

Required Format for Emissions Testing Reports

The following items must be included in the test report.

Cover

Facility name and location, including parish
Facility contact with phone number
Point source tested
Testing contractor with name and address
Permit number
Agency interest number

Certification

Certification statement signed by test team leader and responsible facility official

Introduction

Reason for testing (permit condition, notice of violation, NSPS, etc.)
Test location and type of process
Test date
Pollutants tested
Observers' names and affiliation
Any other relevant background information

Summary of Results

Emission results compared to emission limits expressed in the same units
Process data as related to determination of compliance
Description of collected samples
Discussion of errors, both real and apparent
Description of process, emission source and control devices
Process flow diagram showing control equipment

Sampling and Analysis Procedures

Sampling port location and dimensioned cross section
Description of sampling point
Description of sampling train
Brief description of sampling procedures and analytical methods including deviations

Appendix

Complete calculations and results
Any fuel analysis

Last Revised 12/23/05

Raw field data

Laboratory report with record of chain of custody

Raw production data

Certification sheets for calibration gases

Test equipment calibrations

Pretest meeting minutes

Project participants and titles

Copy of facility permit excerpts that pertain to the tested equipment