this Order unless otherwise provided in an authorization or permit. The deadline for commencement under any authorization or permit issued under this Order may be extended on a showing that contractors or supplies are not available to commence the work, or if additional time is needed to obtain any required authorization from the Federal Emergency Management Agency, the U.S. Army Corps of Engineers, or other local, state, or federal agencies.

§ 16. Amendments

This Order may be amended as required to abate the emergency.

§ 17. Expiration Date

This Declaration of Emergency and Administrative Order shall take effect immediately upon execution by the Secretary of the Department, and shall expire at midnight on the sixtieth day after the date of execution set forth below, unless modified or extended by further order.

DONE AND ORDERED on this 6th day of January, 2016, in Baton Rouge, Louisiana.



Peggy M. Hatch
Secretary

APPENDIX A

GUIDANCE PROTOCOL FOR SANITARY WASTEWATER TREATMENT SYSTEMS

The following protocol is intended to assist operators of sanitary wastewater treatment systems in the Emergency Area in start up and operation.

1. Access

Entrance to the treatment plant should be considered only after flood waters have receded enough to allow safe operation of the treatment plant including the safe conditions for staff. Accessibility to treatment plants in restricted areas may need to be cleared with the Office of Emergency Preparedness. Contact the local sheriff if assistance in gaining access to the treatment plant is required. The use of sound personal protective equipment for safety in unsanitary or unsafe conditions is required. Early return to compliant operation minimizes long-term problems within the entire wastewater system.

2. Power Supply

For use of generator power, arrange for a reliable and continual fuel source. Contact the Department of Agriculture if assistance in obtaining fuel for power generation at your treatment plant is needed. If no generation is available and you must wait for electrical providers; consider notification to residents of the effect on collection lines. If removal of clean out plugs is needed to prevent back up into homes, notify affected customers warning them to remain clear of these areas. If pump trucks are used, LDEQ can advise of locations to dispose of the pumped sewage.

3. Start Up

Once it is safe, re-power the treatment system, aerators and pumps. The primary goal is to remove sanitary wastewater from contact with humans, while making every effort to do so in a manner that is practical and least impacting on the environment. Activate disinfection units and maintain them. Initial effluent will likely be poorly treated and of a very poor quality. Adequate disinfection will be important to protect human health downstream of the discharge. If the system has been down and/or without power for an extended period of time, resident bacteria used in the treatment process may need to be re-established. Consider reseeded the system with activated sludge from operating aerated treatment plants. Several treatment plants are available for use in reseeded. Contact the Department's Water Permits Division Administrator, Scott Guilliams, 225-219-3187 (email) scott.guilliams@la.gov for information regarding system seed sources.

4. Monitoring

Watch plant operations carefully to confirm it is functioning properly. Ensure that lift stations within the collection system are functional. Without functioning lift stations, sewage is not being removed from residences and sent for treatment. Visually observe effluent to maximize treatment effectiveness in the short term. If simple tools and/or tests are available to diagnose the plant's operational status ("sludge judge," settle-o-meter, dissolved oxygen meters, BOD analyses) use them frequently. If your plant is discharging poorly treated sewage, consider the impacts to persons, fish and wildlife downstream, including the possibility that drinking water intakes may be located downstream of your effluent. Notification to downstream users may be necessary to protect human health. Sample and analyze your effluent per LPDES requirements as soon as you are able.

5. Notifications and Documentation

Discharges that result in emergency conditions (threat to human health and the environment) must be reported immediately (1-877-925-6595). Discharges that result in emergency conditions (threat to human health and the environment) may require notification to affected persons. Report to the Department any discharges that interfere with downstream uses, such as swimming or drinking water sources or if fish kills occur. Discharge Monitoring Reports (per permit requirements) should be used to notify the Department of non-emergency conditions. Notification to sewage users may be necessary if problem with the system prevents removal of sewage from residences (or other human contact) on an on-going basis. Notification to downstream users may be necessary to protect human health. Notify the Local Office of Emergency Preparedness when flood damage repairs are known – Federal Emergency Management Agency (FEMA) may be able to help with costs associated with flood damage.

A permittee who wishes to establish the affirmative defense of upset must document the cause of the upset, that the facility was being properly operated at the time of the upset, that notice of the upset that exceeded effluent limitations was submitted to the DEQ and that the permittee took all reasonable steps to minimize or prevent the likelihood of adversely affecting human health or the environment.

APPENDIX B

TEMPORARY HOUSING SITE SELECTION

Initial Screening

Sanitary Wastewater

- Attempts must be made to route sanitary wastewater to an existing wastewater collection system or wastewater treatment system whenever feasible. This option requires no permitting action or approval from the Department. However, the primary FEMA contractor shall notify the Department, in writing, of any such discharge to an existing wastewater collection system.
- If a point source discharge is to be made into waters of the state, identify the effluent route to the first named waterbody (a waterbody that is readily recognizable).
- Avoid discharge into a drainage system that goes through or next to a sensitive area. Sensitive areas include, but are not limited to: drainage behind a subdivision, school, or park; drainage that routes the effluent through a private pond or private property; or discharge into a designated outstanding natural resource waterbody.
- If feasible, route effluent to the Mississippi River, or through local drainage to the Mississippi River. If not possible, route effluent directly into the largest waterbody in the vicinity, or into the waterbody's drainage system as close as possible to the waterbody.
- Mobile homes will be rated at 250 gallons per day per mobile home. Travel trailers will be rated at 125 gallons per day per trailer. If washing machines will be made available outside of the mobile home or travel trailer (in a washateria) 800 gallons per day per washing machine will be factored into the allowable capacity. Any combination of the above should be utilized to determine overall gallons per day per site.
- All single point source discharge into waters of the state should be limited to 100,000 gallons per day in order to qualify for rapid coverage under the Louisiana Pollutant Discharge Elimination System General Sanitary Permit. Discharges in exceedence of 100,000 gallons per day will be evaluated by the Department on a case-by-case basis in compliance with water quality standards of the receiving waterbody.

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- If feasible, select site that is an existing development, such as, an existing mobile home park, or a site that has existing infrastructure that can be utilized.
 - Research existing databases and make on-site physical observations for former municipal waste sites, abandoned hazardous waste sites, former underground storage tank remediation sites, etc. These areas should be avoided as locations for staging or locating temporary housing.

