

**PUBLIC PARTICIPATON AND PERMIT
SUPPORT DIVISION
2011-2012 Work Plan
(July 1, 2011-June 30, 2012)
FINAL REPORT**

2011-2012 PPPSD Work Plan

Operational and Strategic Plan Goals

<p>Our operational plan goal is to successfully process 90% of all permit applications, registrations, notifications, and accreditations within established timeframes. The Operational and Strategic Plan have the same General Performance Indicators:</p> <p>Number of name, ownership, operator changes completed. Number of asbestos management plan reviews completed. Number of asbestos accreditations issued.</p>	<p>For more information on this project, please contact:</p>	<p><u>Status/Updates:</u></p>
	<p>Chris Mayeux P: 225-219-0789 E: Chris.Mayeux@la.gov Leonard Killmer P: 225-219-0790 E: Leonard.Killmer@la.gov</p>	<p>This commitment has been met and exceeded every quarter</p>

Develop management tools to monitor work performance

<p>PPPSD will continue to develop and use Management Tools to monitor work performance so that the Managers can monitor processing time goals for all routine business processes/ activities.</p>	<p>For more information on this project, please contact:</p>	<p><u>Status/Updates:</u></p>
	<p>Chris Mayeux P: 225-219-0789 E: Chris.Mayeux@la.gov Leonard Killmer P: 225-219-0790 E: Leonard.Killmer@la.gov</p>	<p>Queries have been developed to monitor the status of pending applications for LELAP, Asbestos, Lead, and NOCs.</p>

Regulation Revisions

<p>Finalize asbestos regulation revisions and propose LELAP Revisions</p> <p>LAC 33:III.5151 Emission Standard for Demolition and Renovation LAC 33:III.2701 Asbestos-Containing Materials in Schools and State Buildings LAC 33:I.4501 Laboratory Accreditation Develop LELAP Regulation Workgroup with Stakeholders</p>	<p>For more information on this project, please contact:</p>	<p><u>Status/Updates:</u></p>
	<p>Chris Mayeux P: 225.219.0789 E: Chris.Mayeux@la.gov Paul Bergeron P: 225.219.3247 E:Paul.Bergeron@la.gov</p>	<p>LELAP Regulatory Revision Workgroup was established in 2011 and completed in 2012. Regulation Revisions have been completed, and ready for submittal to Reg Development Group.</p> <p>Asbestos Regulations Chapter 27 and 51 have been completed in conjunction with Inspections Division. Inspection Division taking lead to move through process of reg development. Revisions presented to stakeholders in May workshop.</p>

Evaluate and implement where possible TEMPO application for NAS activities

<p>Lead Lead Accreditations and Recognitions</p> <p>Solid Waste Solid Waste Transporters Registered Solid Waste Generators (Industrial) Registered Solid Waste Transfer Station Landfill Operator Certification</p> <p>LELAP Audits</p>	For more information on this project, please contact:	<u>Status/Updates:</u>
	<p>Chris Mayeux P: 225.219.0789 E: Chris.Mayeux@la.gov</p> <p>Marcia Wittenburg P:225.2219-3302 E:Marcia.Wittenburg@la.gov</p> <p>Heather Babin P:225.219-3301 E: Heather.Babin@la.gov</p>	<p>Lead- Implemented Solid Waste- In progress LELAP-In progress</p> <p>Training Provider Class Notifications for both Asbestos and Lead also implemented</p>

Update the Solid Waste Notifications for Active Facilities

<p>Obtain the active universe of Solid Waste generators, transporters, transfer stations and implement in TEMPO</p>	For more information on this project, please contact:	
	<p>Chris Mayeux P:225.219.0789 E:Chris.Mayeux@la.gov</p>	<p>Project in conjunction with Waste Permits Division- on hold. List of all SW facilities developed</p>

Review and update all SOPs

The PPPSD will review and update all Standard Operating Procedures (SOPs) at least biennially, post timely, and draft SOPs for processes where no SOP is available. Any time significant process changes take place, the SOP should be promptly updated.	For more information on this project, please contact:	<u>Status/Updates:</u>
	Deanna Bloodworth P: 225.219.3217 E: Deanna.bloodworth@la.gov	All SOPs have been updated and posted

PPPSD Webpage Improvements

The PPPSD webpage should be user friendly, visually appealing with consistent style and format. The webpage will be evaluated quarterly.	For more information on this project, please contact:	<u>Status/Updates:</u>
	Chris Mayeux P: 225.219.0789 E: Chris.Mayeux@la.gov	Web page evaluated quarterly and updated as needed. Lists for accreditations for asbestos and LELAP scopes have been automated for “up to date” information on the web

