

## SUBMITTAL OF AIR INFORMATION TO THE DEPARTMENT

### Mailing Addresses:

**Office of Environmental Services** (Air Permits Division, Water Permits Division, Waste Permits Division,  
**P. O. Box 4313** Public Participation and Permit Support Division)  
**Baton Rouge, LA 70821**

**Office of Environmental Compliance** (Assessment Division, Inspection Division, Enforcement Division)  
**P. O. Box 4312**  
**Baton Rouge, LA 70821**

CHAPTER/ SUB- CHAPTER	CHAPTER TITLE	CITATION	WHERE TO SUBMIT?	REQUIRED NOTIFICATIONS, REPORTS, FORMS
<b>OFFICE OF THE SECRETARY LAC 33:I</b>				
15	Permits Review (410 rule)	All sections	Office of Environmental Services, Air Permits Division or Water & Waste Permits Division	All permit application submittals
17	Permits Qualifications and Requirements	1701.C & D	Office of Environmental Services, Air Permits Division or Water & Waste Permits Division	Submit, as part of the Permits application, a list of states where the applicant has other environmental Permits
23	Public Records Requests	All sections	Office of Management & Finance, Custodian of Records	All submittals and/or requests

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<b>AIR QUALITY LAC 33:III</b>				
2	Rules and Regulations for the Fee System of the Air Quality Control Programs	All sections	Office of Environmental Services, Air Permits Division	Notification of permanent shutdown by official change in Emission Inventory Questionnaire (EIQ) and permit (Fee Methodology)
5	Permits Procedures	507.H.4, 507.H.5.d	Office of Environmental Compliance, Enforcement Division	Submittal of Title V progress reports and compliance certifications (Compliance Measures and Certification of Compliance)
		All other sections	Office of Environmental Services, Air Permits Division	Submittal and obtaining of permits ( i.e. acid rain, emission offsets, etc.)
6	Regulations on Control of Emissions Through the Use of Emission Reduction Credits Banking	All sections	Office of Environmental Services, Air Permits Division	Submittal of forms dealing with applications for banking of ERC's, and withdrawal, use, and transfer of emission reduction credits.
9	General Regulations on Control of Emissions and Emission Standards	All sections	Office of Environmental Services, Air Permits Division - Emissions Inventory	Submittal for data emission reports captured annually (Recordkeeping and Annual Reporting), emissions inventories for specific facilities in ERIC (Applicability), and Submittal of revised certified inventory (after final verification and signature)
11	Control of Emissions of Smoke	1105	Office of Environmental Compliance, Assessment Division, Emergency Response Section, SPOC	Notification by the emitter as soon as possible after start of the upset period (Smoke From Flaring Shall Not Exceed 20 Percent Opacity)

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11	Control of Emissions of Smoke	1107	Office of Environmental Compliance, Assessment Division, Emergency Response Section, SPOC	Submittal of a report in writing, explaining conditions and duration of the start-up or shutdown and listing the steps necessary to remedy, prevent and limit the excess emission (Exemptions)
14	Conformity	All sections	Office of Environmental Compliance, Assessment Division	Provide information on all known projects or other actions which may affect air quality or emissions area to which this rule is applicable (Criteria for Determining Conformity of General Federal Actions)
15	Emissions Standards for Sulfur Dioxide	All sections	Office of Environmental Compliance, Assessment Division, Emergency Response Section, SPOC	Submittal of a report in writing explaining the conditions and duration of the start-up or the upset and listing the steps necessary to remedy, prevent, and limit the excess emission (Start-up Provisions)
21	Control of Emission of Organic Compounds	2103.D.4.a 2108.F.1 2159.A 2159.B 2159.C	Office of Environmental Services, Air Permits Division	Submittal of description of method of control and supporting calculations based upon Addendum to American Petroleum Institute Publication Number 2517, Evaporative Loss from External Floating Roof Tanks (dated May 2004), report semiannually containing leak information for each calendar quarter during reporting period, annual report to maintain exemption status demonstrating overall control of VOC emissions at affected source category, revised control plan, request for an exemption, results of appropriate test methods and CE protocols within 60 days of test date, notification of changes made to capture or control equipment, notification 30 days prior to