Notification after Initial Screening

- After the initial screening, notify the Department and provide the following information:
 - Location – site name, physical location (911 address if available) and coordinates (i.e. latitude and longitude) shall be provided.
 - Identify the method of wastewater treatment or management. Notification must be made of connection to an existing wastewater collection system or treatment system (provide name of system); collection for off-site disposal (provide disposal name/location); or treatment and discharge to surface waters of the state.
 - If proposal is to discharge to surface waters from a treatment system that did not previously discharge at the proposed location, provide an estimated design flow (based on numbers above) and the effluent discharge route to first named waterbody. (Ex. unnamed ditch, to LA Hwy 19 ditch, to unnamed creek, to White's Bayou, to the Comite River.)
- Notification must be made to the Department at P. O. Box 4313, Baton Rouge, LA 70821-4313 or by fax at (225)219-3309 to the attention of the Administrator of the Water Permits Division.
- Following notification as provided in this section, the Department will provide comments on the proposed site.

Storm Water Permit Prior to Construction

- If dirt work is going to be required at the site, a stormwater general permit for construction may be required.
- If the area to be developed is less than one (1) acre, coverage under a stormwater general permit is not required.

If the area to be developed is at least one (1) acre but less than five (5) acres, coverage under Construction General Permit LAR200000 will be required. A Notice of Intent (NOI) is not required to obtain coverage under this permit. However, a storm water pollution prevention plan (SWPPP) must be prepared and implemented at the time construction begins. A copy of the permit is available at <http://www.deq.louisiana.gov/portal/Default.aspx?tabid=245> A Notice of Termination (NOT) is required when construction is complete.

- If the area to be developed is five (5) acres or greater, coverage under the Construction General Permit, LAR100000, will be required. Submittal of a NOI (CSW-S) is required prior to commencement of construction. The NOI and a copy of the general permit can be found at <http://www.deq.louisiana.gov/portal/Default.aspx?tabid=245> Submission of an NOT is required when construction is complete.
- Close attention must be given to the Historic Preservation sections of each of the construction general permits for any construction at previously undeveloped sites.
- Coverage under the construction general permits is necessary prior to construction. However, authorization to discharge as described is not required before construction, but is required before the discharge begins.

Registration for Authorization for Direct Discharges

- See Section 1.d above.
- For FEMA temporary housing sites, the primary FEMA contractor shall apply for and be the responsible entity for the permit, operation, maintenance and reporting requirements to LDEQ.

Additional Recommendations/Requirements for the Housing Sites

Water

- Wastewater treatment plants (WWTP) must be operated by a certified operator.
- WWTP's must be properly operated and maintained at all times.
- Disinfection of effluent must be provided.
- Permittee should implement a program to inform residents of things that might be harmful to the WWTP such as the introduction of grease or large amounts of household chemicals to the treatment plant.

Waste

- Provide for collection and disposal of solid waste.
- Provisions should be made for proper disposal of household hazardous waste during the operation of the facility and as residents leave the facility.
- It is recommended that the residents be informed on the benefits and requirements of proper disposal of solid waste and household hazardous waste.

Recycling

- Whenever feasible, provide for recycling, such as, providing a recycling center on site with appropriate recycle containers.
- Inform residents on the proper procedures for recycling household materials.
- Recycling incentives for residents can prove beneficial.

Open Burning

- Open burning at these sites should be prohibited. This does not include charcoal or gas grills.

Site Closure

- Once all the residents have left, the site must be closed.
- All solid and household hazardous waste shall be removed and properly disposed.
- If a WWTP was used for treatment of sanitary wastewater, it shall be removed.
- Notification of closure must be made to the Department through SPOC (225-219-3640 or Toll Free 1-888-763-5424). The Department will approve the site for closure.

APPENDIX C
**REQUIREMENTS FOR THE CONDITIONAL AUTHORIZATION OF DISCHARGES OF
GRAY WATER TO SURFACE WATERS OF THE STATE OF LOUISIANA**

For purposes of these requirements, gray water shall be defined as wastewaters from all fixtures except toilets, including but not limited to wash waters from kitchen, bathroom, and laundry sinks, tubs, and washers.

Unless the Department gives written notice to the contrary, gray water discharges to surface waters of the State, within the Emergency Areas, are hereby authorized under the Short-Term and Emergency Discharge General Permit.

APPENDIX D
Reserved

APPENDIX E

PLAN FOR EVALUATING UNDERGROUND STORAGE TANK SITES IMPACTED BY FLOOD

PROBLEM DEFINITION

Underground Storage Tank (UST) sites may be impacted by flood waters which will require actions be taken to place these sites back into operation. Steps necessary to place the site into operation are being outlined to ensure that new releases do not occur and if releases are identified in this process that they are properly addressed. The focus of this effort will be to place these sites into operation while ensuring protection of human health and the environment.

BACKGROUND

The impact of flood damage on USTs must be evaluated to determine what steps are necessary to place these sites back into service.

Damage that occurs to UST systems generally results from: the buoying up of tanks which are partially full or empty, water entering the tanks and displacing product, failure of underground piping as a result of stresses induced by groundwater pressures or debris, and damage to electrical systems from extended contact with water. Additionally, another route of infiltration exists if the level of floodwaters exceeds the top of the vent lines. Regulated UST's which are weighted down with fuel or anchored by other means (deadmen or attached to an underlying pad) and have properly installed and tightened filler caps and vapor recovery port caps should sustain little impact, even after being submerged for days.

Tanks in which fill caps are not tightened will fill with water and then spill product, some of which may percolate into shallow soil. Empty or near-empty tanks will float up, destroying overlying concrete/asphalt and distribution lines, also spilling product. In these situations, it is expected that the entire UST system would require replacement. Presently, the extent and magnitude of damage to UST systems themselves and to the shallow subsurface environment as a result of the Flood is unknown. At this time the primary objective is to put these systems back into proper service to meet the fuel supply need of initial and subsequent response efforts. Later, as time and resources permit, assessment and remediation of any environmental impacts will take place.

UNDERGROUND STORAGE TANK EVALUATION

Flooded UST sites must be evaluated to determine response actions necessary to place these UST facilities back into service and protect human health and the environment. New product should not be placed in the tanks if there are indications that the integrity of the tank has been compromised when performing the activities outlined below.

General Information:

UST Owners/Operators will be responsible for evaluating underground storage tank systems to determine if they are suitable for receiving product. Flooded systems that are **determined to be suitable for receiving product** may be put back into service and should have an integrity test performed as soon as contractors and services become available to perform the testing and no later than six (6) months after product was first placed into the tank after flooding. If the tank inspection outlined below (or subsequent monitoring of the tank), indicates that the system has been compromised; **the system should be taken out of service** and repaired or replaced as necessary and an integrity test performed prior to again putting the system into operation.

The Department has established a contact telephone number to be used by contractors and citizens for reporting exigent conditions and for questions concerning problems with UST systems. This DEQ "hotline" will be manned by agency staff to assist the regulated community. The DEQ hotline number is (225) 219-3640. This information will also be posted on the Department's Web Site.

