



## ADMINISTRATIVE COMPLETENESS CHECKLIST HAZARDOUS WASTE PERMIT (INITIAL OR RENEWAL)

Indicate Page#(s) Found	The following items must be included to be deemed administratively complete. To facilitate timely review and avoid the necessity for requests of additional information, please complete and include this checklist with application request.
_____	<b>Application review fee Worksheet (fees are paid when draft permit is issued)</b> <i>LAC 33 Part V 5109; 5111</i>
_____	<b>PRE-application public meeting summary</b> <i>LAC 33 Part V 708.A.3 [Only for: Initial Permits and Permit Renewal with significant changes— change(s) that would be considered a Class 3 Mod]</i>
_____	<b>Proof of Public Notice of pre-application meeting</b> <i>LAC 33 Part 708.A.4 (Only for: Initial and Permit Renewal with significant changes)</i>
_____	<b>Five copies of the application submitted using: New RCRA HW Permit Checklist format of application LAC 33 Part V 303.O</b>
_____	<b><u>NOTE: All facilities in Calcasieu Parish must submit six (6) copies to LDEQ (3- for WPD, 2 -for Library, 1- for EDMS)</u></b>
_____	<b>Completed 1701 addendum</b> <i>LAC 33 Part I 1701</i> <a href="https://www.deq.louisiana.gov/assets/docs/Forms/PDF-1701-Addendum-06.pdf">https://www.deq.louisiana.gov/assets/docs/Forms/PDF-1701-Addendum-06.pdf</a>
_____	<b>Proof of registration with the Louisiana Secretary of State (if needed for 1701 addendum)</b> <i>LAC 33 Part I 1701</i> <a href="http://www.sos.la.gov">http://www.sos.la.gov</a>
_____	<b>Completed requirements of Chapter 4 required for initial proposed, nonexistant commercial treatment, storage, and disposal (TSD) facilities.</b> <i>LAC 33 Part V 401, 403, 405, 407, 409</i>
_____	<b>Part I (updated LA HW-1 Form) including original signature</b> <i>LAC 33 Part V 515</i>
_____	<b>Part II of the application – Applicable regs addressed (New RCRA HW Permit Checklist)</b> <i>LAC 33 Part V 516, 517, 519, 520, 521, 523, 525, 526, 527, 528, 529, 530, 531, 532, 533, 534, 535, 536</i>
_____	<b>Environment Assessment Statement (“I.T. questions”)</b> <b>Addressing items in La R. S. 2018.B.(1) -(3)</b>