

Instructions

Part 1: Please provide the name, address, and telephone number of the establishment where the refrigerant recovery or recycling device(s) is (are) located. Please complete one form for each location. State the number of vehicles based at this location that are used to transport technicians and equipment to and from service sites.

Part 2: Check the appropriate boxes for the type of work performed by technicians who are employees of the establishment. The term "small appliance" refers to any of the following products that are fully manufactured, charged, and hermetically sealed in a factory with five pounds or less of refrigerant; refrigerators and freezers designed for home use, room air conditioners (including window air conditioners and packaged terminal air conditioners), packaged terminal heat pumps, dehumidifiers, under-the-counter ice makers, vending machines, and drinking water coolers.

Part 3: For each recovery or recycling device acquired, please list the name of the manufacturer of the device, and (if applicable) its model number and serial number. If more than 7 devices have been acquired, please fill out an additional form and attach it to this one. Recovery devices that are self-contained should be listed first and should be identified by checking the box in the last column on the right. Self-contained recovery equipment means refrigerant recovery or recycling equipment that is capable of removing the refrigerant from an appliance without the assistance of components contained in the appliance. One the other hand, system-dependent recovery equipment means refrigerant recovery equipment that requires the assistance of components contained in an appliance to remove the refrigerant from the appliance.

If the establishment has been listed as Type B and/or Type D in Part 2, then the first device listed in Part 3 must be a self-contained device and identified as such by checking the box in the last column on the right.

If any of the devices are homemade, they should be identified by writing "homemade" in the column provided for listing the name of the device manufacturer. Type A or Type B establishments can use homemade devices manufactured before November 15, 1993. Type C or Type D establishments can use homemade devices manufactured anytime. If, however, a Type C or Type D establishment is using homemade equipment manufactured after November 15, 1993, then it must **not** use these devices for service jobs.

Part 4: This form must be signed by either the owner of the establishment or another responsible officer. The person who signs is certifying that the establishment has acquired they equipment, that the establishment is complying with Section 608 regulations, and that the information provided is true and correct.

EPA Regional Offices

Send your form to the EPA office listed under the state or territory in which the establishment is located.

Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont

CAA 608 Enforcement Contact: EPA Region I,
Main Code APC, JFK Federal Building, One
Congress Street, Boston, MA 02203

New York, New Jersey, Puerto Rico, Virgin Islands

CAA 608 Enforcement Contact: EPA Region II,
Jacob K. Javits Federal Building, Room 5000, 26
Federal Plaza, New York, NY 10278

Delaware, District of Columbia, Maryland, Pennsylvania Virginia, West Virginia

CAA 608 Enforcement Contact: EPA Region III,
Mail Code APT-AE, 345 Courtland Street, NE,
Atlanta, GA 30365

Illinois, Indiana, Michigan, Minnesota, Ohio, Wisconsin

CAA 608 Enforcement Contact: EPA Region V
Mail Code AT18J, 77 W, Jackson Blvd., Chicago
IL 60604

Arkansas, Louisiana, New Mexico, Oklahoma, Texas

CAA 608 Enforcement Contact: EPA Region VI,
Mail Code 6T-EC, First Interstate Tower at
Fountain Place, 1445 Ross Ave., Suite 1200,
Dallas, TX 75202

Iowa, Kansas, Missouri, Nebraska

CAA 608 Enforcement Contact: EPA Region VII,
Mail Code ARTX/ARBR, 726 Minnesota Ave.
Kansas City, KS 66101

Colorado, Montana, North Dakota, South Dakota, Utah Wyoming

CAA 608 Enforcement Contact: EPA Region VIII,
Mail Code 8AT-AP, 999 18th Street, Suite 500,
Denver, CO 80202

American Samoa, Arizona, California, Guam, Hawaii, Nevada

CAA 608 Enforcement Contact: EPA Region IX,
Mail Code A-3, 75 Hawthorne Street, San Francisco,
CA 94105

Alaska, Idaho, Oregon, Washington

CAA 608 Enforcement Contact: EPA Region X,
Mail Code AT-082, 1200 Sixth Ave., Seattle, WA
98101