General Evaluation Protocol for Contractors:

No equipment should be turned on prior to examination. Check all electrical panels and make sure they are clean and dry. All equipment related to electric power service should be inspected and any necessary repairs should be made prior to power restoration. This includes all fueling systems, leak-detection devices and corrosion prevention (impressed current) equipment. The electrical system should be checked for continuity and shorts (pumps, turbines, dispensers, ATG consoles, emergency shutoff, panel box, etc.)

Specifically, all electrical junction boxes and dispenser heads should be opened, inspected and dried if necessary. Conduits should be inspected for the presence of water, insulation damage, shorts or opens. Conduits exhibiting water should be dried or vacuumed as appropriate and all defective wiring should be replaced. To apply electrical power to a UST system before conducting basic examination could be extremely dangerous.

Submerged pumps and dispensers should not be operated if there is the possibility of water entering into the system as pumping water may damage hydraulic components.

Technical Protocol for Contractors:

These protocols should be followed to place tanks back into service:

1. Stick tanks using water finding paste or read automatic tank gauge system, if operable, to determine whether water has entered the UST.
2. Flooded or water impacted tanks and all lines may need to be drained of water and dirt/mud or perhaps pumped dry and cleaned as conditions warrant. Liquids removed must be properly handled and disposed.
3. Interstitial spaces of tanks and lines of double walled systems, if flood-impacted, will need to be drained and flushed where possible. Blockage of interstitial spaces will render leak detection useless. Depending on the level of residual contamination at the facility, certain leak detection methods may no longer be viable. Tanks with brine or vacuum interstitial sensors may be returned to service if brine or vacuum levels are normal. Be prepared to update damaged leak detection equipment after emergency conditions are abated.
4. All facility sumps, pans, and spill buckets need to be pumped dry and cleaned. Replace sump lid gaskets if applicable. If sump lids are missing, replace with new water tight lids. Replace sumps and spill buckets that fail to prevent water intrusion after initial cleaning and drying.
5. Check tank bottoms for water and debris. Remove and dispose as appropriate (see item #2 above).
6. Check deflection of fiberglass tanks. If deflection is greater than manufacturer's specification (general guideline is 2%) call the manufacturer for instruction.
7. If tanks shifted and problems are found, **repair or replace them** according to manufacturer's instructions and appropriate industry standards and regulations. Obviously, these **systems should be shut down and not receive fuel** until they are deemed safe for reuse (tightness tested).
8. Check vents for movement, cracking, blockage and proper operation.
9. Check dispenser filters and submersible check-valve screens for plugging with dirt or mud.

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10. Flush dispensers and UST system if necessary. Collect fluids for proper disposal.
 11. Check critical safety devices (e.g., emergency power off controls, line leak detectors, air compressor pressure limiters, shear valves, stop switches, isolation relays on dispensers, etc.). Shear valves may be salvaged if they can be cleaned and lubricated with corrosion preventative. Some will still have to be replaced.
 12. Sump sensors may need to be replaced after emergency conditions cease.
 13. In-tank pumps, automatic tank gauge (ATG) probes, overfill devices, automatic line leak detectors, fill and vapor dust caps, etc. should be assessed. Assess their condition after cleaning and replace as necessary.
 14. ATG consoles and any associated electronics that are not submerged, should have a programming and operability check performed by a certified technician after emergency conditions cease.
 15. After emergency conditions are abated, submerged corrosion protection (CP) rectifiers and associated aboveground equipment protecting tanks and/or lines may have to be replaced. If not submerged have a National Association of Corrosion Engineers (NACE) certified professional perform an operability check of the equipment. Inspect CP lines in saw cuts for damage and replace as necessary. If CP systems are out of service for an extended period of time perform integrity assessment of affected component before placing CP system back into service. A NACE certified professional will be helpful assessing the CP system.
 16. Check accessible fittings, valves and miscellaneous piping for damage and corrosion. Clean and replace as necessary.
 17. Document all repair activities at each UST system site and maintain in facility records for the life of the UST system.
 18. Submerged dispensers will have to be replaced or repaired as necessary. This includes the hanging hardware. Any suction system dispensers will probably have flood impacted motors and pumps and may need complete replacement.

General Protocol Upon Resumption of Service:

Depending on the level of residual contamination at the facility, certain leak detection methods may no longer be viable. Daily inventory control (with strict record keeping) may be the short-term leak detection method by necessity. Daily checks for water with water-finding paste should be done for several days until it has been determined that the system is tight. If these daily water checks indicate excessive water or the daily inventory control shows loss of product, **the tanks should be emptied of product and use of the tanks should cease**. Notification of these conditions should be made to the Department's hotline ((225) 219-3640) as soon as practical.

Post Start-Up Protocol for Contractors:

This protocol should be followed once flood-impacted tanks have been placed back into service and emergency response and restoration have been completed or as otherwise directed by the Department:

Precision tightness test tanks, lines and interstitial spaces (after emergency conditions abate) for any portions of the UST system that have been damaged or if release detection monitoring indicates that a release may have occurred. Assess interstitial spaces for blockages, especially if used for leak detection. Decisions regarding replacement of tanks and lines should be made based on outcome of these tests. Department field staff should be consulted on these decisions whenever possible. Cathodic protection systems should be checked to make sure they are connected and operational.

These actions are being delayed in an effort to expedite fuel delivery capabilities and due to unavailability of sufficient contractors to perform the otherwise required work in a timely manner. All leak detection equipment must be put back into operation as soon as practically possible or as directed by the Department after the emergency has abated.

Other General Provisions for Owner/Operators and Contractors:

At flood-impacted sites, facilities will be allowed to salvage useable fuel in USTs by checking fuel for water and allow salvage of useable fuel. If flood water covered vent lines, displacement of fuel would have occurred and large volumes of water may exist in the affected USTs and require proper storage/disposal. This water should not be discharged to areas such as streets, storm drains, sumps and ditches that are not permitted to receive these liquids.

Requirements for remediation of contaminated groundwater via approved corrective action plans in place prior to the Flood are suspended at UST sites in the parishes of

the emergency areas unless otherwise directed by the Department. However, the Department may require systems remediating free phased product to continue pumping operations.

Sites which have not experienced impacts from the Flood shall continue with routine remedial efforts and reporting (Unless RAC/consulting firm handling the remediation has been affected and displaced by the storm).

All facilities in which remedial efforts are temporarily suspended or delayed must provide notice to the Department's hotline (225) 219-3640 and provide written documentation as directed.

EVALUATION SCHEDULE

The evaluation of UST status should be initiated as soon as conditions allow flood area re-entry. Further testing will be performed once emergency conditions and major restoration efforts are complete and when sufficient contractors are available to perform the work. This further testing should be performed no later than six (6) months after product was first placed into the tank after flooding.

APPENDIX F

GUIDANCE FOR SPECIAL WASTE HANDLING, REUSE AND RECYCLING

The following information is intended to assist operators of solid waste facilities, recycling centers, scrap metal dealers, local governments, and contractors in handling debris from the Emergency Areas. The Debris Management Plan should be consulted for greater detail.

