



STEP 2: Requesting Access to NetDMR (for Data Providers)

1. Open your internet browser and go to <https://npdes-ereporting.epa.gov/net-netdmr>.
2. Access NetDMR by clicking on the role of **Data Provider** on the MYCDX screen. Click **Continue to NetDMR** on next page.
3. In the upper left corner of the screen, above the NetDMR leaf logo, click **Request Access**.
4. Enter your permit number, including the LAG, LA, LAR, or LAP in front of the numbers. Click **Update**.
5. Click the dropdown box for Role and choose **Edit**. Click **Add Request**.
6. If you have more than one permit number, repeat steps 4 and 5 until you have added requests for all of your permit numbers.
7. Click **Submit** when you've entered requests for all of your permit numbers.
8. Review the information you provided and click **Confirm**. If something needs to be corrected, click Cancel and you will be directed back to the previous screen.
9. Notify the appropriate clients that your access requests have been completed. **The Signatory or Permit Administrator for each permit number must approve your request(s) in their own NetDMR account.**

Questions? Email us at deqnetdmr@la.gov