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				performing any capture efficiency and/or control efficiency tests, and reporting of results of any test done in accordance with LAC 33:III.2108 within 45 days.
		2103.J	Office of Environmental Compliance, Assessment Division, Emergency Response Section, SPOC	Verbal notification for records of the type(s) of VOC stored and the length of time stored for any storage tank exempted under subsection G.5 of this section (Storage of Volatile Organic Compounds)
		2113.A.4, 2116.G.1, 2116.G.2, 2123.D.1	Office of Environmental Services, Air Permits Division	Submittal of a written plan for housekeeping and maintenance that places emphasis on prevention or reduction of VOC emissions from the facility, permit application after installation of controls unless exempted, new or updated emission inventory questionnaire after installation of controls, and design data for capture system and emission control device for proposed use (Housekeeping)
		2132.B.6, 2132.B.8, 2132.D.1, 2132.D.3	Office of Environmental Compliance, Inspection Division	Submittal of application prior to installation of Stage II Vapor Recovery System, supporting records from owner or operator who claims to be exempt from requirements of this section, date of completion of installation or major system modification or vapor recovery system and results of functional testing requirements, and notification for installed vapor recovery equipment tested prior to start-up of facility (Applicability and Testing)

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		2153.G.4.b 2153.G.4.c 2153.G.5.a 2153.G.5.c	Office of Environmental Services, Air Permits Division	Submittal of annual report, demonstrating overall control of VOC emissions at affected source category from which waste water is generated during preceding calendar year, submit revised control plan documenting overall reduction of VOC emissions from wastewater at affected source categories and submittal of request for exemption determination.
22	Control of Emissions of Nitrogen Oxides (NO <sub>x</sub> )	2201.F.7.a	Office of Environmental Services, Air Permits Division	Submittal of a request for approval to use a facility-wide averaging plan
23	Control of Emissions for Specific Industries (Aluminum Plants)	2301.D.4.a, 2303.E	Office of Environmental Services, Air Permits Division	Submittal of results of source tests of recovery furnaces pursuant to the provisions in Table 4, Chapter 15 (Emissions Limitations) and of a detailed monitoring program subject to revision and approval (Monitoring)
		2303.F.2	Office of Environmental Compliance, Assessment Division, Emergency Response Section, SPOC	Reporting abnormal plant operations which result in increased emissions of air contaminants (Reporting)
		2307.C.1.a, 2307.C.2.a	Office of Environmental Compliance, Assessment Division, Emergency Response Section, SPOC	Submittal of a report, in writing, explaining the conditions and duration of the start-up and listing the steps necessary to remedy, prevent, and limit the excess emissions.
25	Miscellaneous Incineration Rules (Standards of Performance for	2511.C.1	Office of Environmental Compliance, Assessment Division, Emergency Response Section, SPOC	Submittal of a Supplemental Incinerator Data form (SID-1)

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	Biomedical Waste Incinerators)	2511.L	Office of Environmental Compliance, Inspection Division	Submittal of daily records of hours unit was in operation and amount of waste incinerated (Bookkeeping/Reporting)
		All other sections	Office of Environmental Services, Air Permits Division - Manufacturing Permits Section	Submittal of a copy of all monitoring and tests results for review and approval and provide 30 days prior notice of any emission test to afford the department opportunity to conduct a pretest conference and to have an observer present.
27	Asbestos-containing Materials in Schools and State Buildings Regulations	2719.F.2.c	Office of Environmental Compliance, Assessment Division, Emergency Response Section, SPOC	Notification of major fiber release episode by phone as specified in LAC 33:1.3923, and in writing as specified in LAC 33:1.3925
		All other sections	Office of Environmental Services, Public Participation and Permit Support Services Division	Submittal of a copy of an inspection report within 90 days of inspection, management plans (Scope), asbestos management plans for each school and all buildings leased or owned or used as school or state buildings, revised portions of management plan, copy of inspector's statement, and a copy of the signed statement of the architect, project engineer, or accredited inspector.
Appendix A	Agent Accreditation Plan	All of App. A	Office of Environmental Services, Public Participation and Permit Support Services Division	Submittal of completed application with applicable fees, failure to notify changes in status, submittal of latest revision of Asbestos Training Organization Recognition Application (Form AAC-3), informing of change in status by training organization, notification of which courses will be taught (including where and when and who will conduct the classes),