1. Intent

Every effort should be made to minimize debris disposed in landfills. Diversion, composting and recycling debris are priorities. Debris handlers should make every effort to properly handle and recover debris materials that have reuse value, are recyclable or the release of which into the environment would be detrimental or is prohibited, e.g. used motor oil.

2. Scope

Sources of debris requiring special handling include: households, businesses, schools, public buildings, automobiles and boats.

3. Types of materials by source

The types of debris to which this guidance is directed and the sources from which the subject debris emanates are as follows:

- a. From automobiles: gasoline and diesel fuel, refrigerants, lubricating oils, mercury ABS switches, mercury convenience switches, lead acid batteries, brake and transmission fluid, antifreeze and tires. Propane tanks and large appliances in recreational vehicles should be removed.
- b. From boats: gasoline and diesel fuel, refrigerants, lubricating oils, mercury bilge switches, propane tanks, large appliances, lead acid batteries, transmission fluid and electronics, such as, radar sets, radios, GPS units, and depth finders.
- c. From households and businesses: paints and varnishes, solvents, acids, pesticides, cleaning fluids, pool chemicals, used motor oil, propane tanks, mercury thermostats, liquid mercury, mercury-containing devices, and refrigerants. Large appliances also known as "white goods" may not be landfilled. Refrigerants must be removed. Food should not be left in appliances. Every reasonable effort should be made to recover large electronic devices, such as, television sets, computers and computer monitors.

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- d. From schools and public buildings: paints and varnishes, solvents, acids, pesticides, cleaning fluids, pool chemicals, used motor oil, propane tanks, mercury thermostats, liquid mercury, mercury-containing devices, and refrigerants. Large appliances also known as “white goods” may not be landfilled. Refrigerants must be removed. Food should not be left in appliances. Every reasonable effort should be made to recover large electronic devices, such as, television sets, computers and computer monitors. Special attention should be given to school chemistry laboratories.

3. Monitoring

Demolition teams, debris collectors, local governments and landfill operators should be vigilant for proper handling the above listed items.

4. Recordkeeping

Processors should keep a record of the amount of materials recovered and transported for recycling. Some products already require recordkeeping, e.g. used oil, and duplicate recordkeeping is not required.

APPENDIX G

PUBLIC NOTICE AND PUBLIC PARTICIPATION PROCEDURES REGARDING PROPOSED PERMIT ACTIONS IN FLOOD IMPACTED AREAS

The dislocation of residents and the damage to infrastructure in the Emergency Areas has affected the ability of the Department of Environmental Quality to solicit and receive comments on proposed permit actions. The following procedures are intended to address these issues in a manner that offers the opportunity for meaningful public participation and that meets the requirements and intent of the state and federal permitting statutes and regulations.

Public notice and comment procedures will vary according to the categorization of the parish in which the facility at issue is located. The Department will categorize parishes after evaluating all relevant factors, including but not limited to:

1. newspaper circulation rates (both paid subscriptions and free distribution), comparing pre-flood with current rates;
2. basic services - power, potable water, and sewage treatment;
3. local government approval for residents to return for long-term habitation;
4. number of schools that are open;
5. availability of locations to serve as document repositories and in which to conduct public hearings should they be requested;
6. condition of roads.

Category 1 parishes are those with newspaper circulation rates of at least 90% pre-flood levels. Basic services are restored to at least 90% pre-flood levels. The parish is open for long-term habitation and public schools have resumed operation.

In Category 1 parishes, the Department will continue to implement the public notice procedures in place before the Flood. This includes publication in the required newspapers, sending notice to individuals on the Department's permits mailing list, placing notice on the Department's web page, and sending electronic notice to individuals who have registered with the Department to receive notices in this manner. The DEQ Public Participation Group (PPG) will use its knowledge of newspaper distribution rates and patterns to determine if the notice should be placed in more than one local newspaper. Some permit procedures require notice to also be placed in the official state journal, *The Advocate*.

Category 2 parishes are those with newspaper circulation rates of at least 50% pre-flood levels, and basic services restored to at least 50% of the parish. The parish is open for long-term habitation and public schools have resumed operation.

In Category 2 parishes, the Department will follow the same procedures provided herein for Category 1, with the addition of the following: Notices will be placed in *The Advocate* to identify the permits placed on public notice for the previous week, sorted by parish. These notices will clearly identify the electronic web link to view the public notices and will give the phone number to call to request additional information or to find out where documents may be reviewed locally.

Category 3 parishes are the most severely affected parishes. Any parish not meeting all of the criteria for Category 2 are considered Category 3.

In Category 3 parishes, the Department will follow the same procedures provided herein for Category 2, with the addition of the following:

1. Comment periods will be extended a total of fifteen (15) extra days.
2. Notices will be published twice in the selected newspaper(s).
3. An additional newspaper will be selected in which to publish the notices. This will be the newspaper with the largest circulation in a parish that physically adjoins the parish in which the facility is located.
4. If not already required to do so, the Department will publish notices in *The Advocate*, the official state journal.

When arranging public hearings to solicit comments regarding permitting activities, the Department will work with stakeholders to find suitable hearing site locations.

APPENDIX H

**WRITTEN NOTIFICATION OF
THE ACTIVATION OF PRE-APPROVED EMERGENCY SITE
Required within five (5) days of site activation.**

Mail to: Mr. Lewis A. Donlon, Waste Permits Administrator
Louisiana Department of Environmental Quality
Post Office Box 4313
Baton Rouge, LA 70821-4313

OR Fax to: (225) 325-8236

OR Email to: deqdebrisrequest@la.gov

(DATE)

To: Lewis A. Donlon, Waste Permits Division Administrator

From:

(LOCAL GOVERNMENT, STATE AGENCY, OR PERMITTED FACILITY)

Emergency Debris Site Name: _____

Agency Interest Number: AI _____

This written notification is a follow-up to the verbal notification made to LDEQ on _____.
(DATE OF VERBAL NOTIFICATION)

The above mentioned pre-approved emergency debris site was activated for the recently declared

emergency/disaster for _____.
(NAME OF EMERGENCY/DISASTER)

(NAME, TITLE, and TELEPHONE NUMBER~ PLEASE PRINT)

(SIGNATURE)

APPENDIX I EMERGENCY DEBRIS SITE REQUEST FORM

Instructions for Completing the Emergency Debris Site Request Form

Complete the attached Emergency Debris Site (EDS) Request Form. **To prevent any delay in receiving your written approval, please make sure all of the requested information on the EDS Request Form is supplied and as accurate as possible.** Refer to the Louisiana Department of Environmental Quality (LDEQ) Comprehensive Plan for Disaster Clean-up and Debris Management for more information on debris management sites: <http://www.deq.louisiana.gov/portal/tabid/2853/Default.aspx>.

