STEP 2: Requesting Access to NetDMR (for Permit Administrators)


2. Access NetDMR by clicking on the role of Permittee (no signature) on the MYCDX screen. Click Continue to NetDMR on next page.

3. In the upper left corner of the screen, above the NetDMR leaf logo, click Request Access.

4. Enter your permit number, including the LAG, LA, LAR, or LAP in front of the numbers. Click Update.

5. Click the dropdown box for Role and choose Permit Administrator. Click Add Request.

6. If you have more than one permit number, repeat steps 4 and 5 until you have added requests for all of your permit numbers.

7. Click Submit when you’ve entered requests for all of your permit numbers.

8. Review the information you provided and click Confirm. If something needs to be corrected, click Cancel and you will be directed back to the previous screen.

9. Notify the Signatory or other Permit Administrators that your access requests have been completed. The Signatory or other Permit Administrators for each permit number must approve your request(s) in their own NetDMR account.

Questions? Email us at deqnetdmr@la.gov