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				notification (received in writing) at least 5 days prior to class commencement, notification of cancellation of classes, submittal of roster of trainees, social security numbers, and examination grades on a form, completed application for trainer recognition with a resume attached and applicable fees, notification of ceasing to conduct training, and obtaining forms AAC-1, 3, and 4.
28	Lead Based Paint Activities – Recognition, Accreditation, Licensure, and Standards for Conducting Lead-Based Paint Activities	All sections	Office of Environmental Services, Public Participation and Permit Support Services Division	Submittal of appropriate fees and written application, rosters (including photos of participants), accreditation based on prior training, application for approval prior to obtaining an initial or renewal license dealing with lead-based paint abatement, notice for operation that will stop for a day or more during project time noted on LPN or if project has been canceled or postponed, notification for training provider scheduler, notification 30 days prior to relocating its business or transferring its records, and notification of abatement activities.
30	Standards of Performance for New Stationary Sources (NSPS)	All sections	Office of Environmental Services, Air Permits Division - Manufacturing Permits Section	Submittals of reports, notifications, and other documentation required by referenced regulations (i.e., 40 CFR Part 60).
30	Standards of Performance for New Stationary Sources (NSPS)	All sections	Office of Environmental Compliance, Underground Storage Tank and Remediation Division	Submittals of Notifications required by referenced regulations (i.e., 40 CFR Part 60) and specifically NSPS - CCCCCC

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30	Standards of Performance for New Stationary Sources (NSPS)	All sections	Office of Environmental Compliance, Enforcement Division	Submittals of reports, notifications, and other documentation required by referenced regulations (i.e., 40 CFR Part 63).
51	Comprehensive Toxic Air Pollutant Emission Control Program	5107.A	Office of Environmental Services, Air Permits Division - Manufacturing Permits Section - Emissions Inventory	Annual emissions reporting in ERIC
		5107.B.2, 5107.B.3, 5107.B.4	Office of Environmental Compliance, Assessment Division, Emergency Response Section, SPOC	Notification (by phone) of bypass or unauthorized discharge of toxic air pollutant into atmosphere which does not cause emergency condition
		5113.A & A.1-2	Office of Environmental Compliance, Assessment Division, Emergency Response Section, SPOC	Submittal of a written report for every discharge referred to in Subsection B.1, 2, and 3 of this Section and furnish written notification for start-up, anticipated date and actual date.
		5113.B.1, 5113.B.5, 5113.B.7, 5113.C.2, 5113.C.5	Office of Environmental Services, Air Permits Division - Manufacturing Section, Engineering Support Group	Submittal of test results within 45 days after completion of tests (Emission Test and Waiver of Emission), report determinations of emission test, and plan for approval describing affected sources and methods for ensuring compliance with continuous monitoring system. Notification of an emission test required demonstrating compliance with this subchapter at least 30 days before emission test and date of performance evaluation at least 30 days before the evaluation is to begin.

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		5116.B.2	Office of Environmental Compliance, Enforcement Division	Providing reports, notices, or other documentation required by the referenced regulation (i.e., 40 CFR Part 61), where the state is designated authority by EPA as “the Administrator.”
		All other sections	Office of Environmental Services, Air Permits Division	Submittal of annual emissions report of a letter requesting permit modification, of a request for determination of whether actions intended to be taken by owner or operator constitute construction or modification or commencement of a stationary source.
			Office of Environmental Services, Public Participation and Permits Support Services Division	Provide notice for intention to demolish or renovate using last version of form AAC-2, written notice of a new start date for asbestos stripping or removal work,  Notification before beginning spraying operation and excavating or disturbing asbestos-containing waste material.  Supply information enabling Air Permits Division to determine whether fence or natural barrier adequately deters access of general public.  Demonstrate that filtering equipment is equivalent to the described equipment in filtering particulate asbestos material (Air-Cleaning)

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53	Area Sources of Toxic Air Pollutants	All sections	Office of Environmental Services, Air Permits Division - Emissions Inventory	Submittal of an emissions inventory report in ERIC and of subsequent reports that include information requested for preceding calendar year.
59	Chemical Accident Prevention and Minimization of Consequences	5911	Office of Environmental Compliance, Assessment Division, Emergency Response Section, Chemical Accident Prevention Program	Registrations and updated registrations