Please note, FEMA generally only pays to transport debris once, so it is recommended that staging sites also be approved for a reduction method, as vegetative debris must be reduced 50% before disposal in a landfill.

Once LDEQ receives this request, the site suitability will be determined based on the information provided and inspection of the proposed site by LDEQ personnel. The governing authority will be notified when the site is approved. **Email the completed form to degdebrisrequest@la.gov or fax to 225-325-8236. Email debris questions to degdebrisinquiry@la.gov or call 225-219-3070.**

Applicant Name – Indicate the government type and list the name of the governmental entity applying for the debris site. List only one. If more than one governmental entity wishes to use the site, then a separate request should be filled out and sent in for each. This application is for governmental entities only. Private individuals or companies cannot apply.

Applicant Official – List the head of the applicant's government. For example, cities would list the mayor; parishes would list the parish president. This may or may not be the same person as the government site contact.

Site Address/Location – List the site address. If there is no address describe, with as much detail as possible, directions for getting to the site from the nearest town or city. Please include a site map.

Government Site Contact – List the contact information for the governmental person who should be contacted with any questions for the site. This is not the contractor and may or may not be the applicant official.

Site entrance GPS – List the latitude and longitude of the site entrance in decimal degrees.

Hours of Operation – Indicate the hours and days the site will be open to process emergency debris.

Previously Approved Sites – Answer questions as applicable. If the site was approved for a previous disaster, indicate this and list the approved emergencies (e.g., Katrina, Gustav, etc.).

Requested Activities & Site Action Requested – Definitions of the requested activities follow on the next page. Check the activities desired. Pre-approvals are only approved for the listed activities. If, after a disaster occurs, more activities are needed, a new request must be filled out and submitted for approval.

Note: Vegetative sites will be **required to implement reductions** of the vegetative debris stream utilizing chipping, grinding, recycling or other methodologies as directed in LA R.S. 30:2413.1. For more information on vegetative reductions and the Weekly Debris Management Reports (WDMRs) you can email degdebrisreduction@la.gov.

Note: Staging/Segregation of white goods only allows for the placement and segregation of white goods on a debris site. Preparation of white goods allows for removal of putrescible waste, refrigerants, mercury switches, etc. before white goods are sent off for recycling. If the debris site is intended to serve both purposes, please select both.

Parish burn approval – For any site that is requesting burning, a letter from the parish where the site exists must be obtained stating that the parish gives approval to the applicant to burn. The only exceptions to this are for requests for sites from the parish itself (that are located within the boundaries of the requesting parish), for cities where the requested site is within the city limits, and for state agencies. If there is trouble obtaining a burn approval from the parish, please notify us.

SHPO – ALL sites are required to have approval from the Louisiana State Historic Preservation Office (LSHPO). If this approval has been received for a previous disaster, please include this approval. If no SHPO approval exists, please fill out the form on the last page of this request. Once LDEQ receives the request, we will forward this request to SHPO and ask that they send the approval to the applicant and copy LDEQ on this approval. If you have questions on the information needed for this form, please contact SHPO directly. Contact information is provided at the bottom of the SHPO form.

Site criteria – Provide answers to questions. If site criteria are not met, consider finding another location, as this site will likely be denied. The distance between the proposed site and:

- property boundaries and on-site structures should be at least 100 feet.
- proposed burn sites should be at least 1000 feet from residences, businesses, schools, hospitals, clinics, private wells, septic tank systems, and/or roads
- chipping & grinding sites should be at least 300 feet from residences, businesses, schools, hospitals, clinics, private wells, septic tank systems, and/or roads.
- surface waters should be at least 100 feet.
- potable wells should be at least 250 feet.
- airports should be at least 10,000 feet.

Note: LDEQ may approve sites that are below these distances under certain circumstances.

Site Operator – List the person/company who will be operating the site, if this is known.

Site Owner – List the owner of the site. The applicant is responsible for making arrangements with the site owner if the applicant is not the owner.

Official Completing Request – List the contact information for the person filling out the form.

Signature Box – List the applicant provided in the first box on the first page. This box should be signed by the applicant official (listed in the second box on the first page).

Definitions of debris types — Notwithstanding the definitions of debris types as set forth in the solid waste and hazardous waste regulations, the following definitions are applicable to emergency debris types as contained in the DEQ Emergency Debris Site (EDS) Request Form. Thus, when the applicant selects the requested activities for which approval is sought, it should refer to, and be guided by, the following definitions.

- **Emergency C & D debris** is nonhazardous waste generally considered not water-soluble, including but not limited to, metal, concrete, brick, asphalt, roofing materials (shingles, sheet rock, plaster), or lumber from a construction, remodeling, repair, renovation, or demolition project that is authorized by the government to be necessary for a disaster. C & D debris does not include asbestos-containing material RACM as defined in LAC 33:III.5151.B, white goods, creosote-treated lumber, and any other item(s) not an integral part of the structure.
- **Electronic wastes** are devices or components thereof that contain one or more circuit boards and are used primarily for data transfer or storage, communication, or entertainment purposes, including but not limited to, desktop and laptop computers, computer peripherals, monitors, copying machines, scanners, printers, radios, televisions, camcorders, video cassette recorders (VCRs), compact disc players, digital video disc players, MP3 players, telephones, including cellular and portable telephones, and stereos.
- **Household hazardous waste (HHW)** is waste that can catch fire, react, explode, is corrosive or toxic that is generated by individuals on the premises of a residence for individuals (a household) and composed primarily of materials found in the

wastes generated from homes. Wastes generated by commercial or industrial establishments that appear to be the same as household waste are not considered household hazardous waste and must follow state and federal hazardous waste regulations.