Continue to Implement LELAP in TEMPO

Continue to refine implementation of LELAP in TEMPO	For more information on this project, please contact:	<u>Status/Updates:</u>
	Chris Mayeux P: 225.219.0789 E: Chris.Mayeux@la.gov Marcia Wittenburg P:225.219.3302 E: Marcia.Wittenburg@la.gov	In Progress. Implemented interim accreditations and Annual Scope Issuances in TEMPO. Differentiated between scope changes with and without a fee charge; lab relocations for in-state vs out-of-state; and lab name changes

Meet Performance Partnership Grant Commitments

<p>PPPSD will continue to notify the public regarding permit actions through public notice process, public hearing process, permits public notification mail list, public web page, public library repositories, and public records room.</p> <p>PPPSD will submit all preliminary and final data collected from the Hazardous Waste Biennial Report to EPA</p>	For more information on this project, please contact:	<u>Status/Updates:</u>
	<p>Tommie Milam P:225.219.3276 E:Tommie.Milam@la.gov</p> <p>Mia Townsel P:225.219.1665 E:Mia.Townsel@la.gov</p>	<p>Ongoing</p> <p>Preliminary data Submitted June 29, 2012.</p>

Evaluate and Implement Asbestos Management Plans in TEMPO if feasible

Implement TEMPO activities for Management plans for Schools and State buildings.	For more information on this project, please contact:	<u>Status/Updates:</u>
	Chris Mayeux P: 225.219.0789 E: Chris.Mayeux@la.gov Marcia Wittenburg P: 225.219.3302 E: Marcia.Wittenburg@la.gov	In Progress

Meet Grant Commitments

<p>NAS will comply with the EPA OECA Asbestos Grant commitments submit timely quarterly and End of Year reports to EPA</p> <p>The Office of Environmental Services, Public Participation and Permit Support Division (OES/PPPSD) will verify training prior to issuance of accreditations.</p> <p>OES/PPPSD/ WAR will conduct 5 audits of training providers. OES/PPPSD /WARwill conduct an annual asbestos workshop.</p> <p>OES/PPPSD/WAR will distribute asbestos information to the LEAs, the public, and regulated community upon request and participate in public meetings, seminars, and conferences to present asbestos information, and display asbestos related materials, as requested. PPPSD will conduct an Annual Asbestos Workshop 4/2012.</p> <p>PPPSD/WAR review Asbestos Management Plans for schools prior to occupancy.</p> <p>PPPSD/WAR will submit Grant Status Reports (electronic) 1/30/12, 4/30/12, 7/30/12, 10/30/12</p>	For more information on this project, please contact:	<u>Status/Updates:</u>
	Mia Townsel P: 225.219.1665 E: Mia.Townsel@la.gov	<p>Quarterly Reports submitted 1/12/12(1st Quarter) and 4/10/12 (Second Quarter)</p> <p>Audits transferred to Inspections Division. Commitment removed from Grant Work Plan for next FY.</p> <p>Workshop conducted May 23, 2012</p> <p>Information distributed as requested and at May 23, 2102 Annual Workshop conducted in May due to conflict with Solid Waste Conference.</p> <p>All Management Plans are reviewed prior to occupancy.</p> <p>Completed Jan and April Reports</p>

Submit HW Import/Export Report to Legislature

The NAS will update the Hazardous Waste Annual Report and submit it to the Louisiana Legislature, including information on Import/Export of Hazardous Waste at the end of July 2012.	For more information on this project, please contact:	<u>Status/Updates:</u>
	Mia Townsel P: 225.219.1665 E: Mia.Townsel@la.gov	In Progress

Continue Updating the Requirements Library in TEMPO as needed

Continue Updating the Requirements Library in TEMPO as needed with new and/or revised regulations	For more information on this project, please contact:	
	Tommie Milam P:2225.219.3276 E: Tommie.Milam@la.gov	On going. Numerous updates to Air and Solid Waste Library Requirements conducted FY12

Continue to move hard copy Public Notice list to listserv

Continue to encourage the movement of participants on hardcopy Public Notice list to move to electronic listserv.	For more information on this project, please contact:	<u>Status/Updates:</u>
	Leonard Killmer P: 225.219.0790 E: Leonard.Killmer@la.gov	Ongoing