



ANNUAL RECYCLING REPORT
CALENDAR YEAR 2024

Instructions:

1. Please complete all applicable sections and submit the completed form, typed or in ink, to the Department (Office of Environmental Services, Waste Permits Division, P.O. Box 4313, Baton Rouge, Louisiana 70821-4313) by **September 1, 2025**. Please keep a copy for your files.
2. If you have questions or need assistance in completing this form, please contact Robert Thomas at 225.219.3604.
3. The Annual Parish Recycling Report is required under Louisiana Revised Statute 30:2413.B. Municipalities and other entities may submit their own report to the Department. Reports may be faxed to 225.219.3158 or emailed to Robert.Thomas@la.gov.

SECTION I: BACKGROUND INFORMATION

PARISH/CITY _____ DEQ AGENCY INTEREST NUMBER _____

POPULATION (2024) _____

CONTACT _____ PHONE _____

TITLE _____

ADDRESS _____

E-MAIL _____

CITY _____ ZIP _____

SECTION II: ANNUAL WASTE REDUCTION (DIVERSION FROM LANDFILLS)

Only acceptable method used to calculate the percentage of waste reduction is as follows:

A. Percentage of Waste Reduction.

Total waste reduction¹ in tons: _____ = A

Total waste landfilled in tons² : _____ = B

Percentage of reduction : _____

$$\text{Percentage of Reduction} = [A / (A + B)] \times 100$$

¹ Waste reduction being a waste management strategy that encourages the generation of less trash through practices of composting, reuse, recycling and resource recovery. Waste reduction total must be from at least three (3) recycling approaches being utilized, including but not limited to, waste tire recycling, composting, curbside recycling, buyback centers, drop-off centers. NOTE: Private recycling efforts should be included in parish totals.

² Must include all waste generated in parish that is landfilled, whether the landfill is in or out of parish. If weight is not available, 3.5 cubic yards of household waste = 1 ton.

***PLEASE REPORT ALL RESIDENTIAL + COMMERCIAL WASTE GENERATED IN YOUR PARISH / CITY THAT IS LANDFILLED, EVEN IF THE PARISH / CITY DOES NOT OFFER RECYCLING SERVICES. ***

B. Significant waste reduction accomplishments and/or lessons learned:

SECTION III: PLAN REVIEW AND UPDATING

- A. Is there a recycling plan? ☐ yes ☐ no
- B. Did the governing body conduct an annual review of the recycling plan? ☐ yes ☐ no
- C. What municipalities are included in the plan’s service area?
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SECTION IV: COLLECTION SERVICE(S) PROVIDED (PARISH OR MUNICIPAL)

Please indicate what type of collection service is provided for recyclable materials. Check all that apply.

- ☐ **Curbside recycling collection.** List the service area(s) receiving this service
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- Check the type of recyclable material collected:** ☐ plastics ☐ glass ☐ paper ☐ newsprint ☐ metal cans ☐ aluminum ☐ other (please list)

- ☐ **Drop-off recycling collection site(s).** List all parish or municipal collection sites
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- Check the type of recyclable material collected:** ☐ plastic ☐ glass ☐ paper ☐ newsprint ☐ cans ☐ aluminum foil ☐ used oil ☐ tires ☐ yard waste ☐ batteries ☐ e-waste ☐ white goods (appliances) ☐ metal ☐ woodwaste ☐ furniture ☐ food waste ☐ other (please list)

List recycling contractors currently used for parish or municipal recycling services in the year 2024, and location of destination recycling center.

List landfill(s) used where household waste from your jurisdiction was disposed in the year 2024.

- ☐ **Household hazardous waste (HHW) event(s).** What months are the events held?
- ☐ Jan ☐ Feb ☐ Mar ☐ Apr ☐ May ☐ Jun ☐ Jul ☐ Aug ☐ Sept ☐ Oct ☐ Nov ☐ Dec ☐ Year-round

SECTION V. WEIGHTS AND COLLECTION SYSTEM

Please list materials diverted for recycling in tons (except where noted). Please mark an “X” in the boxes for the services offered. Services may include both public and private recycling, including non-profits.

CURRENT (2024) COLLECTION SYSTEM

RECYCLING	WEIGHT IN TONS FROM RESIDENTIAL + COMMERCIAL SOURCES ¹	CURBSIDE	DROP- OFF ²	BUY BACK
ALUMINUM				
APPLIANCES (WHITE GOODS)				
LEAD ACID BATTERIES				
CARDBOARD				
COOKING OIL / GREASE (tons) (divide gallons by 266.7 to get tons)				
HOUSEHOLD HAZARDOUS WASTE				
GLASS				
MAGAZINES & CATALOGS				
FERROUS METAL (IRON, STEEL)				
NEWSPRINT				
NON-FERROUS METALS ⁴				
PLASTIC:				
#1 PET				
#2 HDPE				
#1 AND #2 COMMINGLED PLASTIC				
TIRES – AUTO (tons) (divide number of tires by 69 to get ton				
TIRES -- TRUCK ⁵ (tons) (divide number of tires by 20 to get ton				
USED MOTOR OIL (tons) (divide gallons by 270.3 to get tons)				
ANTIFREEZE (tons) (divide gallons by 238.1 to get tons)				
WHITE PAPER				
COMMINGLED RECYCLABLES				
FLUORESCENT BULBS				
ELECTRONIC WASTE (E-WASTE)				
OTHER (EXPLAIN IN DETAIL)				
TOTAL RECYCLING IN TONS				
COMPOSTING ³				
WOODWASTE, YARD WASTE				
FOOD SCRAPS				
TOTAL COMPOSTING IN TONS				
WASTE-TO-ENERGY ⁶				
WOOD CHIPS				
TIRE CHIPS				
TOTAL WASTE-TO-ENERGY IN TONS				
TOTAL RECYCLING + COMPOSTING + WASTE-TO-ENERGY IN TONS (transfer total to page 1 as “A”)				

¹Materials from commercial sources may be reported separately if known.
²May include all public & privately operated drop-off centers.
³Woody waste turned into mulch, do not include C&D waste or combustion. Do not include backyard composting.
⁴Include fluorescent tube mercury.
⁵Specify number of medium truck / off-road tires if known. Do not include re-treading or combustion of tire-derived material here.
⁶Residential or commercial wastes, such as woody waste or tire chips, burned in boilers for energy recovery.

SECTION VI. PRIVATE OR INDUSTRIAL RESOURCE RECOVERY AND RECYCLING PROGRAMS

Please list any known private or industrial resource recovery (including uses as energy sources) and recycling programs in the Parish.

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Submitted by

Type or Print Name /Title	Date	Signature
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Type or Print Name /Title

Date _____

Signature

SUBMIT COMPLETED FORM TO:

Office of Environmental Services
Waste Permits Division
Post Office Box 4313
Baton Rouge, Louisiana 70821-4313