- **Metals** (or scrap metals) are bits and pieces of metal parts (e.g., bars, turnings, rods, sheets, wire) or metal pieces that may be combined together with bolts or soldering (e.g., radiators, scrap automobiles, railroad box cars), which when worn or superfluous can be recycled. Materials not covered by the definition of scrap metal include “residues generated from smelting and refining operations (e.g., drosses, slags, and sludges), liquid wastes containing metals (e.g., spent acids, caustics, or other liquid wastes with metals in solution), liquid metals wastes (e.g., liquid mercury), or metal-containing wastes with a significant liquid component, such as spent batteries.
- **Orphan drums (and tanks)** are abandoned or lost containers that may contain hazardous substances, such as propane, industrial chemicals, and unknown substances.
- **Tires** are whole tires that are no longer suitable for their original purpose because of wear, damage, or defect. These do not include any tire weighing over 500 pounds and/or a solid tire.
- **Vegetative debris** consists of vegetative matter resulting from landscaping, maintenance, right-of-way or land-clearing operations, including trees and shrubbery, leaves and limbs, stumps, grass clippings, and flowers.
- **Vessels/vehicles** Vehicles include an automobile; motorcycle; truck; trailer; semitrailer; truck, tractor and semitrailer combination; or any other vehicle used to transport persons or property and propelled by power. Vessels include any type of watercraft used, or capable of being used, as a means of transportation on the water.
- **White goods** approved for receipt at approved emergency non-vegetative debris sites consist of discarded domestic appliances including, but not limited to, refrigerators, ranges, washers, freezers, dryers, air conditioning and heating units, freestanding ice makers, built-in stove surface units and oven units, and water heaters. White goods do not include small household appliances, such as, stand mixers, toasters, blenders, etc.
- **Woodwaste** approved for receipt at approved emergency non-vegetative debris sites consists of wood residue, cutoffs, wood chips, sawdust, wood shaving, bark, wood refuse, wood-fired boiler ash, wood ash, and plywood or other bonded materials that contain only polyurethane, phenolic-based glues, or other glues that are approved specifically by the administrative authority. Uncontaminated, un-treated, or un-painted lumber or wooden pallets are considered woodwaste under this definition.

Department of Environmental Quality
 Office of Environmental Services
 Waste Permits Division
 P.O. Box 4313
 Baton Rouge, LA 70821-4313
 (225) 219-3181

LOUISIANA

Emergency Debris Site (EDS) Request Form



Your request **cannot** be approved unless **all** of the requested information on this form is **supplied** and **accurate**. Email form to deqdebrisrequest@la.gov or fax to **225-325-8236**. Email questions to deqdebrisrequest@la.gov or call **225-364-7901**.

TYPE OR PRINT

A. Applicant Name (Governmental Agencies only)

B. Government Type <input type="checkbox"/> Parish <input type="checkbox"/> Municipality <input type="checkbox"/> State <input type="checkbox"/> Federal <input type="checkbox"/> Other, specify _____	C. Agency Interest (AI) Number
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D. Responsible Official (Government Official who will be responsible for site)		Title
Mailing Address	City	Zip
Phone Number:	Email Address:	

E. Debris Site Contact (will receive all mail correspondence, must be government employee)		Title
Mailing Address	City	Zip
Phone Number:	Email Address:	

F. Physical Location (identify by street number, by intersection of roads, or by mileage and direction from an intersection.)
 Is a site map attached (REQUIRED)? YES Request will NOT be processed without one. Scale should be ~1 in. = 1000 ft.

Address: _____ City/Zip Code: _____ Parish: _____

Note: The city name must be for the closest city in the same parish as the requested site. If the site does not have a 911 address, detailed directions must be provided from the nearest town/city and indicate specific street, road, highway, interstate, and/or location names. Indicate any landmarks and/or mile markers, if necessary. Request will NOT be processed without this information.

G. Site entrance GPS (required) provide in decimal degrees	LAT: _____	LONG: _____
GPS of where activities will occur on property (required)	LAT: _____	LONG: _____

H. Hours of Operation Hours _____ AM to _____ PM	Days <input type="checkbox"/> M-F or <input type="checkbox"/> 7 DAYS/WK or <input type="checkbox"/> M <input type="checkbox"/> T <input type="checkbox"/> W <input type="checkbox"/> T <input type="checkbox"/> F <input type="checkbox"/> S <input type="checkbox"/> Su	Burning will only be allowed between the hours of 8 AM and 5 PM.
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I. Requested Activities (check all potential activities)

Staging/ Segregation:	<input type="checkbox"/> C&D debris	<input type="checkbox"/> metals	<input type="checkbox"/> white goods	<input type="checkbox"/> electronic waste	<input type="checkbox"/> vegetative debris	Composting:	<input type="checkbox"/> vegetative debris
	<input type="checkbox"/> woodwaste	<input type="checkbox"/> tires	<input type="checkbox"/> vegetative debris			Chipping & Grinding:	<input type="checkbox"/> vegetative debris
Preparation:	<input type="checkbox"/> white goods	Burning:	<input type="checkbox"/> vegetative debris (open)	<input type="checkbox"/> vegetative debris (air curtain destructor)			

*** THIS PORTION OF SECTION I CAN ONLY BE COMPLETED AFTER AN EMERGENCY HAS BEEN DECLARED. ***

Other Requested Activities (Include debris types and associated activities)

***Note: Pre-approvals are limited to the debris types and activities listed above. Other debris types and activities will NOT be approved until after an emergency has been declared. This includes, but is not limited to, staging and/or disposal of household hazardous waste, orphan drums, vessels, vehicles, or animal carcasses. If more activities are needed after an**

emergency has been declared, a new request must be filled out and submitted for approval. Contact the LDEQ prior to submitting "Other" requests.

J. Site Type	YES	NO
Is the site being requested for use as a pre-approved emergency debris site (to be requested <i>before</i> an emergency, can be reused multiple times)?	<input type="checkbox"/>	<input type="checkbox"/>
Is the site being requested as a temporary emergency debris site (to be requested <i>after</i> an emergency for a single time use)? If yes, list the emergency name or FEMA #. _____	<input type="checkbox"/>	<input type="checkbox"/>

K. General Site Questions (The request form cannot be processed without answers to questions 1 – 5.)	YES	NO
1. Was this site approved for use in a prior disaster? If yes, which disaster and when did the disaster occur? _____	<input type="checkbox"/>	<input type="checkbox"/>
2. Is the requested site activity (ies) a modification of previously approved activities?	<input type="checkbox"/>	<input type="checkbox"/>
3. Have the site <u>and</u> surrounding area conditions changed (e.g., added development) since the last prior use? If yes, explain. _____	<input type="checkbox"/>	<input type="checkbox"/>
4. (If requesting burning) Is the site being requested by a municipality? Is the site being requested by a parish for a location in another parish? • If the answer to <i>either is yes</i> , is the site within the applicant's jurisdictional limits? • If the site is outside the jurisdictional limits, a parish burn approval <u>must</u> be submitted . The parish burn approval should be for the full time burning is expected (e.g., disaster, pre-approval) and should specifically state the site location requested before a request for burning will be approved by the LDEQ. <input type="checkbox"/> A copy of the parish burn approval is attached .	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
5. Does the site have an approval from the State Historic Preservation Office? • If yes, attach a copy of the approval . • If no, fill out a new request on page 4 .	<input type="checkbox"/>	<input type="checkbox"/>

L. Siting Criteria (All questions must be answered and explained, as necessary.)	YES	NO
1. Are there nearby residences and/or businesses that will be inconvenienced or adversely affected by use of the site? If yes, explain. _____	<input type="checkbox"/>	<input type="checkbox"/>
2. Are there any site safety issues? (e.g., power lines, pipelines) If yes, explain. _____	<input type="checkbox"/>	<input type="checkbox"/>
3. Are any erosion and/or rainwater runoff control measures needed? If yes, explain. _____	<input type="checkbox"/>	<input type="checkbox"/>
4. Is additional containment necessary for any wastes that have a potential for leaking? (e.g., white goods leaking Freon) If yes, explain. _____	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5. Are the roadways and entrance to the site suitable for trucks hauling debris? If no, explain. _____	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6. Is the site fully accessible to fire personnel and equipment? If no, explain. _____	<input type="checkbox"/>	<input type="checkbox"/>
7. Is the size of the site sufficient for its intended use? If no, explain. _____	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
8. Is the general terrain of the site suitable for the proposed activities? If no, explain. _____	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
9. Is the proposed site located outside of the 100-year floodplain and wetlands? (The floodplain map used shall be an original Flood Insurance Rate Map prepared by FEMA, the Flood Prone Area Map prepared by the US Geological Survey or a National Wetlands Inventory map that depicts the limits and elevations of any 100-year floodplain or wetland on or adjacent to the proposed site.) If no, explain. _____	<input type="checkbox"/>	<input type="checkbox"/>
10. For chipping & grinding, is the proposed site more than 300 feet to residences, businesses, schools, hospitals, clinics, and roads? If no, explain. _____	<input type="checkbox"/>	<input type="checkbox"/>
11. For burning, is the proposed site more than 1,000 feet to residences, businesses, schools, hospitals, clinics, and roads? If no, explain. _____	<input type="checkbox"/>	<input type="checkbox"/>
12. Is the proposed site more than 100 feet to property boundaries and on-site structures? If no, explain. _____	<input type="checkbox"/>	<input type="checkbox"/>
13. Is the proposed site more than 250 feet to potable water wells? If no, explain. _____	<input type="checkbox"/>	<input type="checkbox"/>
14. Is the proposed site more than 100 feet to nearby surface waters? If no, provide the name of the nearest surface water, if it is named. _____	<input type="checkbox"/>	<input type="checkbox"/>

15. Is the proposed site more than 10,000 feet to the nearest airport? If no, provide the name of the airport.	<input type="checkbox"/>	<input type="checkbox"/>
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M. <u>Site Operator</u>	Company Name:	Site Contact Person:
	Telephone Number:	Email Address:

N. <u>Site Owner</u>	Name:	Address:
	Telephone Number:	Email Address:

O. Certification of Responsible Official

I certify that I have personally examined and that I am familiar with the information submitted in this request. The information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information.

I certify that the site as described in this request meets the applicable requirements and will comply with the following: 1) the Comprehensive Plan for Disaster Clean-up and Debris Management; 2) the effective Declarations of Emergency and Administrative Order; and 3) the subsequent Authorization for the Emergency Debris Site.

I understand that I am responsible for notifying First Responders (911 Center, Fire & Rescue, Law Enforcement, and EMS) of the site entrance location and activities at this site.

SIGNATURE (Responsible Official) **PRINT** **DATE**

LSHPO Site Request Form

If this is a **new request** or there is **no approval** from the State Historic Preservation Office (SHPO) for the request site, fill out the form below and return it to LDEQ with the EDS form. LDEQ will submit the form to SHPO. Once approved SHPO, will return the approved form to the applicant.

Requirements for Debris Activities Involving Ground Disturbance

Requesting Registration as a (check all that apply):

Staging Site Chipping & Grinding Site Composting Site Burn Site Disposal Site

If the creation or use of this **emergency** staging, chipping & grinding, composting, burning, and/or disposal site will include ground disturbance, including the creation of temporary access roads, burying of debris or burn residual, or will impact structures over 45 years old, the applicant must coordinate with, and receive comments from, the Louisiana Office of Cultural Development, State Historic Preservation Office (SHPO), prior to the start of any ground disturbance. **Individual certifications are required for each burning, burial, disposal, and/or staging or stockpiling site. Attach a map, in addition to this form, preferably a copy of a USGS 7.5 minute series quadrangle map with the project site location clearly identified.**

Applicant	Name:		Address:		
	City:		Zip:	Parish:	
	Telephone Number:		Fax Number:	Email Address:	
Location of Emergency Site <i>(complete one row)</i>	Township:		Range:	Section:	Quarter-section(s):
	Latitude (decimal degree):			Longitude (decimal degree):	
	UTM Northing:			UTM Easting:	
Site Owner	Name:		Address:		
	Telephone Number:		Email Address:		

Is a **NEW** road needed to access the requested site? Yes No If yes, show road on map and provide the following information:
 Road length and width: _____ and Latitude: _____ and Longitude: _____ or UTM Northing: _____ and Easting: _____

Discovery Clause: In the event that archaeological deposits (soils, features, artifacts, other remnants of human activity) are uncovered in urban or rural areas, or if archaeological deposits are found in tree root balls during removal, the project shall be halted and the applicant shall stop all work immediately in the vicinity of the discovery and take reasonable measures to avoid or minimize harm to the finds. The applicant will inform the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) immediately at 225-925-7500 and SHPO at 225-342-8170, and will secure all archaeological findings and restrict access to the area. GOHSEP and SHPO will be responsible for notifying the appropriate Native American Tribes if the site is determined to be Native American. Work may not resume until the Applicant is notified by the Division of Archaeology.

In the event that human remains or an unmarked burial site are encountered, under the terms of the Louisiana Unmarked Human Burial Sites Preservation Act (R.S. Statute 8:671), the applicant will immediately stop all work, secure all artifacts and remains, restrict access to the area, and notify GOHSEP, SHPO, and local law enforcement. GOHSEP and SHPO will consult with the appropriate Native American Tribes if the remains are determined to be Native American. No artifacts or human remains will be removed from the site until all parties have consulted to determine the proper course of action. Work may not resume until the Applicant is notified by the Division of Archaeology.

I certify that (Applicant) _____ is an authorized representative for the site and will comply with all the above conditions.

<p>_____ Signature</p>	<p>_____ Print</p>	<p>_____ Date</p>
<p>Contact Information: Louisiana Office of Cultural Development State Historic Preservation Office ATTN: Rachel Watson P.O. Box 44247 Baton Rouge, Louisiana 70804-4242 Telephone: (225) 342-8170 Fax: (225) 342-4480 email: section106@crt.la.gov</p>	<p style="text-align: center;">Louisiana State Historic Preservation Office Use ONLY</p> <p>I certify that the above referenced site:</p> <p><input type="checkbox"/> Is not located on any known archeological site or historical property. <input type="checkbox"/> Is located on an archeological site and an alternate area needs to be considered.</p> <p style="text-align: center;">_____ SHPO Official</p> <p style="text-align: right;">_____ Date</p>	

APPENDIX J

WEEKLY DEBRIS MANAGEMENT REPORT (WDMR)

Instructions for completing the Weekly Debris Management Report (WDMR)*

The State of Louisiana Comprehensive Plan for Disaster Clean Up and Debris Management mandates that vegetative debris intended for final disposal in a landfill shall be reduced fifty percent by volume and fifty percent by weight prior to transport to the landfill (See La. R.S. 30:2413.1).

In an effort to encourage recycling, the beneficial use of vegetative debris, and the efficient management of debris, the Department of Environmental Quality (LDEQ) will require all debris management sites to submit a Weekly Debris Management Report (WDMR). These weekly reports will indicate the volume and weight of debris received, processed, recycled, and finally disposed in a landfill.

Volumes and weights can be determined using the following methods:

1. **Debris Volume** (cubic yards) is the most common measure for the reporting of vegetative debris. If a scale is used to determine the debris weight, the following conversion factor can be used to convert tons to cubic yards:

$$\text{Tons of debris} \times 6 = \text{cubic yards of debris}$$

Please use the same method to determine the weight of received, processed, and disposed debris.

2. **Truck Capacity** = length × width × height of the truck bed.
3. **Net Truck Volume** = Truck Capacity × % full (for a full truck load assume 1).

Other approved FEMA methods may be used. Please document on the form which method is used.

4. **Volume of Vegetative Debris Received** = Sum of all Net Truck Volumes.
5. **Volume of Vegetative Debris Processed (e.g. chipped, burned)** is the quantity of the vegetative debris **received** that was sent for processing.
6. **Volume of Vegetative Debris Recycled (e.g. used as fuel)** is the quantity of the vegetative debris **received** that was sent for beneficial use.
7. **Volume of Vegetative Debris sent to a Landfill for Final Disposal** is the quantity of the vegetative debris **received** that was sent to the landfill for final disposal.

Fate of Material indicates the end result of the initial material (e.g. ash was tilled into the soil, chips were sent to a landfill to be used as daily cover, and mulch was sold).

*Please note that the Weekly Debris Management Report (WDMR) shall be submitted to the Department each week during operations until the emergency debris site is completely closed or de-activated and the final report has been submitted. The report must be true, accurate, and complete and must be signed and certified by a person duly authorized by the local governmental or state agency responsible for the emergency debris site. Failure to properly complete the report or submit an accurate report timely could subject the responsible party to possible enforcement action by the LDEQ.

WEEKLY DEBRIS MANAGEMENT REPORT (WDMR)

The State of Louisiana Comprehensive Plan for Disaster Clean Up and Debris Management mandates that vegetative debris intended for final disposal in a landfill shall be reduced fifty percent by volume and fifty percent by weight prior to transport to the landfill. (See La. R.S. 30:2413.1)

Please submit completed weekly debris management report (WDMR) form to the Louisiana Department of Environmental Quality each week, no later than Sunday, during operations until the debris site is completely closed and the final report has been submitted.

PARISH: _____ SITE NAME: _____ SITE LOCATION: _____

AGENCY INTEREST #: _____ CONTACT PERSON: _____ PHONE NUMBER: _____

PLEASE CHECK ONE:

Initial Report Weekly Report Weekly Report no activity this week Revised Report for monitoring period listed below Final Report site has closed operations

MONITORING PERIOD FROM _____ TO _____

VOLUME OF VEGETATIVE DEBRIS	VOLUME IN CY's	FATE OF MATERIAL
Received THIS WEEK		
Received TO-DATE		
Processed THIS WEEK via <i>chipping</i>		
Processed THIS WEEK via <i>burning</i>		
Processed THIS WEEK via <i>other</i> _____		
Processed TO-DATE via <i>chipping</i>		
Processed TO-DATE via <i>burning</i>		
Processed TO-DATE via <i>other</i> _____		
Recycle THIS WEEK		
Recycle TO-DATE		
Sent to landfill for final disposal THIS WEEK		Name of Landfill
Sent to landfill for final disposal TO-DATE		

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name/Title of Responsible Party Typed or Printed _____ Signature _____ Date _____

Submit completed Weekly Debris Management Reports (WDMRs) via fax to 225.325.8210 or via email to deqdebrisreduction@la.gov. Send questions via email to deqdebrisrequest@la.gov or call 225-364-7901.

APPENDIX K

LDEQ Regional Office Contact Information

Acadiana Regional Office	Parishes Served
<p>Regional Manager: Donnie Hackler 111 New Center Drive Lafayette, La. 70508 phone: (337) 262-5584 fax: (337) 262-5593 email: aroadmin@la.gov</p>	<p>Acadia, Evangeline, Iberia, Lafayette, St. Landry, St. Martin, St. Mary, Vermilion, Grant, LaSalle, Catahoula, Concordia, Rapides, Avoyelles</p>
Capital Regional Office	Parishes Served
<p>Regional Manager: Bobby Mayweather PO. Box 4312 Baton Rouge, LA 70821-4312 phone: (225) 219-3600 fax: (225) 219-3695 email: croadmin@la.gov</p>	<p>Ascension, Assumption, East Baton Rouge, East Feliciana, Iberville, Livingston, Pointe Coupee, St. Helena, St. James, Tangipahoa, West Baton Rouge, West Feliciana</p>
Northeast & Northwest Regional Office	Parishes Served
<p>Regional Manager: Larry Baldwin 1823 Hwy 546 West Monroe, La. 71292-0442 Northeast contact information: phone: (318) 362-5439 fax: (318) 362-5448 email: neroadmin@la.gov</p> <p>Northwest contact information: phone: (318) 676-7476 fax: (318) 676-7573 email: nwroadmin@la.gov</p>	<p>Northeast: Caldwell, East Carroll, Franklin, Jackson, Lincoln, Madison, Morehouse, Ouachita, Richland, Tensas, Union, West Carroll, Winn</p> <p>Northwest: Bienville, Bossier, Caddo, Claiborne, De Soto, Natchitoches, Red River, Sabine, Webster</p>
Southeast Regional Office	Parishes Served
<p>Regional Manager: Mike Algero 201 Evans Road, Building 4, Suite 420 New Orleans, LA 70123-5230 phone: (504) 736-7701 fax: (504) 736-7702 email: seroadmin@la.gov</p>	<p>Jefferson, Lafourche, Orleans, Plaquemines, St. Bernard, St. John the Baptist, St. Charles, St. Tammany, Terrebonne, Washington</p>
Southwest Regional Office	Parishes Served
<p>Regional Manager: Billy Eakin 1301 Gadwall Street Lake Charles, LA 70615 phone: (337) 491-2667 fax: (337) 491-2682 email: swroadmin@la.gov</p>	<p>Allen, Beauregard, Calcasieu, Cameron, Jefferson Davis, Vernon</p>